

Regular Meeting Minutes
April 11, 2024

President Bob Tate called the meeting to order. Mr. Little will try to make it; Mr. Seybert and Mrs. Helbig are excused.

The March minutes and officers' reports were approved.

Bill Heaton moved to remove the code enforcement certification and salary question from the agenda and was seconded by Jason Heaton. Motion carried. Jake Tate moved to accept the amended agenda, seconded by Jake Tate and approved.

Kevin Farkas, Citizen Co-chair of the Fire Service Review Committee will have its next meeting on April 4. All meetings are held on the 1st Thursday of each month. The committee is looking for citizen's input on the fire service. A survey is available on the website and community input is greatly encouraged. There will be two listening sessions – Wednesday the 24th from 5-8 pm and Saturday the 27th from 9-noon. A copy of the ISO report was requested and not received so we will have to get it from ISO.

Correspondence: information from LTAP on available safety and road maintenance training; PIRMA quarterly newsletter (our insurance carrier) articles on pickle ball court given to Jake; safety suggestions and maintenance of emergency generators article given to Bill.

Jason Heaton moved to listen to citizen comments and was seconded by Jake Tate. The motion passed all in favor.

Cheryl Meador, 3606 Craig Street told council that Craig Street Alley is completely washed out and asked if something could be done. It was suggested to cold patch from 37th Street to Harbison. Bob Tate said 2A gravel would be a better solution. It will be ordered from Oliastro (or someone cheaper if found) and TAC will be looked into as well. Slag needs to be ordered too.

Mike Ceravola, 118 James Drive, Beaver – in regards to Elite Athletic Facility on W. 2nd Ave. in the Borough. They are close to the finish line and the closing on this property is scheduled for the end of the month. The facility will have training for a number of athletics – baseball, football, cheerleading, soccer, wrestling and lacrosse. There is water running down to the corner of the building. The street is on the list for this year's paving project if funds are available, but we will look at it again.

With no other citizens wishing to comment, Bill Heaton moved to return to the regular order of business, seconded by Jake Tate and approved unanimously.

Old Business

Streets, Lighting & Bridges and Building, Grounds and Equipment – Jake Tate –provided council with a list of all the equipment that has been worked on. The boom mower is repaired and running; the GMC has been completely redone; the new Ford needs mud flaps; the backhoe has new tires, the wipers are fixed and only needs an oil change; the Bobcat has all new filters and rear window; the leaf vac is 100% ready to go; the mowers still need serviced, the chain saws are fixed and good to go; the Stihl 440 magnum needs about \$75 in parts; the pressure washer needs a new wand and the generator is good. The little pickup needs a lot of work – will have a list of repairs

needed next month. The leaves have all been picked up and the ditches are getting cleaned out. The borough building drainage is all blocked up and is running on to the property across the street. It is being worked on. We have been patching roads but are at a stand-still because of all the rain. The Park, Boden Street and Patterson need the boom mower run; the drainage ditch on Patterson needs cleaned out. Brian can be called out by Beaver Falls police department and the 911 Center. The contacts are Jake and Brian. There are bins behind the diesel tank at the borough building for yard waste and smaller twigs for the residents' use. The twigs are chipped and the yard waste is hauled to Brady's Run recycling center. The fire extinguishers were safety inspected and 2 were replaced.

Paving – I checked with First National Bank about loans – there is a 6% interest rate and I checked for \$100k, \$250k and \$500 k – it's extremely expensive. Bill Heaton went over the list and 6 roads are marked as bad. We need to get the footage for the streets. Brian will measure to get the footage from the streets on the list. Bill also did some math regarding paving all of the streets in the borough using the cost per square foot last year. 6 miles at 21 foot width would cost \$1.5 million. Last year it cost \$116k to do ½ mile. Will put loans on hold and see what next year is like.

Fire & Police - Lou Little – None (not present at meeting)

Sewers & Sanitation – Bill Heaton went over the MS4 bids that were opened on April 4th in the presence of myself, Pat Lansberry and Tony Sadaka from Widmer Engineering. All of the bids were tabulated by Widmer. There were two options for bidding: Option 1 with a stone base and Option 2 with a timberline. Option 2 would require a complete new permit from DEP so it was not considered at all.

The bids were as follows:

Piccolomini Development:	\$83,191.20
C Crump Inc.:	\$90,574.00
Boney Construction:	\$132,965.50
J. Stewart Excavating:	\$143,900.00
Fryer Excavating & Concrete:	\$153,486.76
Stefanik's Next Generation Contracting:	\$279,531.50
Golden Triangle Construction:	\$334,876.75

The bids were reviewed and discussed and a motion was made by Jake Tate to accept the low bid of \$83,191.20 submitted by Piccolomini Development. The motion was seconded by Jason Heaton and approved by a roll call vote as follows: Bill Heaton – yes; Bob Tate – yes; Jake Tate – yes; and Jason Heaton – yes.

Bill also reported that arrows still have to be painted at the speed bump on Rock Avenue. There is also a problem with water running into a resident's yard. They cleaned up at 37th Street and this helped some by a small ditch needs to be run from just above the speed bump down to the drain to direct the water flow to that drain.

For Emergency Management he again reminded council members that they need to complete 100 & 700.

Finance & Litigation – Jason Heaton went over the Aiken Contract that has a 2-can limit rather than the unlimited pick up that we are now using. A resident can have 2 48 gallon cans or 1 96 gallon can. If a house is unoccupied there would be no charge. The charge for the 2-can limit is \$18 per month with no increase to the end of the contract. A \$6 fee is charged for each bag over the 2-can limit and bags can be purchased from Aiken or the borough can purchase a case of 200 cans. The borough would be required to notify Aiken of unoccupied houses and they may want to switch pick-up day from Monday to Wednesday. Before we make any decision on changing to the 2-can limit, we want clarification on unoccupied housing so we will table this discussion for now.

Jason reported that he applied for a \$50k grant for the parks which would include making the park more handicapped accessible, redoing the restrooms and adding a walking trail. The grant has appeared on the list to be distributed in April of 2025. There were only 2 applications from Beaver County. He is also looking for grants to help with MS4 and streets.

The committee interviewed a candidate interested in the general labor position. He was supposed to get his driver's license but didn't so we could not hire him. There were no new resumes. Brian said that inmates were no longer available for work release to municipalities. Jason contacted Career Link, Community Service, CCBC, Geneva College, Blackhawk, Beaver & Beaver Falls high schools looking for summer help.

There are 2 candidates who were interviewed previously that might be interested. David Patton who wanted \$18 per hour and James Buckenheimer who had been hired previously but let go who would want \$16 per hour. Brian suggested that Mr. Buckenheimer because he was a good worker.

Ordinance – Jeff Seybert – None (not present at meeting)

Parks & Recreation – Jason Heaton for Janet Helbig – baseball has not been cleaning up after games.

President Tate – Regarding Ordinances – asked about the progress with yard sale and stop sign ordinances. Mr. Budicak provided council with a draft of the yard sale ordinance. Council approved the draft so Mr. Budicak will advertise and have it ready for the next meeting. Bob also reported that Vernon Krepps would be down to the park to seal the pickle ball court sometime after the first of May.

Mayor Cogley – reported on the bus trip that she took to the Ambridge 911 Center. The visit was very informative. The center receives all calls after business hours. Addresses in Patterson Heights are being changed from written to numeric because of confusion.

Mr. Budicak – reported that he has written a letter to the real estate sales company documenting that 3716 W. 2nd Avenue is zoned C-1 Business.

He got clarification from Chief Johnson regarding the stop sign ordinance so he will be working on that. He also asked about amending the property maintenance ordinance. Billboard billing – on signs should have an annual registration renewal.

New Business

Streets, Lighting & Bridges; Buildings, Grounds and Equipment– Jake Tate – boom mowing will continue and 2 jugs of weed killer have been purchased to begin killing weeds. Patterson up to Boden ditch needs cleaned out; parking lots smoothed out; patching roads; grading alleys; W 5th Ave swamp – 20 feet to scoop it out.

He brought up speed bumps on High Street – it's expensive. Talked about putting a stop sign at the T where High Street and High Street Extension meets. Chief Johnson said that stop signs can't be installed to reduce speed. Still no decision on how to curb speeding on High Street.

Tom DeLuca asked him about putting 40 foot of 2 foot pipe across from the double wide. See if it's a water issue.

Fire & Police – Mr. Little – none (not present at meeting)

Sewers & Sanitation – Bill Heaton - none

Ordinance – Mr. Seybert – none (not present at meeting)

Finance & Litigation – Jason Heaton just an IT safety reminder – any emails received from mydot.con should be deleted.

Parks & Recreation- Janet Helbig – none (not present at meeting)

President Bob Tate reported that he had spoken with Mark Stowe at the Beaver Falls fire department. Off-road diesel should not be used in fire trucks. The fire department should go to Sheetz to buy diesel fuel and turn in the receipts to the borough.

Mayor Cogley – just a reminder about Earth Day and cleanup of the borough. Nothing has been done about advertising on the fire department sign. Bill said he would take care of it.

Mr. Budicak – he passed a memo to the council members regarding relationship to the fire department. Kevin Farkas requested a copy of the memo.

Jason Heaton moved to pay the bills listed on the bill list and was seconded by Jake Tate. The motion carried.

Jake Tate moved to ratify purchases made by committees and was seconded by Jeff Seybert. The motion carried.

With no further business to discuss, Jason Heaton moved to adjourn at 8:05; seconded by Jake Tate with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
March 14, 2024

President Bob Tate called the meeting to order. Bill Heaton was excused for medical reasons.

A Tate/Little motion approved the February meeting minutes.

A Little/Jason Heaton motion approved the Agenda

A Helbig/Tate motion approved the officers' reports.

Kevin Farkas, Citizen Co-chair of the Fire Service Review Committee provided us with the purpose of the committee and the members. There are the borough members, Janet Helbig, Jeff Seybert and Bob Tate. The Citizen members, Kevin Farkas, Bob Kaib, Tracy Popovich, Jan Johnston Szopo, Janet Jurich Pico and Sue Wood. The Fire Department has been invited to join the committee. The purpose is to better understand the workings of the fire department in regards to finances, relationships to local government, eco systems and citizens. The number one issue with citizens is that they don't know what's going on. Transparency is important. The committee will be requesting a copy of the ISO Fire Rating Audit. Next month will be citizen's reports.

Correspondence: Letter of resignation from George Patterson as solicitor for the Zoning Hearing Board effective immediately. Letter of resignation from Pat Lansberry as borough secretary, effective December 31, 2024. Letter informing the borough of a deposit of \$50,416.65 into the Liquid Fuel Fund on March 1, 2024. Letter from the Humane Society listing prices for services. Letter from Diamond Communication offering \$315,000 lump sum to end the monthly payments for the cell tower rental given to the borough.

Mrs. Helbig moved to listen to citizen comments and was seconded by Mr. Little. The motion passed all in favor.

Linda Burns, 1010 High Street was again present with concerns of speeding on High Street. She wondered if there was any progress regarding the installation of speed bumps. Mr. Jake Tate responded that it would cost over \$10,000 to install speed bumps and the borough doesn't have the money to spend on that. Patty, property manager of Mayfield Village has said that if license plate numbers are given to her, she will take care of it. The incident log provided by the Beaver Falls Police Department listed 37 incidents on High Street. Please try to take pictures of the license plates and give them to Patty so that this can be taken care of. Kevin suggested that a committee of citizens get some ideas of traffic calming to try to take care of the problem.

Mike Bathgate, 1101 Boden Street said that the speed bump on Rock Avenue is causing the water to run into his yard and pretty soon it is going to wipe out the road. There was a discussion about what could be done to remedy this. Jake Tate moved to put a drain at the speed bump and was seconded by Jason Heaton. The motion carried.

Nora Soos, 102 37th Street Extension, suggested that the borough accept the lump sum offering from the cell tower company. We are now getting \$17938 a year and the contract still has about 10 years to go and there is a 3% increase every year. We will continue the monthly payments for now.

Stacey Tate, 335 Brook Street asked what had to be done to get items placed on the fire department bill board. All you have to do is ask.

With no other citizens wishing to comment, Jake Tate moved to return to the regular order of business, seconded by Lou Little and approved unanimously.

Old Business

Streets, Lighting & Bridges – Jake Tate – Bill Heaton drove around the borough and compiled a list of the streets that need paving. The list is long. High Street next to West 10th, West 5th north of 43rd Street 49th to Housing Authority, Pine Street, W 3rd, W 2nd, Matilda, Patterson, Rock, Harbison from 37th to Mayfield Alley, Craig Street, W 8th. 43rd Street still has water running so it can't be done until that is taken care of. Jake suggested that we look into getting a loan to do all the streets. Doing a few at a time is not really a good idea. When those are done, and we do a few more, the ones that were done before will need to be replaced. The prices will continue going up which will prohibit us from doing no more than a few. Jake will look into the possibility of getting a loan and what it will cost the borough. Weed killing and boom mowing is being done. Our citizens need to take care of the weeds that are behind their fences. This is not a borough job to take care of the weeds on their property. CoStars has been taken care of but PA One call is still not working. Jake also asked that Brian be given a tablet or an I Pad so that he can get the calls from PA One Call. We could get rid of the phone & internet in the borough building. AT & T would cost \$64.88 per month and Verizon \$84.72 with unlimited data. He should check with Bill Heaton to see if emergency management would be affected by dropping Comcast. Jake moved to purchase a tablet for Brian and was seconded by Janet. The motion carried.

Fire & Police - Lou Little provided a report of the fire department activity and it will be more detailed next month since this is something new and he's still trying to get everything set up.

Buildings, Grounds & Equipment – Jake Tate – the equipment is in great shape, but the pickup truck isn't running. There are still 2 garage door openers missing so new ones will have to be ordered. He will check with Doors by Ike and also see if there are any cheaper.

Sewers & Sanitation – Jason Heaton (for Bill Heaton) – Dan Sell from Widmer Engineering requested that the bids for the MS4 project be opened on April 4 so that they can tabulate the results and have them ready for the council meeting on April 11. There will be no one present for the opening of the bids except for a representative from Widmer, Bill Heaton and Pat Lansberry. There will not be a decision made so it is not necessary to advertise. The stop sign ordinances need to be updated so that all stop signs in the borough are accounted for. A list has been given to our solicitor. Bill reported on the meeting that he and Joe Budicak held with Aiken Refuse. They are not budging about unoccupied houses or houses being renovated with no residents in them. They also said that they overlooked the part of the contract that said that a smaller truck would take care of the alleys in the borough and they can't afford to do that. It is a breach of contract but would not be worth the time and expense to take it to court. Mr. Aiken said that he would be willing to change from unlimited to a 2 can per resident (Option B) on the bid. It is a little less expensive and would eliminate all of the hassle with unoccupied residences. Following a discussion, Jake Tate moved to go with Option B, the 2 can per resident. Lou Little seconded the motion and a roll-call vote approved the motion as follows: Lou Little – yes; Janet Helbig – no; Bob Tate – yes; Jeff Seybert – no; Jake Tate – yes; Jason Heaton – no and Mayor Licia Cogley with the tie breaking vote of yes. At this point, Kevin Farkas spoke and told council that the motion was invalid because it was not on the agenda and the citizens did not have the opportunity to review the change. This will be tabled until next month.

Finance & Litigation – Jason Heaton made numerous calls to people who had submitted resumes for the laborer position with no responses. Mr. Stanley who had been hired and asked for time off because of a serious health issue with his son. He hadn't responded to phone calls and emails and finally said that he had found another job. Jason did contact the Beaver County Jail about workers who could help out. They do have a program that allows that. There is also a program for people under the age of 18 who need to do community service. Janet Helbig moved to contact the jail to see what they can do for us and was seconded by Jake Tate. The motion carried.

Ordinance – Jeff Seybert – he turned in a list of all stop signs to the solicitor so that he can begin work on amending our ordinance.

Parks & Recreation – Janet Helbig – baseball – electric is turned on; they would like us to cut the grass but they will weed whack and take care of the fields; they are getting bids for batting cages; there are no travel teams or softball teams and there will be 2 tournaments; if cars park on the street, ticket them.. All locks have been changed – call Jake, Jeff or Janet if you need something unlocked. Brian Covalt donated locks and lighting.

President Tate – Regarding Ordinances – he would like to see a limit put on yard sales – 1 yard sale per month, per resident; cars can't be towed so what are our options for getting rid of unregistered or uninspected vehicles. Joe will work on these but it will take some time to change all of the ordinances.

Mayor Cogley – none

Mr. Budicak – has had discussions with Mike Ceravolo regarding the Athletic Facility he is planning to develop on W 2nd Avenue. Joseph Askar who is the attorney representing Mr. Ceravolo asked that due to time restraints we consider approving the development of the facility into a sports complex with contingencies. The complex will be equipped with fire extinguishers. Mr. Jake Tate moved to approve the issuing of an occupancy permit to Mr. Ceravolo to develop the existing facility into a sports complex contingent upon CodeSys. Code Consulting not finding any violations with the development and is completely approved by Code Systems. Mr. Little seconded the motion which passed all in favor. Mr. Budicak will contact Code Systems.

The litigation on the sale of the Beaver Falls Waste Treatment Plant has been settled for months. The PUC approval for the sale to Aqua is almost complete. In the meantime, PUC is drafting new rules. He is requesting a motion to not permit the new regulations to hinder our pending sale. Mr. Little moved to authorize Mr. Budicak to contact PUC requesting that they not permit the new rules and regulations to affect our pending sale to Aqua. Mr. Jason Heaton seconded the motion that passed all in favor.

New Business

Streets, Lighting & Bridges; Buildings, Grounds and Equipment– Jake Tate – the fire extinguishers need to be inspected.

Fire & Police – Mr. Little – The fire department car cruise is scheduled for August 10th; a battle of the boroughs fire departments at the park in being planned.

Sewers & Sanitation – Jake Heaton (for Bill Heaton) the storm drain at the Corner Tavern was clogged – he helped to clean it out.

Ordinance – Mr. Seybert – none

Finance & Litigation – Jason Heaton gave Janet Helbig some lists of grants available for parks and asked her to look at them. He is also looking for grants available for roads and some that would possibly help in paying for the MS4 work.

Parks & Recreation- Janet Helbig – would like to have new playground equipment at the park and some Doggie Stations. She realizes that there is no money for the playground equipment but has found some doggie stations for \$899.00. Mr. Little moved to allow Mrs. Helbig to purchase the doggie stations for \$899.00 and was seconded by Mr. Jake Tate. The motion carried. She is also looking into having a Farmers Market at the pony league parking lot for the summer.

President Bob Tate reported that Vern Krepps will reseal the pickle ball court as soon as the weather breaks. He will be turning over the code enforcement position to Tina Lampus. She will have to be sworn in.

Mayor Cogley – the Easter Egg Hunt at the park will be held on March 16th. She attended a Beaver Falls Neighborhood Watch meeting last Monday and learned about scams that have been reported. There will be a bus trip to the Ambridge 911 Center.

Mr. Budicak – none

Jake Tate moved to pay the bills listed on the bill list and was seconded by Jason Heaton. The motion carried.

Jake Tate moved to ratify purchases made by committees and was seconded by Jeff Seybert. The motion carried.

With no further business to discuss, Lou Little moved to adjourn; seconded by Janet Helbig at 9.p.m with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

West Mayfield Meeting Minutes

February 8, 2024

President Robert Tate called the meeting to order:

Present at meeting: Councilmen William Heaton, Jason Heaton, Janet Helbig, Jeffrey Seybert, Jacob Tate, Robert Tate, Lou Little, Mayor Licia Cogley, Solicitor Joe Budicak.

Absent: Secretary Patricia Lansberry

The Agenda was distributed and approved

The minutes of the previous meeting were distributed and approved

Correspondence: 1. Mayor Licia read the letter from CoStar in re: the salt ordering, and Jacob Tate is taking care of it, will give an update for the next meeting. At present there is enough salt for the present weather. 2. The letter from the Beaver County Conservation District was read and discussed and Kevin will post on the Website. 3. Kevin sent an email to all of council in re: shutting down the rental of the park shelters, due to the inactivity of no one getting back to residents of customers with information from the Fire Dept. 4) Licia Cogley announced that she would need the borough building for solicitors signing up, and if it would be ok and not interfere with council usage. Was ok'd. Police Chief Johnson asked if he could have copies of paperwork of solicitors in the Borough for his usage and our safety, and Kevin would post on site also. 5) Bill Heaton announced that 811 is offering free classes on March 28th at the Columbia Gas building in New Brighton from 8:30 am – 12:30 am. Council expressed that this would be good for Brian McNeely to attend for the Borough.

President Tate would like a motion to move to Citizens Comments: Jeff –Motion, Jake –2nd, approved

1 – BF Mayor Kanya Johns, introduced herself, announced that she is running for State Rep and that she is working with MS4 project and that she is available to assist West Mayfield with anything they need help with.

2 – Nora Soos, questioned the Fire Dept as to why they need to drive the Fire Bus to the meetings, and use the fuel that the borough supplies? (period of silence) Lou Little stated: " I told them to!"

3 – Tracy Popovich, has concerns about the insurance costs, tax increases, 1-2 mil? Jake Tate expressed that all departments are taking cuts and cutting corners to help in bringing the budget down and save money. She also questioned the revenue from the park and the ball fields, and as if right now there is none. Tracy also asked if and when the insurance is up for renewal, if new bids can be made to save the borough monies.

4 – Brian Covalt, asked why the Borough funds and Organization fails an audit? The Fire Dept. It is embarrassing. Lou Little the lost check and truck in wrong name is all fixed now, there was much back and forth discussion but was finally put to a halt. President Tate recommended a fire committee to oversee the Fire Dept, review the workings, fires and trainings, etc... and monthly reporting to the council. This committee will consist of 3 from the council, the fire dept, and 6 from residents. Motion on table by Jeff, 2nd by Jake. approved

5 –Margie Yoho, again questioned about the Fire Dept and all the women wanting to assist with Ladies Auxiliary, Lou stated that is has been shut down and after all the silliness goes away, they will bring back.

Old Business

Jake Tate: Streets, Lighting, Lighting is done, streets are being looked at, alleys are good. Lenore alley is closed, will be partially open for winter plowing. 811 calls all go to Jake and Brian, Brian needs a computer to keep track of calls that

need done. Salt spreader is fixed, \$1200. Pickle ball fence is done and good. All trucks that needed fixed are now done. New rakes, small tools, and miscellaneous clothing for safety has been ordered for the workers.

Fire Dept no report

Police Chief Johnson – Distributed Police incident report

Bill Heaton- not approved for small water grant. MS4 project, advertise for bids in Feb. March get bids and have 60 days to get to Widmere Engineering. Approx \$120k – 140K. Have 50 K budgeted from roads, and 50k budgeted from fuels. Painting needs to be finished on the speed hump on Rock Avenue, Papers passed out to all new members of Council for testing for Emergency Management. Councilman Bill Heaton will not be at the March meeting due to surgery.

Jason Heaton has received new resumes to be scrutinized for back up snowplowing and backup workers.

Solicitor Joe Budicak, do we want to start addressing grass cutting? He explained finding people to do the work, billing the residents, if not paid in timely manner, municipal liens put on properties. He also said that he would be working with Aiken Refuse in re: garbage issues of Snowbirds and Construction residents that do not reside here. Aqua has finally settled up with the city and is ready to close. President Tate will sign papers with solicitor

New Business

Jake Tate: Buildings, grounds, equipment, streets: Would like to put a motion on the table to get a credit card for Brian to be able to purchase on his own, Janet 2nd. Unanimous vote. Motion on table to pay Brian 2 hours pay for attending Borough meetings, needing to be there for Q/A, Janet 2nd. Unanimous vote. Boom mower is fixed and starting soon weather permitting. Payroll is being taken over by Bill Heaton and he is working with Pat. Discussion of using slag on some flats. Future projects will be alleys. Chrissy Barkfelt chimed in about water coming in on Mr. Bathgate's yard from the speed hump from Rock Avenue, that will be addressed and looked into if a problem exists. Backhoe needs new tires, bid for \$1300 so far, best, but getting more bids.

Bill Heaton: Sewer line Orchard Avenue, behind Helbig's and Bathgate's house, backed up, tons of roots, problem taken care of. Chapter 94, every year taken care of this year for Widmer Engineering.

Janet Helbig: Parks, discussed restarting a Recreation Board after 20 years, she put a motion on the table and Jeff 2nd it and was passed unanimously.

Robert Tate: Gave 1 excavation permit, discussion of sale of 2nd Avenue property with Solicitor Joe and discussed with Mr. Ceravolo what he needs to get done. Robert also has paperwork about ordinances for residents that will explain clean up and normal maintenance of properties. All fliers will get delivered by the community volunteers along with the Easter Egg Hunt Fliers.

Solicitor Joe Budicak and Chief Johnson discussed that the traffic control devices ordinances will need revised, adopted and clarified, and that they have the list.

Motion to pay bills: Bob Tate, Jeff 2nd approved. Motion to ratify purchases Bob Tate, Janet 2nd approved. Motion to adjourn Jake, Bill 2nd approv

Submitted by Licia M. Cogley

Next Meeting: Thursday March 14, 2024 6:00 pm.

Reorganization Meeting Minutes
January 2, 2024

Mayor Licia Cogley called the meeting to order. Five newly elected officials were sworn in by Mayor Cogley – Jason Heaton, Janet Helbig, Louis Little, Jacob Tate, Robert Tate. Roll call – all members present, solicitor excused.

Mayor Cogley called for nominations for president of council: Jeffrey Seybert nominated Robert Tate for president and was seconded by Jacob Tate. With no other candidates nominated, Mr. William Heaton moved to accept the nomination of Mr. Robert Tate and was seconded by Mr. Louis Little. A roll-call vote passed the nomination as follows: Mr. Little – yes; Mr. William Heaton – yes; Mr. Robert Tate – yes; Mr. Jeffrey Seybert – yes, Mr. Jacob Tate – yes; and Mr. Jason Heaton – yes.

Nominations for Vice President were called for. Mr. Jacob Tate nominated Mr. William Heaton for Vice President and was seconded by Mr. Louis Little. With no other candidates nominated Mr. Tate moved to accept the nomination of Mr. William Heaton and was seconded by Mr. Little. A roll-call vote passed the nomination as follows: Mr. Little – yes; Mr. William Heaton – yes; Mr. Robert Tate – yes; Mr. Jeffrey Seybert – yes, Mr. Jacob Tate – yes; and Mr. Jason Heaton – yes. The gavel was passed to Mr. Tate and the meeting resumed under his leadership.

A motion to accept the minutes of the December 2023 minutes and Special Meeting Minutes was made by Mr. Bill Heaton and was seconded by Mr. Jake Tate. The motion passed all in favor. No officer's reports were available due to the fact that no bank statements and other documents necessary to create the financial reports were received by the date of this meeting. There is no correspondence.

Mr. Bob Tate called for a motion to reappoint J. Martin & Associates as the borough auditors for 2024. Mr. Bill Heaton moved to reappoint J. Martin & Associates as auditor and was seconded by Mr. Jason Heaton. The motion passed all in order.

Mr. Little moved to reappoint Mrs. Patricia Lansberry as borough secretary and was seconded by Mr. Jake Tate. The motion passed all in favor.

Mr. Jake Tate moved to reappoint Mr. Bob Tate as code enforcement officer pending more information and was seconded by Mr. Jason Heaton. The motion passed unanimously.

Mr. Jake Tate moved to reappoint Mr. Bill Heaton as emergency management coordinator, seconded by Mr. Lou Little and passed all in favor.

Mr. Bill Heaton moved to reappoint Mr. Joseph Budicak as solicitor and was seconded by Mr. Lou Little. The motion passed all in favor.

Mr. Lou Little moved to reappoint Widmer Engineering, Inc. as borough engineering firm and was seconded by Mr. Jake Tate. The motion passed unanimously.

Mr. Jake Tate moved to hold the 2024 regular meetings of borough council on the second Thursday of each month at 6 p.m. beginning February 2024. Mr. Bill Heaton seconded the motion and it passed all in favor.

Mr. Little moved to hear the citizens present at the meeting and was seconded by Mr. Jake Tate. The motion passed all in favor.

Mr. Kevin Farkas, webmaster will make any revisions to the website, and make any changes, information necessary to social media with the newly elected council members.

Mr. Jeremy Tate has still not had his garbage issue with Aiken resolved. Because of the contract, he is responsible for the bills.

With no other citizens wishing to comment, Mr. Bill Heaton moved to return to the regular order of business, seconded by Mr. Little. The motion carried.

Mr. Lou Little reported that the equipment is ready for winter.

Mr. Jake Tate reported that the fencing for the pickle ball court should be installed by the end of January weather permitting.

Mr. Bob Tate asked how the fire department spent money donated by council. Mr. Little responded that they used the money for the purchase of gear, paying the bills and making repairs. The fire department squad was destroyed by chemicals when taken to the train derailment in East Palestine.

Mr. Bill Heaton moved to pay any bills received for January and was seconded by Mr. Little. The motion passed all in favor.

Mr. Little moved to ratify purchases made by committees and was seconded by Mr. Jason Heaton. The motion passed all in favor.

Mr. Jeff Seybert moved to enter an executive session to discuss a personnel issue. Mr. Jake Tate seconded the motion that passed all in favor.

Mr. Jake Tate moved to return to the regular order of business and was seconded by Mr. Jason Heaton.

The decision was made in executive session to terminate the employment of James Buckenheimer because he was not showing up at work and not reporting off. Mr. Bill Heaton moved to fire Mr. Buckenheimer due to absence from work without reporting off and was seconded by Mr. Jake Tate. The motion passed all in favor.

We will have to advertise for a new laborer. Mr. McNeely should be included in all interviews along with the committee. He will not have a vote but is being included to explain what the duties will be for the prospective employee. It will be okay to hire if a suitable employee is found.

President Tate asked if there was any other business and Lindsey Aiken responded that she is the municipality accounts representative for Aiken Refuse. She explained that it is a family owned business and she just wanted to get to know the borough better and to place a face with the name of the people she has been in contact with. Mr. Tate said that we have serious issues with the contract we have with Aiken. Lindsey explained that with an unlimited contract there is nothing that can be changed. Every resident of the borough is invoiced. Another question that was raised is that when we spoke to Mr. Aiken prior to the acceptance of the service we were told that a small truck was

available to service alleys and other places not accessible to large trucks. This has not happened. Mr. Jake Tate has to drag his trash at least a block because the big trucks can't access his address. Lindsey will ask about the small truck. She also suggested that we look at our ordinance and think about exceptions. She doesn't believe that Mr. Aiken would be opposed to doing it as a 2-can limit. We should have our solicitor look into this.

With no further business to discuss, Mr. Little moved to adjourn; seconded by Mrs. Helbig at 7:42 with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Special Meeting Minutes
December 28, 2023

President Lou Little called the meeting to order. President Little, William Heaton, Jeffrey Seybert, Jacob Tate and Mayor Cogley were present. Mrs. Lansberry, Eli Kosaovich and Wendy Harker were excused.

The 2024 budget was reviewed to adopt with the addition of an increase of \$22,937.00 to real estate tax and the addition of \$1382.27 to the Police Contract. Expenditures are \$62049.21 over Revenue.

Mr. Heaton made a motion to adopt the 2024 budget as amended and was seconded by Mr. Tate. A roll-call vote passed the budget as follows: Mr. Heaton – yes; Mr. Seybert –yes; Mr. Tate - yes and Mr. Little - yes

With no other business to discuss, Mr. Tate motioned to adjourn the meeting and was seconded by Mr. Heaton. The motion carried.

Respectfully submitted,

Mayor Licia Cogley for
Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
December 14, 2023

President Lou Little called the meeting to order. All members were present.

A Heaton/Tate motion approved the November meeting minutes.

A Kosanovich/Heaton motion approved the officers' reports.

Correspondence: Letter from Assessment Office listing assessed value at \$76,920.850 which would set our millage at 2.0438.

Mr. Kosanovich moved to listen to citizen comments and was seconded by Mr. Heaton. The motion passed all in favor.

Jeremy Tate 1319 3rd Street Beaver Falls wanted to let council know that there were still leaves behind 3612 West 3rd Avenue. The workers are still picking up leaves. He is still having an issue with Aiken even after Mr. Little called them (as they requested) to tell them that the house is being renovated and unoccupied. He has a bill for \$400. They were extremely rude when he called. There should not be any bills sent to an unoccupied house. Mr. Tate moved that an unoccupied home should not be charged for garbage pick-up and was seconded by Mr. Heaton. The motion passed all in favor. Mr. Budicak will write another letter to Aiken and be more assertive.

Kathy Brewer, 3628 Matilda Street said that taxes may need to be raised this year.

Nora Soos, 102 37th Street asked if anything was resolved about High Street and West 10th Avenue problems with speeding cars. Bob Tate talked to Patty at BAR Associates and she told him that if someone gave her the license number she would take care of it. There was a discussion about placing a stop sign where High Street meets High Street Extension. It could be a 3-way stop sign that says opposing traffic does not stop. We will check to see if a traffic study needs to be done before a stop sign can be placed there.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Streets, Lighting & Bridges – Ms. Harker – the boom mower has been repaired and is back. Mr. Heaton reported that the road has been painted for the speed hump but signs still need done.

Fire & Police- Ms. Harker-none

Buildings, Grounds & Equipment – Mr. Kosanovich reported that Mike Ceravolo is still waiting to hear from Code.sys for information on whether or not a sprinkler system is needed. He also reported there is a grant available for attracting small business. There is no minimum or maximum amount. Paving West 2nd Avenue would help to reduce developmental risks but some assistance from the purchaser would be needed – a main plan, and an amount; and an estimate from the paving company would also be needed. If the grant was pursued and does go through a resolution has to be done.

Sewers & Sanitation – Mr. Heaton – the sewers are all good for now. The MS4 permit has been approved and Widmer will get bids for us. Bill will check with Widmer – have to have DEP knowledge because protected wetland has been designated. Prevailing wage may apply.

Finance & Litigation – Mr. Little reported that two workers had been hired – Brian McNeely and James Buckenheimer. They seem to be working well together and they are getting a lot of work done.

Ordinance – Mr. Seybert – The letter to Patty from BAR regarding tearing down the old building has been sent. The fire department has decided to keep the building and using it for training purposes. Mr. Seybert said that repairs are needed and he would like to have them done.

Parks & Recreation – Mr. Tate – spoke with Jeff from Top of the Line Fencing and they are still behind. They are hoping to get it done by the end of the year.

Mayor Cogley – reminded that the Christmas Party was tomorrow and she hoped that council members would attend.

Mr. Budicak – discussed the lawsuit with Aqua and it has been resolved. An agreement was signed months ago and a service agreement of 3 years with wastewater between all parties had to be entered into. This is contingent upon the sale of the system from the city of Beaver Falls to Aqua. We need to sign the agreement. The water coming in from White Township – 1 is metered and 2 are not. Jake moved to authorize executing the service agreement with Aqua PA Wastewater Inc. effective when the system is sold by Beaver Falls. Mr. Seybert seconded the motion that passed all in favor. It is time to put the money earned by the Centennial Committee to rest. The money was from donations and is the borough's money. The committee cannot spend the money without borough approval because the borough's EIN number is attached to the bank account. All the Committee has to do is place a request to council and let them know how the money is going to be used.

Mr. Little – the adopting of the 2024 budget will be put on hold until the real estate tax millage and the new Beaver Falls police contract can be discussed.

Police Captain – none

Mr. Tate – There are 3 cars not inspected on High Street. He tried calling and they won't answer. He hung a tag and sent a certified letter but still didn't get a response. A citation has to be issued before we can get any fines. He is going to get tow tags. The Mayor's neighbor has finally removed the sign from his yard. A.J. wants to put a 30 x 48 sign on Tru Plumbing building. This is between 37th Street and Nora's house. There is no problem with the sign. The billboard sign on 37th Street should have a renewal fee paid to the borough. Joe advised that the ordinance has to be amended to require a yearly renewal. If other sections need to be changed a list should be compiled so that every one of them can be amended all at once. A hearing has to be held for a zoning ordinance to be changed so look over the ordinance and see what all council would like changed.

New Business

Streets, Lighting & Bridges – none

Fire & Police – Ms. Harker has a new contract from the police department requesting an increase from 3% to 5%. Mr. Budicak looked over the contracts. Our original contract has an auto renewal at the end of the year with a 3% increase. It also states that if any party wishes to change the

contract a request needs to be made by 9/30. Since we were not notified we could actually say no. The new contract has a 5% increase for the 1st term which would be \$72,672.27 for 2024-2025, 2026 and a 5% increase at the end of the term. Mr. Tate moved to accept the new police contract from the Beaver Falls police and was seconded by Ms. Harker. A roll-call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes and Mr. Little – yes. Mr. Budicak will notify the city manager.

Buildings, Grounds & Equipment – Mr. Kosanovich - none.

Sewers & Sanitation - Mr. Heaton – none but he reminded council that all new members and those members who haven't yet completed IS 100 and IS 700 that it has to be done or emergency management will receive no money.

Ordinance – Mr. Seybert – none

Parks & Recreation- Mr. Tate – none

President Little – Kathy Brewer, tax collector feels that the taxes should be increased by the 10% that is allowed after the reassessment. There is going to be a time when taxes will need to be raised so we should take advantage of the opportunity now. Mr. Kosanovich moved to increase the taxes by 10% which would bring our millage to 2.2482 from the 2.0438 calculated by the reassessment. Mr. Heaton seconded the motion. A roll-call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker – no; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes; and Mr. Little – no. Mr. Little discussed the yearly bonuses given to council and the borough employees – a ham to all council members, the tax collector and solicitor. The employees were always given \$100. All council members, with the exception of Mr. Little and Ms. Harker as well as the tax collector and solicitor declined the bonus. Mrs. Lansberry and Mr. Tate refused theirs also. The two street department employees have only worked for a month so they were not included. New shirts – 2 hoodies per employee and 5 shirts per employee with West Mayfield Street Department on the shirts will be purchased for the new employees.

Mayor Cogley – welcomed all new council members.

Mr. Budicak – none

Police Captain – none

Bob Tate noted that there had been a shooting in Mayfield Village – the person was evicted and has to vacate by 12/24. The tree blind has been removed.

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Kosanovich. The motion carried.

Mr. Heaton moved to ratify purchases made by committees and was seconded by Mr. Tate. The motion carried.

With no further business to discuss, Mr. Kosanovich moved to adjourn; seconded by Mr. Heaton at 8:22 with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
November 9, 2023

President Lou Little called the meeting to order. All members were present.

A Tate/Seybert motion approved the September meeting minutes.

A Heaton/Harker motion approved the officers' reports.

Correspondence: Letter of resignation from Michelle McNeely for personal reasons. Ms. Harker moved to accept Mrs. McNeely's resignation effective 45 days from the date of this meeting and was seconded by Mr. Tate. The motion passed unanimously.

Ms. Harker moved to listen to citizen comments and was seconded by Mr. Tate. The motion passed all in favor.

Brian McNeely, 135 Paradise Road, Industry, inquired about the progression regarding his employment. Mr. Budicak said that the agenda should be reopened for that discussion.

Mrs. Theresa Berkfelt, 4500 W 6th Avenue reported a streetlight out at the corner of W 7th and 45th Street. The pole number is 246434. This will be reported to Duquesne Light.

Margaret McCauley 1020 High Street asked about a waiver for park rental on liability. She also asked about removing Aiken as our refuse collector. Mr. Tate will address this.

Bob Tate, 3631 Ann Street brought up some ideas to increase our revenue since our budget has expenditures that are more than what we are bringing in. He suggested that we consider charging \$25 for a rental license for property owners who rent in West Mayfield. He pays this in Patterson for his rental properties. Periodic inspections on rentals would also be included in this for the property owners, This would bring in a considerable amount especially if Mayfield Village is charged \$25 per unit. He also discussed a fire tax that would be a percentage of each mill and would require that our tax collector should be paid a percentage for supplies and other expenses. A \$3.00 per month fee could also be added to our water bill which would bring in \$36 per year per customer. Ordinances would have to be approved for these items. Just something to think about.

Linda Burns, 1010 High Street – again complained about the speeding on High Street and that she contacted Bar Residential to complain to them about the issues going on in Mayfield Village. They are going to look into this and send out information to the residents. Mr. Kosanovich suggested that High Street between Mayfield Village & High Street Extension be closed. This would isolate Mayfield Village with the only entrance and exit of West 10th Ave. He also addressed the installing of a speed bump and it would require repaving before that could happen. As to her complaint about the tree branches over wires, Ms. Harker said that Duquesne Light has been contacted and we are on their waiting list.

Randy Hayward, 810 Lenox Avenue asked about leaf pickup. The leaf machine is repaired and we are just waiting to hire employees to begin pick up in the borough. The boom mower is still being repaired by Ray Evans. The repairs were more extensive that we figured and we haven't heard yet what has been done. He also asked about the property that the borough owns that he and Mrs. Rinaildi inquired about last month. Mr. Budicak responded that he spoke with Mrs. Rinaildi and said

that if council agrees to an easement permitting her to use the property as it is being used, it goes with the property if it is sold.

Brian Covalt, 101 Boyd Avenue asked if there was anything to offer for people to be hired.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Streets, Lighting & Bridges – Mr. Heaton the paving is now complete. Once someone is hired we can do the painting and putting up signs on Rock Avenue

Fire & Police- Ms. Harker-none

Buildings, Grounds & Equipment – Mr. Kosanovich reported that there are several amendments that need to be made to the employee handbook. After recent discussions, clocking out for the lunch break has been eliminated. The work hours will be from 7 am to 3 pm with ½ hour paid lunch at your convenience. Vacation has been eliminated and changed to PTO (Personal Time Off). A full pay period has to be worked. ½ day per pay period, 13 days accrued. Four hours per pay period is accrued for a 40 hour week. That will equal out to 2 ½ weeks paid time off. The borough has the right to limit use and if the accrued time is not used in a year, it will carry over. Ms. Harker moved to amend the employee handbook eliminating clocking out at lunch and replacing vacation with PTO. Mr. Tate seconded the motion. A roll-call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes and Mr. Little – yes.

Sewers & Sanitation – Mr. Heaton – none

Ordinance – Mr. Seybert – Standard Steel, 119 Ross weeds. Patty from BAR Associates is still waiting for a letter giving permission to tear down the old building. The weeds in the borough will be taken care of after hiring new employees as time permits.

Parks & Recreation – Mr. Tate – Mr. Tate had spoken to Aiken regarding some properties that his brother owns. He has 3 properties that he is renovating and there are no renters inhabiting the properties. He has contacted Aiken and told them that the houses aren't rented and he is still getting bills. Aiken said that someone from the borough had to call and verify that no one was living in the houses. Our president called and told them that no one was residing in the houses being renovated and he is still getting invoices. Another complaint is that when a house is rented, they will not accept the new tenants as customers. Jake is going to send a very detailed letter to them. Many of our council members have reached out and the persons that they have talked to are very rude. Aiken has now sent out bills for January, February and March with a payment due date of November 15. Our service for October, November and December has not even been completed. Mr. Budicak is going to look into a way to break the contract. Rochester Paving did the pickle ball court but it should be re-sealed before any painting. They asked if we would consider paying half the cost of painting (\$450.00) and permitting them to put up a small sign with their name on it as an advertisement. We are in agreement with that. Top of the Line Fencing is about 5-6 weeks out at a cost of \$12,509.00

President Lou Little – Review of proposed budget prior to accepting the proposed budget to see if any costs can be lowered. Mr. Tate is willing to give back \$10,000 making the expenditures for the

park down to \$15,000 instead of \$25,000. Mr. Heaton is willing to give up another \$10,000 from sewers bring the expenditure down to \$30,000 instead of \$40,000. Mrs. Lansberry and Mr. Tate relinquished their 3% pay raises. There was talk of deleting the phones but no decision was made. After this discussion Mr. Heaton moved to accept the preliminary 2024 budget with the above-listed changes. Mr. Tate seconded the motion that passed all in favor.

Mayor Cogley – asked about COG meeting attendance. Mr. Kosanovich explained that we no longer attend the meetings because CoStars actually provided a better price for salt and other commodities than COG was able to offer.

Mr. Budicak – reviewed the changes that were requested about the ordinance for paying of council members. Ordinance 220.1 which states that no compensation should be paid to council members who fail to attend a meeting should be rescinded. Also, 220.2 states that the regular council meetings will be held on the second Monday of each month. This should be changed to allow council to determine the meeting dates. He also discussed the sign ordinance and said that it needs some revision and clarification. Regarding the sign advertising cleaning of windows and gutters, a letter should be sent to the property owner with a 10 day period to act on said letter.

Chief – none

Mr. Tate – Alley behind the fire department on the right side has high weeds; is the homeowner responsible for weeds on fence – 6-8 feet high – the answer is yes. Letters have been sent to property owners for non-compliance of cars on property. Mike Ceravolo whose company is interested in making a training facility on property on West 2nd Ave, had questions that now have been turned over to Code.sys. Our engineers did not have an answer. Mr. Kosanovich noted that since the building is being repurposed sprinkler systems may not be required. The smoke and dye test should be done.

Chief – none

New Business

Streets, Lighting & Bridges – none

Fire & Police – none

Buildings, Grounds & Equipment – Mr. Kosanovich offered a proposal that as constable he is able to issue notices for ordinance violations either by hand or mail. Each notification would cost \$15.50. There would be no salary involved and an invoice would be issued on a monthly basis for services rendered. He felt that this would save the borough money because right now there is a salary and compensation for any permits issued. There was a discussion and people were not understanding what he was trying to offer so he dropped the proposal.

Sewers & Sanitation - Mr. Heaton - none

Ordinance – Mr. Seybert – moved to purchase 30 new chairs for citizens attending council meeting not to exceed \$1,000. Mr. Tate seconded the motion that passed all in favor.

Parks & Recreation- Mr. Tate – none

President Little – none

Mayor Cogley – reported on 2024 events being planned: December Money for Christmas Party, March – Easter Egg Hunt; April – Earth Day – borough clean up; October – Halloween.

Mr. Budicak – none
Chief - none

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Seybert. The motion carried.

Mr. Heaton moved to ratify purchases made by committees and was seconded by Mr. Seybert. The motion carried.

At this time Mr. Heaton moved to adjourn to executive session to discuss a personnel issue and was seconded by Mr. Kosanovich. The motion passed all in favor.

Ms. Harker moved to return to the regular order of business after the discussion and was seconded by Mr. Heaton. The motion carried.

The following is the result of the executive session: Mr. McNeely will be offered \$25 per hour with no benefits, full time, paid lunch, 7 – 3 or 6 -2. & PTO. As he has an already scheduled vacation from Nov. 22nd to the 28th, it will be an unpaid vacation. He will not be permitted to leave the borough unless on borough business, can conduct no personal business on borough time; must clock in and out if leaving the borough for personal reasons; equipment must remain within the borough and the employee handbook must be read and signed. There is a candidate for the laborer position who will be interviewed and if qualified, will be offered the position for \$14 per hour increasing to \$15 following a 90 day probation period. There will be no benefits.

With no further business to discuss, Mr. Seybert moved to adjourn; seconded by Ms. Harker at 9:30 with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
October 12, 2023

President Lou Little called the meeting to order. Mrs. McNeely was excused. All other members were present.

At this time, Mr. Heaton requested that we enter into an executive session to discuss a personnel issue. Mr. Kosanovich moved to enter into executive session and was seconded by Mr. Tate. The motion passed all in favor. Mr. Tate moved to return to the regular order of business and was seconded by Mr. Heaton. The motion passed all in favor. The session resulted in taking action on the personnel matter in new business.

A Tate/Seybert motion approved the September meeting minutes.
A Heaton/Harker motion approved the officers' reports.

Correspondence: Letter of resignation from Michelle McNeely

Mr. Tate moved to listen to citizen comments and was seconded by Mr. Heaton. The motion passed all in favor.

Mr. Mike Ceravola, 118 Jones Drive, Beaver and CEO of ERA Capital discussed the interest of his company in property located at 3716 West Second Avenue. The plans for the property is to create a sports training facility at the location,. The facility will be used to train participants in baseball, soccer, football and la cross. They plan to use 3000 square feet as a gym and 1700 square feet for baseball and football. They may expand the facility later. There will be space for 50 care in the front. Training and team workouts will accommodate only 25 kids at a time and will be contained inside the building. They are in due diligence for sixty days to make sure that there is nothing in code enforcement and permits that would make it impossible to complete the purchase. One main concern is requiring a sprinkler system be installed which would cost more than they are willing to pay and would be a deal breaker.

Marge Yoho, 4504 West 8th Avenue questioned if the stop sign that is missing on 45th Street and West 8th is going to be replaced. It was placed there years ago but no longer exists. Also the 45th Street sign is broken. Mr. Heaton will locate the list that we have listing all the stop signs in the borough to see if it is on the list. Mrs. Yoho also asked if the fire department was available on December 1 or 2 to have the borough Christmas Party as the president said those were the only dates available. She has called numerous times and has never had a response. Mr. Little said that this is not a borough issue, it is a fire department issue. He said that the fire department meeting is next Tuesday and they should attend. She also inquired about joining the fire department auxiliary. That has to be brought to the fire department also.

Kathy Brewer, 3628 Matilda Street reported that our employee, Hayden Boniphant nearly ran into her son's truck. This isn't the first complaint about his driving. Mr. Heaton talked to him about it and he said that he swerved to avoid the truck. That isn't what happened.

Nora Soos, 102 37th Street Extension asked if West 2nd Avenue could be paved. There is dust and dirt constantly. We will look into that.

Margaret McCauley, 1020 High Street asked when Beaver Falls police patrolled the borough. They are on patrol daily.

Linda Burns, 1010 High Street – again complained about the speeding on High Street and that she hasn't seen any police presence there. There is a suspicious black car that she has taken pictures of and has the license plate number that is constantly on the street in the evening. Mr. Heaton called Bar Residential to complain to them about the issues going on in Mayfield Village. The chief noted that there has been over 72 documented complaints that they have received. He also asked if the pictures and license plate has been called in because if they don't receive a phone call, they can't do anything. The borough has no jurisdiction to handle any of these complaints because they are police issues. The chief said that they put the cart up with the speed limit and there is only so much that can be done. If we don't get a call we can't do anything. Our officers are always in the area so if a call is made they will respond. Jake mentioned speed bumps. They cost between five and six thousand dollars and we just can be putting them anywhere, a study has to be done. She is really concerned about the winter and said someone is going to have to be accountable if something happens.

Brian Covalt, 101 Boyd Avenue asked the chief if someone calls about a car speeding can a stop be made if the car goes by a police car. Yes, it can be stopped.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Streets, Lighting & Bridges – Ms. Harker – leaf pick up will begin on October 15. She got 2 quotes for the removal of the crab apple trees and trimming the oak tree. One bid was from Steve Cable and the other from Busy Boys. The bids were both \$3200.00 She is waiting for one more bid. Mr. Heaton moved to give authorization to Ms. Harker to accept the lowest bid for the tree removal and trimming. The motion was seconded by Mr. Tate and passed all in favor. Mr. Heaton asked to report about the paving project. The paving is now complete. 43rd Street was changed to Rock Avenue due to the water issue on 43rd. New signs and painting of lines and double arrows on Rock were completed for the speed bumps – The cost is going to be around 6-7 thousand dollars. Forty third and West 10th are both dug up and sealed in with tar. French drains were installed to direct water to the catch basing.

We will look into installing a no parking sign on Jean Street at the Christian School and talk to the home owners about the parking issues.

Fire & Police- Ms. Harker-none

Buildings, Grounds & Equipment – Mr. Kosanovich reported that the Centennial Committee was told by him that the borough is not permitted to solicit any type of gambling. A permit has to be obtained for small games of chance. The borough solicitor was in agreement. The committee piggy-backed a permit from the Owls Club in Beaver Falls to do a 50-50 drawing. This is not permitted at all. The committee opened a bank account using the borough's EIN number but has not accounted to the borough any money that was received or spent. Anything that was done should have gone through the borough. He suggested that a Parks and Recreation Board be created which would be under the borough authority. Council is not against anything that the mayor wants and donated when asked. When council was asked to purchase magnets for the grand marshall's vehicles, we did decline because the committee had money to purchase them. Mr. Heaton again stressed, and the solicitor agreed that any money the committee earned should come back to the borough. The

money would be earmarked in a special account and given to the committee when requested. It is not money that the borough wants to spend. We have not received any documentation for money spent and received from the centennial committee's bank account.

Sewers & Sanitation – Mr. Heaton – He again addressed the standing water on West 5th Avenue. There is really nothing more that we can do. The Water Authority said that maybe a ditch could be run a little deeper.

Emergency management trailer has been damaged. It appears to have happened when the parts truck was pushed back. One of the tires hit it. He talked to the employees about the way they were patching incorrectly and explained how it should be done. The big GMC truck has a bad break line and we need to check into where to get it fixed. We need to see if it's drivable or needs to be towed. The bobcat attachments won't stay on because the bolts are not the correct size and the parts need welded. PTC Alliance can weld the parts.

Ordinance – Mr. Heaton – Ordinance 220.01 needs to be amended. Section A is okay but section B discussing no pay for non-attendance at meetings should be changed. Also 220.02 stating the meeting is the second Monday of each month. Mr. Heaton moved to eliminate the no-pay section of ordinance 220.01, section B. and was seconded by Mr. Kosanovich. A roll call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – no; Mr. Tate – yes; Mr. Little – yes. Mr. Heaton moved to remove 220.02 Regular meetings of council will be held on the second Monday of each month. Mr. Tate seconded the motion that passed all in favor. Also under 220.01 compensation for council has not been changed since 1996. Mr. Heaton moved to increase the compensation for council members from \$100 per month to \$125 per month and was seconded by Mr. Kosanovich. The roll call vote was as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – no; Mr. Tate – no; Mr. Little – no resulting in a tie Mayor Cogley was asked to place her vote to break the tie – she voted no. She said if it was \$150 she would vote yes. The raise of compensation for council members was denied and will remain at \$100 per month.

Parks & Recreation – Mr. Tate – Mr. Tate remarked that Knock Em Down tree removal had submitted a quote to Hayden for the removal of the crab apple trees and trimming the oak tree which had not been given to Wendy. They will submit another one. There are a lot of equipment issues – broken trucks, mowers blown up, oil not changed, most expensive trucks being used all the time, building is also in bad shape. The little truck should be used for all purposes except for dumping. Fuel should be drained from the leaf blowers, chain saws, etc. We need to have a system in place for reporting and finding broken equipment and someone from council should do a weekly inspection. Inventory needs to be done. Jake will meet with Eli and Jeff will be here on Sunday so maybe then.

Baseball field maintenance is just not working. Next year at the beginning of the year we need to meet with baseball – weeds need to be done, If West Mayfield baseball won't do it, the borough will have to take care of it.

Pickle ball – need a fence and to resurface the basketball court that isn't being used. Rochester Paving bid \$2800 to resurface 110 linear feet x 2 ft. 1 ½ depth three courts. Wendy moved to accept Rochester Paving's bid of \$2800 to resurface the basketball court and make it into 3 pickle ball courts and to accept the lowest bid for fencing. Mr. Kosanovich seconded the motion that passed all in favor. He has 6 estimates for fencing – Watt – \$15,360; Lee \$16,000; Pitts - \$21,300; Pro Fence \$12,591; Hoffman \$12,150; Zack Dalton 8" \$12,275. \$11,000. The motion carried.

President Lou Little – The boom mower had more problems than we originally thought. One side is on. We'll have it done as soon as possible. Can the electrical box outside the mens room be replaced? It would cost a fortune to replace it.

Mayor Cogley – November 1 we would like to have a meet the candidates meeting. Lou, could you please check with the president of the fire department to see if it is available that day?

Mr. Budicak – spoke with Rhonda Rainaldi outside before the meeting about her property that was discussed last week. The deed dates back to the 1930's and does belong to the borough. No one can take the property away from her. He can do an easement document for her but we can't sell it to her.

Mr. Tate was unable to attend but Tina reported that he issued 1 building permit as code enforcement officer. 5 vehicles have been moved, the camper on Rock Avenue is almost completely dismantled. Some people can't take care of their grass because they are terminal and some people can't are disabled and can't take care of their grass but can't afford to hire anyone. Can the borough take care of it and put a lien on the property? Joe sad that Bob has to let Pat know and the borough will have to hire someone. She asked about the sign permit and Joe apologized that he forgot but will have it for next meeting.

Chief – none

New Business

Streets, Lighting & Bridges – Ms. Harker – Leaf machine needs a new tarp and we need new rakes. Executive session determinations. The issue that was discussed was disciplinary action that needs to be taken with our two borough employees. Warning have not resolved the issues and termination of the employees was the final decision. Ms. Harker move to terminate the employment of Hayden Boniphant and was seconded by Mr. Seybert. A roll-call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker - yes; Mr. Kosanovich; - yes; Mr. Seybert – yes; Mr. Tate – yes; Mr. Little – yes. Ms. Harker move to terminate the employment of Zayne Priestas-Kish and was seconded by Mr. Seybert. A roll-call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker - yes; Mr. Kosanovich; - yes; Mr. Seybert – yes; Mr. Tate – yes; Mr. Little – yes. How do we go forward to hire any new employee? What do we want to pay? For an operator the range would be from \$20 to \$25 per hour depending upon qualifications and experience. Finance & Litigation committee needs to do interviews as soon as possible. Employees should be required to attend council meetings so that they are aware of what is going on. A full or part-time laborer also needs to be hired. An ad has been placed for that position. In the interim, we need to work together as council to get emergency work done.

Fire & Police – none

Buildings, Grounds & Equipment – Mr. Kosanovich - none

Sewers & Sanitation - Mr. Heaton - none

Ordinance – Mr. Seybert – Gave the Standard Steel issue to Tina to pass on to Mr. Tate and reminded the fire department that the weeds need done.

Parks & Recreation- Mr. Tate – The snow plow should be prepped for winter. The plow mounts weren't taken off so the plow can't be put on.

President Little - none

Mayor Cogley – the zoom meeting was cancelled due to a computer crash. As soon as it is fixed she would like to reschedule it. The discussion will be about planning for project management and tools that can be used.

Mr. Budicak – none

Chief - none

Mr. Heaton moved to pay the bills listed on the bill list and was seconded by Ms. Harker. The motion carried.

Ms. Harker moved to ratify purchases made by committees and was seconded by Mr. Tate. The motion carried.

Any other business – schedule the budget workshop meeting – Monday, October 30 at 5:45. Mrs. Lansberry will place the ad in the newspaper.

With no further business to discuss, Mr. Heaton moved to adjourn; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
September 14, 2023

President Lou Little called the meeting to order. Mrs. McNeely was excused. All other members were present.

A Harker/Tate motion approved the August meeting minutes.
A Tate/Heaton motion approved the officers' reports.

Correspondence: Estimated Liquid Fuel Allocation for 2024 - \$49,923.70 and a thank you from Sandy Egley for including her in the borough's Centennial celebration.

Mr. Tate moved to listen to citizen comments and was seconded by Mr. Seybert. The motion passed all in favor.

Brian Covalt, 101 Boyd Avenue requested that the stairs leading down to Patterson Avenue be cleared off as there are a lot of students using them to catch the bus.

Paul O'Hara, 3619 Short Street asked if there was going to be any recycling or if any recycling dumpsters were going to be placed at the borough building. Mr. Kosanovich replied that nothing was going to be done as far as recycling was concerned. When we operated the recycling at the borough building, only four or five residents participated and dumpsters require a cost to provide them. Bob Tate asked if guidelines were being followed for yard waste and leaves. Leaves are being transported to Brighton Township for processing. Right now the wood chipper is out for maintenance service but yard waste will be taken care of once it is back in service.

Rhonda Rainaldi, 729 Rock Avenue was present to discuss property next to the woods. She has been taking care of this property for over twenty years. Mayor Tom Brozich had told her years ago that the property would be hers after seven years if she took care of it since it was an eyesore to the community. In 1984 it was taken back. She has used tons of dirt to clean this up, installed a fence and added trees. She has a shed and the deck to her pool on this triangle of land. There are no deeds but the property is listed as borough property. Randy Hayward of 810 Lenox Avenue has no problem with it. Jake asked if we could just give the property to her or sell it to her for a dollar. There is also a paper road. Mr. Budicak will look into this and get back to us. No one can take this away from her so everything that she's done will stay.

Nora Soos, 102 37th Street Extension said that a young kid is riding a little motorcycle and a go kart up 37th Street. This is very dangerous. The police will look out for this.

Renee Norton, 600 Sand Alley reported that there are apple trees that really need to be cut down at the end of Matilda where the bus is parked. We will take care of it, but will have to have a company do it. We are required to get three bids and they will be brought back to council. Also, the oak tree has branches that are over her roof.

Christina Barkfelt, 1015 37th Street wanted to thank council for taking care of the speeding problem on Rock Avenue. The cars are actually stopping but the school bus is still running the stop sign. She got the bus number and reported it. The trees on 37th Street need trimmed. Duquesne Light needs to be called to take care of that.

John Beres, 705 Lenox Avenue wanted to express what a good job was done for the Centennial Celebration. Thank you to the Mayor and the Centennial Committee.

Linda Burns, 1010 High Street – wanted to thank the police for being more present on High Street. There are still cars exceeding the 15 mph speed limit on High Street. A blue Nissan is driving around slowly late at night. She has the plate number and picture of the car. The police chief said that any vehicle should be reported to them and they will at least make contact with the person. Any time a strange vehicle is seen in the area, they need to be called. The borough has no jurisdiction for this and they can't help at all. Also, BAR Residential should be notified because this vehicle is owned by someone in the development.

Frank Bathgate who just purchased a home on 3607 Orchard Street reported that there are ruts on the road in front of his house that could use some patching.

Phillip Woodley 2459 Rochester Rd Sewickley, addressed council about the baseball organization. Right now there are no West Mayfield teams using the field. They may have some in the spring. Legends Traveling League has folded and perhaps now free baseball can be offered because of the money made from the team that was given to West Mayfield. Adam Liberatore is interested in taking over the traveling league and would use the fields for practice on Sunday. The restrooms were renovated but nothing can be done with the fields until while softball is still using them. They are hoping to be able to get more kids to play for West Mayfield. Jake Tate responded that he has no issues with baseball using the fields. He asks that everyone be mindful that there is no parking on the street. The Standard Steel parking lot is available for excess parking is there is a large tournament. He also asked that the fields be maintained as well as you can and the net on the first field backstop needs replaced.

Bob Tate, 3631 Ann Street reported that everyone worked together and pulled their own weight to make the Centennial Celebration a success. After the celebration they cleaned all the picnic tables and put them away. If any were broken, it wasn't by them.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Streets, Lighting & Bridges – Ms. Harker – the zero turn mower that went into the creek last year had the engine blow up. It will cost 2360.03 for the repairs. Jake said the make sure that the zero turn mowers aren't driven on the streets – they are to be used only on the grass being cut.

The bearings (casters) in the big zero turn were replaced.

Bill Heaton reported that the paving had been completed last week. He had showed the paving company work that they had done last year on Schutte was broken up. The company patched it.

The speed bump on Rock Avenue will be installed in a couple of weeks. The new pavement has to settle for 2 weeks for that to be done. He met with the LTAP engineer to find out exactly how to place the speed bump. The stop bar is in and the painting has been done but the engineer said the hump needs to go the entire width of the road. It was only scheduled for half. A new stop bar must now be placed on the other side and more painting will need to be done. They have run out of paint so more will have to be purchased.

It was suggested that a no parking sign be placed on Jean Street by the guardrail at the Christian School. This will have to be revisited and a resolution will need to be enacted. There is water coming out at the end of Short Street. The water company will be called.

Fire & Police – Halloween Trick or Treat will be on Tuesday, October 31 from six until seven thirty.

Buildings, Grounds & Equipment – Mr. Kosanovich reported that the 2-year warranty is almost up on the wood chipper and it was recommended that maintenance work be done. The cost is about \$520.00. Mr. Heaton moved to authorize the maintenance work be done as soon as possible and was seconded by Mr. Tate. The motion passed all in favor. The Ford F550 has had steering issues and should be taken to the dealership because of the recall notice. The Chevy truck has an exhaust problem.

Sewers & Sanitation – Mr. Heaton – He can't find a cause for the water coming down into the yard on West 5th Avenue. There is no storm drain or sanitary sewers on West 6th. He called the municipal authority to have them come and take a look.

Work will begin on 43rd Street next week. Ray Evans is going to do the work on West 10th Avenue with the same issue for a very reasonable rate.

The bucket truck has been bought and is gone from the borough parking lot.

MS4 – Dan Sell from Widmer is not able to attend the meeting tonight but will answer any questions. He estimates the breakdown sheet at \$120,000. Jake wants to look at the breakdown sheet to see what we might be able to do ourselves and what will need to be bid out. The permit for the project has not been finally approved.

The IC 100 & 700 still needs to be completed. Those who need it done (you know who you are), please get it done and get me a copy of the certificates.

Ordinance – Mr. Seybert – A letter was written to Patty at BAR Residential (Mayfield Village) from the fire department requesting the building be torn town and will be given to her.

Parks & Recreation – Mr. Tate – a lot has been accomplished at the park – crushed brick placed, flagpole slabs, and plaques, electric by the bathrooms done (rebuilt). The old box could not be disconnected. If anything needs done it's going to cost a fortune.

The borough workers are still not doing their work at the park. If they see garbage, sticks, etc. they need to pick it up. The grass needs to be cut and not thrown on the ballfields or monuments – they can turn the mower in a different direction. Wendy works with them every Monday and Tuesday. They are told what they are expected to do for the week. They are not doing what they are told and not only that, lying about it. They need to be written up for not doing the work they are supposed to do. If he has to bring this up again next month, there will be action taken against them.

President Lou Little – The pressure plate fingers on the boom mower need adjusted and they will have to have someone else do that. It should be done next week.

Lenore Alley has been closed and all the residents have been notified.

Mayor Cogley – Gave a report on the Centennial. There were many proclamations received from a number of politicians, the PA State Association of Boroughs and many more. There were vendors, food trucks and everyone had a great time. The only downfall was that seven kids were stung by bees and the paramedics had to be called. They came very quickly. Movie night on Friday was fun for the kids – they were served hotdogs and a drink. Thank you to everyone who helped in any way and to all of those who attended and made this celebration a huge success.

Mr. Budicak – will discuss the Aqua water purchase agreement in an executive session. He prepared the letter discussed last month for Aiken Refuse putting them on notice and wanted council to see it before it was sent.

Mr. Bob Tate, code enforcement, discussed the zoning ordinance that regulates signs being placed in the borough. Permits are needed to place any sign in the borough. Business signs are allowed on the same premises. Because of this, the Oven Pizza sign will need to be moved. The sign on the mayor's neighbor's house needs to be removed because there is no permit. If it isn't taken down, he will be cited.

Mr. Tate reported that he issued 4 occupancy permits and 1 building permit as code enforcement officer. Some of the issues have been taken care of – grass cutting at Mrs. Mineards, the camper on Rock Avenue is being dismantled, but there is still high grass that needs to be taken care of. He ordered tow tags for unregistered motor vehicles and will tag the vehicle and give the owner a letter.

Chief – none

New Business

Streets, Lighting & Bridges – Ms. Harker – Leaf pick up will begin on October 15th and continue until December 1st. The camera above the brush pile is not working.

Fire & Police – none

Buildings, Grounds & Equipment – Mr. Kosanovich asked about the new borough signs. Logo #1 was chosen but there is more to decide about wording etc. Kevin Farkas suggested that the centennial committee and borough work together on this. He has the the artwork. He also touched on the new tax assessment. There cannot be more than a 10% increase in the amount collected. The county website has information on how to calculate millage.

Sewers & Sanitation - Mr. Heaton spoke with Mr. Percic about the work done to stop water from running down from West 10th Avenue into his yard. He hasn't had a problem yet but there really hasn't been a lot of rain. Mr. Heaton requested permission to buy more paint and signs for the speed hump. Mr. Tate moved to give permission to Mr. Heaton to purchase more paint and signs and was seconded by Ms. Harker. The motion passed all in favor.

Ordinance – Mr. Seybert – an old ordinance 1.77 states that any council member who does not attend a meeting should not be paid. There was a discussion regarding this. The question was asked in the Borough News if a council member could not be paid for being absent from meetings. The answer was no. We have never not paid a council member for not attending a meeting. It was suggested that we rescind the ordinance that states that but no action was taken tonight regarding this issue.

Parks & Recreation- Mr. Tate – There is a lot more work that needs to be done at the park – more painting, more gravel, upgrading volleyball nets, special needs swing. Also, if a company wants to park their equipment in our ballfield parking lot they need to have permission and if there is any damage to the lot they need to be accountable. I have had a lot of requests for a pickle ball court so I will be looking into prices for that and prices for a special needs swing. The pickle ball courts would be at the basketball court.

President Little - none

Mayor Cogley – asked for keys to the park

Mr. Budicak – asked Bob Tate to hold off enforcing the sign ordinance until he has had a chance to review it.

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Heaton. The motion carried.

Ms. Harker moved to ratify purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Mr. Kosanovich moved to enter into executive session to discuss the pending sale of the Beaver Falls Water Treatment Plant to Aqua. Mr. Seybert seconded the motion that passed all in favor.

Ms. Harker moved to return to the regular order of business and was seconded by Mr. Seybert. The motion passed all in favor.

Following the executive the following motions were made.

Ms. Harker moved that West Mayfield approve the global Settlement Agreement between Patterson Township, Patterson Heights Borough, West Mayfield, White Township and the City of Beaver Falls and Aqua Pennsylvania Wastewater, Inc. that is contingent on PUC approval and closing of the sale of the wastewater treatment plant from the City of Beaver Falls to Aqua and to authorize the President of Council to execute the Agreement on behalf of the borough,. The motion was seconded by Mr. Heaton and approved by roll-call vote as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes, Mr. Tate – yes and Mr. Little – yes.

Mr. Kosanovich moved that West Mayfield Borough approve the 3-year Wastewater Service Agreement with Aqua Pennsylvania Wastewater, Inc. to take effect upon PUC approval of and closing on the sale of the wastewater treatment plant from the City of Beaver Falls to Aqua and to authorize the President of Council to execute the Agreement on behalf of the Borough.

With no further business to discuss, Mr. Heaton moved to adjourn; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
August 10, 2023

President Lou Little called the meeting to order. Mr. Kosanovich was excused. All other members were present.

A McNeely/Seybert motion approved the July meeting minutes.
A Tate/McNeely motion approved the officers' reports.

There was no correspondence to be read.

Mrs. McNeely moved to listen to citizen comments and was seconded by Mr. Tate. The motion passed all in favor.

Nora Soos, 102 37th Street Extension was on her way to the meeting and a huge quad was riding her bumper from A.J's and it tried to get around her on 43rd Street. She almost hit it. The chief will look into this

Deborah Huddy 3610 Matilda Street has a complaint about encroachment onto her property from 3612 Matilda Street. A new porch was constructed on the 3612 Matilda property and there may not have been a building permit issued. The new porch is over her property line and the down spout drain goes directly into her basement. Attila Kovacs owns the house and it is in the process of being sold. Mr. Budicak will check with her attorney and get back to us. There are two ways to go depending on how long the porch has been there. We can't determine if a permit was issued if we don't know when the porch was constructed.

Linda Burns, 1010 High Street – Duquesne Light has been called about the branches on the lines, More and more cars are exceeding the 15 mph speed limit on High Street. Something is going to happen and someone is going to get hurt if something isn't done. Citations need to be given. The same can be said for Rock Avenue. Michelle responded that we are looking into putting humps on the road. We have to paint on the road and have signage.

Dave and Ginny Dacko, 702 37th Street has a complaint about the dumpster at the fire hall. They asked how often it was emptied and it is every two weeks. The smell from the dumpster is so bad that they are unable to sit on their screened in porch. It smells like skunk and it could be possible that someone threw a skunk into the dumpster. The dumpster should have a lock on it so that no one can dump in it. The fire department is going to install cameras in the parking lot and will also make sure that a lock is placed on the dumpster so that no one else can use it.

Kevin Farkas, 3706 W 8th Avenue has been looking into roadway safety. Social media has given some insight into the problems. A motion was passed by council to install a double stop sign at Rock and Boden to increase visibility but the sign has never been installed. Wendy said that she was told that it could not be done by the state. He asked Mr. Heaton to see if he could find out who talked to Wendy and what the prohibition was for the placement of the stop sign. Please reach out to Kevin and Linda about these safety issues. Mr. Heaton asked if the concerned citizens would be willing to help the borough with some of the concerns that have arisen on the concerned citizen's page. Kevin is all for that. Mr. Budicak will prepare a resolution that authorizes citizens to help the borough.

John Beres, 705 Lenox Avenue had reported a trailer parked on Mayfield Road back in 2022 and nothing has been done about moving it. He has the parcel number and the plate number of the trailer. The ordinance will have to be checked but Jeff Seybert will look into it. He also asked about the paving. It will begin sometime this month but a start date has not yet been given.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Streets, Lighting & Bridges – Ms. Harker – boom mower repair – they don't make fly wheels anymore so parts are being ordered to rebuild it. They will try to have it done by the car cruise.

Fire & Police – none

Buildings, Grounds & Equipment – Jake - Where is the new chain saw? It is in the back garage. Also, the steering is not good on the F550. A recall has been issued but nothing has been done. The wood chipper should also have a maintenance check. Our equipment is not being maintained as it should be. The little dump needs ball joints, nothing has been greased. We need to get the workers to take initiative to keep up with the equipment maintenance. Wendy should stop at least once a week to make sure the work is being done. Someone with a supervisory capacity should be making sure that the work is being done on a daily basis. We need an equipment operator to make the foreman, but we don't have benefits or the ability to pay more. Trying an ad again.

Sewers & Sanitation – Mr. Heaton – paving will begin the 2nd or 3rd week in August. Because nothing was done with the spring on 43rd street Mr. Heaton asked if instead of paving 43rd Street we do Rock Ave to Boden. Mrs. McNeely moved to pave Rock Avenue to Boden Street rather than 43rd Street and was seconded by Mr. Seybert. The motion passed all in favor. According to a study through PennDot temporary speed humps require paint stop bars both ways and need street markings. The pavement will have to settle for two weeks and then the humps will be installed. Mr. Heaton thanked Mr. Tate for his help with the Percik water run off

Ordinance – Mr. Seybert – none

Finance & Litigation – Mrs. McNeely is working on an updated employee application. It will be sent to Kevin when it's completed. She requested that an executive session be held after the regular business to discuss a personnel issue.

Parks & Recreation – Mr. Tate nothing that he has asked for has been done at the park. A list was given to Wendy and it was posted but no one did anything. The company where the crushed red brick was ordered before is out of business so he will look for another supplier. The bees need to be exterminated and he is ordering mulch that will have to be picked up. This all needs done before the Centennial Celebration.

President Lou Little - none

Mayor Cogley – the Centennial Banners are in. The hornets need to be taken care of. Mr. Ruby's house at 6th & 5th Alley and 37th Street needs the grass cut. The parade route is set. Would the borough consider buying magnets for the mayors and grand marshal? No. Fire department needs lots of cones and tables & chairs. Honor wall for Viet Nam vets. The Centennial dedication will begin there at 11 am. All emergency people are contacted for the day of the parade and the permit for movie night has been taken care of. Logo's for the new borough signs were presented to council by the mayor and Kevin and there was a mild discussion as to which one should be used. Logo design #1 was chosen. Mr. Tate moved to use Logo Design #1 as the new borough signage and was seconded by Mrs. McNeely. The motion carried. . Mayor Cogley and the entire Centennial Committee thank Jason of the fire department for advertising the centennial on the fire department

sign. There was a discussion about the money that was made by the committee. Mr. Heaton said that the Centennial Committee is part of the borough council and the money should be put into the general fund. No decision was made.

Mr. Budicak – will discuss the Aqua water purchase agreement in an executive session. He looked over the Aiken contract and it states clearly that before there is termination of service a 30 day notice must be given to the customer. He requested authorization to write a letter to Aiken regarding the contract and the specifics of said contract. Mr. Tate moved to authorize Mr. Budicak to send a letter to Aiken about the contract and was seconded by Mrs. McNeely. The motion passed all in favor. He was asked if there is any way that the MS4 work can be waived. We don't have the money to do all the work. Jake wanted to know if something could be done with Widmer. Mr. Heaton reminded everyone that DEP has mandated the MS4 work and there are consequences for non-compliance. The borough could be fined for not doing the work, we could lose our sewer tap-ins and the small water grant that we applied for would be in jeopardy. He made it clear that if the MS4 project was dropped he will tender his resignation from council because his signature is on all of the documentation. He wants it perfectly clear that he is against dropping the project. Jake would like some clear answers to a lot of questions about the scope of work and asked if someone from Widmer could come to the meeting next month to answer them. Bill will contact Dan Sell to see if he is available. After much discussion Mrs. McNeely moved to move forward with the MS4 project with what we have written down to this date and was seconded by Mr. Tate. The motion carried. Mr. Budicak said the engineer calculated the units for the fees to assess the property owners. We need specific numbers from Widmer to see what the use fee might be.

Mrs. Lansberry asked to be excused because she was not feeling well. Mrs. Cogley will continue with the minutes for the rest of the meeting.

New Business

Buildings, Grounds & Equipment – Mr. Tate moved that the workers should take care of the wood chipper and was seconded by Mr. McNeely. The motion carried.

Sewers & Sanitation - Mr. Heaton had a complaint from a resident getting water into his back yard on West 5th Avenue. It is coming down the hill but not from the water. We need to find out where it is coming from. Beaver Falls Municipal Authority is also looking into it. This has been explained to the resident. There is also a spring coming up on West 10th Avenue just like the one on 43rd Street.

Streets, Bridges and Lighting – Ms. Harker – none

Fire & Police – none

Finance & Litigation – none

Ordinance – none

Parks & Recreation- Mr. Tate – the lights in the borough building need fixed and the grass at Mrs. Mineard's on West 5th Ave needs cut.

Mayor Cogley – asked for keys to the park but Mr. Little said no.

Mr. Little – Ray Evans Jr. would like to have the bucket truck for \$1200. Mrs. McNeely moved to sell the bucket truck to Ray Evans Jr. and was seconded by Mr. Tate. The motion carried.

Mr. Budicak – will not go into executive session about the water treatment plant tonight but will request that the executive session be moved to September 14th. He cautioned everyone to watch what is put in texts and that there is no quorum to decide anything on a text chain. If the text is considered to be an emergency, be careful what is said and be kind.

Mrs. McNeely moved to pay the bills listed on the bill list and was seconded by Mr. Seybert. The motion carried

Mrs. McNeely moved to ratify purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Mrs. Heaton moved to enter into executive session to discuss a personnel issue. Mr. Tate seconded the motion that passed all in favor.

At 10:25 Mr. Tate moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion passed all in favor.

The issue was resolved.

With no further business to discuss, Mr. Heaton moved to adjourn; seconded by Mrs. McNeely with unanimous approval.

Respectfully submitted,

Patricia Lansberry, Borough Secretary
Mrs. Cogley, Mayor

Regular Meeting Minutes
July 13, 2023

President Lou Little called the meeting to order. Mr. Kosanovich and Mrs. Lansberry were excused and Mr. Seybert will be arriving late. All other members were present.

A Harker/McNeely motion approved the June meeting minutes.
A Harker/McNeely motion approved the officers' reports.

Correspondence – a resignation letter from Mr. Chris Lemmon, code enforcement officer was read and accepted. We will need to advertise for a new code enforcement officer. Mr. Kosanovich had Mr. Heaton relay to council that as a constable he would be able to enforce some codes until someone was hired.

Mr. Tate moved to listen to citizen comments and was seconded by Mrs. McNeely. The motion passed all in favor.

Bob Tate, 3631 Ann Street, offered to act as an interim code enforcement officer until someone was hired and the fact that he has spent many years in the construction industry, he is qualified to issue permits also. Following a brief discussion, Mr. Heaton moved to appoint Mr. Tate as interim code enforcement officer and was seconded by Mrs. McNeely. The motion passed all in favor.

Nora Soos, 102 37th Street Extension was down at the park walking her son's dog between shelter 2 & shelter three. Both borough employees were on zero turns cutting the grass. Hayden was flying, not only cutting the grass but on the road as well while the younger guy was taking his time cutting the grass. Hayden also took both hands off the mower and was still flying. He hit a big rock with the mower. There was also another incident with Hayden when she was at the park on 37th Street. He was in the borough truck and flying up the hill at least doing 40 to 45 miles an hour. Mr. Little asked what days these incidents occurred and it was just two days ago. These are not the only complaints that have been received concerning Hayden's speeding along borough roads. He was also seen along with family members with the lawn mower in the creek. She has pictures of the berms of the roads that used to be taken care of by the borough but haven't been for a while. On Pine Street, heading up toward Beresford's house, you can't even see the stop sign. There is also a problem on West 4th Avenue where you can't even see the fence. Mr. Heaton brought up the fact that our boom mower needs repaired and this is why the berms of the roads have not been taken care of. Mrs. McNeely stated that the boom mower has been broken for over a year and her husband Brian has repaired the mower before and would be willing to repair it again. Mr. Heaton mentioned that Jeffrey asked for a certified mechanic be called to repair the mower and council had agreed to look for one. Wendy checked into renting a boom mower and the cost is \$8,000.00 per month. She told council that the fire department would be paying for the repair of the boom mower.

Regarding employee complaints, Ms. Harker said there is a list of jobs daily that need to be done and if Hayden goes anywhere she is informed. Mr. Budicak reminded council that there are steps to be followed regarding employee complaints in the handbook – verbal warning, written warning, and termination. Mr. Little said verbal warnings have been given. In that case, Hayden needs to be written up.

Brian Covalt, 101 Boyd Avenue complained about his name being given to Hayden and also about seeing him at Orams donuts during work hours in borough truck.

Chrissy Barkfelt, 1015 37th Street Ext. say both borough workers were painting slow on Rock avenue with no vests, cones or safety equipment. They were almost hit by a vehicle running a stop sign and speeding by. More discussion and complaints continued. Michelle said that the new worker needs to be taught and if he is taught properly he will be a good worker. Someone has to supervise these guys. She also said the Mr. Bathgate cut down all the bushes on Rock from the stop sign on 37th Street.

Ray Evans – 2909 12th Avenue Rear Beaver Falls – explained safety courses from PennDot for workers. Jake Tate stated the need for signs and that they should be kept in the truck. They need to wear vests and have been provided with clothes.

Bob Tate – 3631 Ann Street was able to find a bench in Florida to replace Mr. Wiltrout's broken one for \$200.00. Jake bought the bench back. Part of the cement slab that holds the bench will have to be repaired.

He told council that the trees that fell on 37th Street were not from his property but were on borough property. There are more that are ready to fall. Lou will call Steve's trees to take care of them.

Bob's trash was not picked up on Monday and he called Aiken. She said that his bill wasn't paid and he never received any bills. He called on July 10 and got a letter the next day with the due date as July 20 crossed out with magic marker. Mr. Budicak said that he will check the contract and that there seems to be a problem with Aiken's billing and we should be able to get out of the contract. He will report next month. He said to wait until August to do anything. Jake asked if we could just go back to Valley and see if they would honor their bid rather than us having to rebid again. Michelle spoke with Aiken on July 12th and was told that 111 residents had their pick up suspended due to non-payment of their accounts. She also offered to go to Valley to talk with them.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Mrs. McNeely and approved unanimously.

Old Business

Buildings, Grounds & Equipment – Mr. Kosanovich discussed the purchase of chain saws and had obtained some more prices for saws that were better suited to our needs. He obtained prices for a Husquevarna from Sawsalvage Co. at \$1169.99 and D & G Rent-Alls for 1178.99. Mr. Tate moved to authorize the purchase of the Husky for \$1169.99 and was seconded by Mrs. McNeely. The motion passed all in favor. Mr. Kosanovich recommended buying 43 octane zero ethanol to operate the saw.

In reference to the drainage problem at Mayfield Village he recommended big stones to fill the holes and standard rif-raf at \$35-40 per ton. Mr. Tate recommended 6 tons to do the job. A motion to permit Mr. Kosanovich the authority to purchase the stone was made by Mrs. McNeely. Mr. Tate seconded the motion that passed all in favor. Upper High Street can be used to put the stone. Mr. Tate is doing the job next week and will place the PA One Call.

Sewers & Sanitation – Mr. Heaton – paving - Friday at 3 he will do a walk around with Youngblood. He only had one bid for fixing 43rd Street. It was suggested that he call Fryer Excavating by Spotlight 88. They do good work. He doesn't want to pave 43rd because of that and Youngblood said we could change that to a different road. To put a speed hump in there are things that have to be done prior to that according to PennDot rep that they met with. There would not have to be a traffic study done because everything was discussed with the PennDot engineer that

they met with. The speed hump costs \$3,000 to \$5,000 and there are lots of stipulations that have to be followed. He suggested maybe paving Rock instead of 43rd. There is a special paint sold at Sherwin Williams that is more visible and he would like to have STOP painted on Rock with that. Michelle talked about moving the stop sign coming up instead of down but that would be a problem in the winter. Chrissy Barkfelt asked to have the stop sign by Theresa Goes' house moved up at least 10 feet to where it used to be. We will look into that. Kevin Farkas talked about various calming devices that would help this situation. There are humps, pillows, etc. Perhaps the use of oversized stop signs would also be effective not only on Rock Ave but also High Street where other complaints have been made. He did a mock-up and put it on the website with the various devices. He suggested that everyone look at that and try to determine what would work best. Various roads were discussed to look at. There was a problem on Schutte Drive that was paved last year and it is starting to crack. He would like to know if there is something we can do to prevent that and what we can do to fix it. Bill would like permission to move the money from 43rd Street to a different street on the list. Ms. Harker moved to give permission to Mr. Heaton to pave a different road instead of 43rd Street.. Mrs. McNeely seconded the motion that passed all in favor.

He got called out a couple Sundays in a row at 730 in the morning with sewer issues and had to call out Robinson Pipe Cleaning to clean them out. Baby wipes were found in the lines. Bill asked Kevin to post on the website to please not flush wipes down the toilet even if it says they are flushable. On Craig Alley there is no manhole and two homes are there. It would cost \$2500 to fix it. On Friday Jake will dig on West 10th to correct the Percic water runoff problem. Bill has shown the guys where to put the rocks and how to put them.

MS4 project – Our application is deficient and we need to build a stone road to the creek plus tell them where we are going to put the dirt that we remove. Ray Evans said that they found an engineer that said they were too small to have to comply with the MS4 project. The cost is so high that we really can't afford to do this. There are so many trees that have to be cut down and that would cost a small fortune. Michelle suggested that we actually stop working on it but not really. Wendy & Lou went to Mr. Marshall at the beginning of this, seeking help but he had nothing to offer. We have all the paperwork showing that we are working on it. Mr. Heaton said that if we do not adhere to the DEP MS4 project we will be fined. Mr. Budicak talked about what happened in New Brighton was that they were told that they had to put a tax on all the resident's sewer bills to cover the cost of the project and there was no way to get out of it. Mr. Heaton wants to know what he needs to do. Michelle said that we just don't have the money to do this and he should go to Widmer Engineering and see exactly what it's going to cost us. The issue is tabled until next month.

Licia asked about the sewers on 37th Street. PennDot was doing a sewer sweep and some of storm drains have been patched over. PennDot is responsible to unpaved it. There is a difference between manholes and storm sewers (they are rectangles)

Ordinance – Mr. Seybert – said that 80% of the people have cut their grass 19.9 are getting it but aren't quite done yet.

Finance & Litigation – Mrs. McNeely just wanted council to know that Brian is certified to work on the boom mower. She also asked how many firefighter 1's the fire department has. They have 3. Over 200 hours is needed to be able to fight a fire. Lou works with five department as mutual aid so there is always availability of fireman to answer calls. She wanted to know if there was anyone who was trained in saving people. Mr. Kosanovich is a registered nurse and a registered CPR instructor. Michelle said that it would be good if the fire department could get out there and explain what they do because our residents don't really know how our fire department works.

Parks & Recreation – Mr. Tate talked about the traffic problem on High Street. He talked about a plastic bumper humper. He also talked about possibly placing a center line down the road. The road is barely wide enough to get two small cars through. The plastic bumpers can be removed if people are behaving and put back up when they stop behaving. We should get some prices on that.

Kevin again talked about the calming devices that are available. Michelle stressed that there haven't been kids up there for a while but there are now and the parents don't pay attention to them. Baseball is going to start working on the dugouts. The bathrooms are done and siding is done. The electrical in the park is a nightmare. He had bids that ranged as high as \$18000.00. He is going to put in new boxes that have 30 & 50 amp service as well as 120 & 220. He has already ordered them at the cost of \$2900.00. Lou said that the fire department is thinking about a carnival and these electrical boxes would be good for that. The bench is done for Mr. Wiltrout but the plaque has to be put on. Jake said that there was a big misunderstanding between us and baseball. There is no contract needed. Baseball asked if we could continue cutting the grass because it is too expensive to have the grass cut and weed wack. Jake suggested just spraying all of the weeds instead of trying to weed wack them. The borough will continue cutting the grass. Lou would like the contract that he asked Kip to look over be returned to him. Patterson Avenue from the Vets Club to Brook Street is going to be closed by the Centennial committee to avoid any accidents on the 26th after the parade. The time capsules are going to be dug up by the centennial committee and Lou wants to dig it up. Jake said the committee will be digging it up but they will give enough of a notice as to when they are going to do it so that anyone who wants to be there can be. Anything that is green and gold at the park is being returned to maroon and gray. The lady who owns the old Liberty school has said that she is willing to allow the use of her parking lot for the centennial. The weeds have not been sprayed – Wendy showed them how to mix it and she doesn't know why they aren't done. Someone from the street committee needs to go and watch them and show them what to do if they aren't doing it themselves. Jake is going to be down at the park in the evenings trying to smooth out the parking lots as much as he can so if you see the borough skid steer being used, it's me. Mulch is not going to be put down till the event. He's going to try to get a tri-axle load. We need to hire a code enforcement officer. What is going on with hiring an operator? Michelle said that Pat has put an ad in the paper but that's the only place it will be because Indeed is \$35 a day. Jake said what about Facebook. Michelle will put it on there too. Pat has also put an ad in for the code enforcement officer.

Jake has had a lot of requests for a Pickle Ball court at the park and he will be looking into that for the future. Michelle said Brian would help.

President Lou Little – Had a complaint from the owners of the Foundry about the pictures and videos that have been posted and they are upset. They feel that it is trespassing on their property. They are working on getting the place cleaned up.

Mayor Cogley – The Oven Pizza sign was moved. Are jersey barriers going to be put up on Lenore Alley? The council voted on getting five new wooden signs for the borough and to have the citizens decide what the logo should be. This has not been successful as of yet.

It was decided not to do plaques naming the ballfields because too many people have contributed. It would be better to have a unified plaque for all citizens who have contributed to baseball and the fields.

Mr. Budicak – will discuss litigation in an executive session after all business has been taken care of.

New Business

Buildings, Grounds & Equipment - Mr. Kosanovich – none (per Mr. Heaton)

Sewers & Sanitation - Mr. Heaton – a concerned citizen asked about the missing stop sign on West 8th Avenue. There used to be one but no one on council remembers it being there.

Streets, Bridges and Lighting – Ms. Harker – the borough has a new chain saw. Trees down on Rock Avenue were removed by Duquesne Light. Wendy stayed all day to provide traffic control. If a dead animal carcass is found on 37th Street PennDot needs to be called to remove it.

Fire & Police – the fire department chain saw does not work and needs fixed. Lou said to have it sharpened.

Finance & Litigation – Mrs. McNeely Dennis Mitchell 3621 West 4th Avenue – 3621 West 4th Avenue Rear. Resident wants the borough to change address. Joe said to write deceased on it. Michelle will call on July 14th to follow up with him.
Does the borough allow goats? Yes but they must be penned.

Ordinance – Mr. Seybert Vets Monument was not looking good.

Parks & Recreation- Mr. Tate – Oil changes need to be done. Wendy said that the oil changes were done. They are needing taken care of again.

Mayor Cogley – Received an email from Duquesne Light that trees were going to be removed on or near 102 Patterson Avenue. 44 Veterans flags are going to be put up.
Lids on garbage cans – be considerate of your neighbors.

Mr. Little – none

Mr. Budicak – move to executive session to discuss water treatment plant sale litigation after all business has been taken care of.

Kathy Brewer said that a new mail carrier took the wrong mail and tax documents were not mailed.

Ms. Harker moved to pay the bills listed on the bill list and was seconded by Mrs. McNeely. The motion carried

Mrs. McNeely moved to ratify purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Mr. Heaton moved to enter into executive session at 10:20 p.m. to discuss litigation regarding the sale of the sewage treatment plant. Mr. Tate seconded the motion that passed all in favor.

At 10:25 Ms. Harker moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion passed all in favor.

With no further business to discuss, Ms. Harker moved to adjourn at 10:453pm; seconded by Mrs. McNeely with unanimous approval.

Respectfully submitted,

Licia Cogley (via audio recording and written notes)
Audio transcribed by Patricia Lansberry, Borough Secretary

Regular Meeting Minutes
June 9, 2023

President Lou Little called the meeting to order. Mr. Lemmon was on vacation and excused and Ms. Harker will be arriving late. All other members were present.

A Heaton/McNeely motion approved the June meeting minutes.
A Tate/McNeely motion approved the officers' reports.

Correspondence – A possible recall on Ford F550 was received having to do with steering.

Mr. Tate moved to listen to citizen comments and was seconded by Mr. Seybert. The motion passed all in favor.

Stacey Tate 335 Brook Street requested a forgiveness from taxes for a property being bought in repository. Mr. Budicak explained that this is a common request for council and a motion needs to be made and approved. Mr. Kosanovich moved to accept a request for exoneration of taxes and was seconded by Mr. Heaton. The motion passed all in favor.

Robert Tate, 3631 Ann Street asked if a mower was kept in the garage at the park. He has seen employees riding the mowers down to the park and this should not be necessary since there is a mower at the park. Mr. Little will make sure that there is one at the park so that this doesn't continue to happen.

Linda Burns 1010 High Street, the 15 mph speed limit on High Street is still not being adhered to. The chief explained that it is difficult to control speeding but he did have a detail at the Village. There were 6 traffic violations listed in the police report. He is still going to put the the digital sign that is used on 37th Street on High Street. She also asked who needed to be contacted regarding tree branches on the power lines. That is something that Duquesne Light is responsible for and Mr. Little will contact Duquesne Light with the location.

Brian Covalt, 101 Boyd Street had complaints about anti-ski still remaining on the streets that needs to be cleaned up, grass along the creek and under guardrails needs to be cut and there is garbage all over the ground near the middle pavilion. There is no trash receptacle there. Mr. Little stated that there were garbage cans at all of the pavilions so it must have been moved or taken. Mr. Covalt also requested that the boom mower be sent to a licensed person to repair to insure that it is properly repaired.

Janet Helbig, 3601 Orchard Street has other issues about the park – the electrical boxes are a mess, gravel needs to be spread in the parking lots, garbage needs to be picked up and there is lots of painting to be done. Where are the keys to the park? Mr. Little responded that he just had all of the locks changed and Jake Tate was given keys to everything at the park. When is the boom mower going to be fixed? Mrs. McNeely said if the mower isn't working, the employees should be weed wacking. We really need to look into hiring an equipment operator. Jake has keys to the park now and we all need to work as a team to get things done there.

Bob Tate, 3631 Ann Street asked about the removal of a dead deer on the road. PennDot has been contacted to remove it. He also asked about the jobs of the laborers. He has seen them in Beaver Falls driving the borough truck. Mr. Little explained that they had to go through Beaver Falls to get to Craig's Hardware in New Brighton to get keys. He also questioned why 2 employees had to go to

pick up keys. The employees need to be supervised to make sure they are doing the jobs they are supposed to be doing.

With no other citizens wishing to comment, Mr. Kosanovich moved to return to the regular order of business, seconded by Mrs. McNeely and approved unanimously.

Old Business

Buildings, Grounds & Equipment – Mr. Kosanovich discussed the purchase of chain saws and had obtained some more prices for saws that were better suited to our needs. He obtained prices for a Husquevarna from Sawsalvage Co. at \$1169.99 and D & G Rent-Alls for 1178.99. Mr. Tate moved to authorize the purchase of the Husky for \$1169.99 and was seconded by Mrs. McNeely. The motion passed all in favor. Mr. Kosanovich recommended buying 43 octane zero ethanol to operate the saw.

In reference to the drainage problem at Mayfield Village he recommended big stones to fill the holes and standard rif-raf at \$35-40 per ton. Mr. Tate recommended 6 tons to do the job. A motion to permit Mr. Kosanovich the authority to purchase the stone was made by Mrs. McNeely. Mr. Tate seconded the motion that passed all in favor. Upper High Street can be used to put the stone. Mr. Tate is doing the job next week and will place the PA One Call.

Sewers & Sanitation – Mr. Heaton – the paving contracts were signed and dropped off at Widmer Engineering. He would like to hold off for 30 to 90 days for beginning the project until we decide what to do with the storm drain and underground spring on 43rd. Street. He is having Tru Plumbing to look at the project (AJ is on vacation next week but his crew will do preliminary look. When Youngblood does begin the paving work we need to have them look at their job on Shutte from last year that is already breaking up.

MS4 project – we are still waiting on final approval from DEP. The job is supposed to be finished by August but we don't have the permit to start the work. We are still waiting for the permit on the Brook Street job.

The sewer line that is running through the creek could be a major problem if the clay pipe breaks. We need to redirect the water and put stone in to rebuild the bank. He has an estimate from Tru Plumbing for \$4500.00 to do the job. Mrs. McNeely moved to have Tru Plumbing do the sewer line work on the line running through the creek and was seconded by Mr. Tate. The motion passed all in favor.

For Emergency Management- Regarding the oil leak at Standard Steel. All DEP requirements have been met and the issue is closed.

Ordinance – Mr. Seybert - none

Finance & Litigation – Mrs. McNeely reported that Zayne Priestas-Kish who had previously been interviewed for the position is still interested in the job and she will call him to let him know that the position is available. We still need to hire an equipment operator. Should she advertise this on Indeed? – Yes. Mrs. Lansberry will also put an ad in the paper as required by borough code. We should also initiate background check for all new employees and random blood testing.

Parks & Recreation – Mr. Tate introduced Amanda & Justin who were representing the baseball organization to discuss what has been done at the ball fields. They have totally redone the bathrooms and they are now functional. They have been re-plumbed and need some fittings and painting. They also spoke with Jim Riggio at the municipal authority to find out where the water leak was outside the meter. They cut lines and put a shark bite cap on it as a Band-Aid. The outside buildings and concrete should be power washed. Mr. Tate said that the bridge roof will be replaced and the hole in the roof. The big maple by the bridge will be pruned after the leaves fall off. Mr. Tate would like to meet with the baseball board to determine what is separated from baseball and

the park. We need to find out exactly who is supposed to do what. He thanked them for all of the work that they did. We want to work together with baseball, council and the borough employees. Brick dust needs to be put on the fields and the pony league field needs dugouts. The siding blew off on the concession stand. Also, the dumpster is paid for by the baseball organization and is emptied on Monday. It is being used by park rentals and anyone walking through the park. It has been overflowing. It was suggested that they try to get a locked dumpster so that no one else can use it.

The boom mower needs to be repaired by a licensed company. There is a mobile mechanic who will come to you so that the equipment doesn't have to be shipped out to Stephenson Equipment. We should definitely look into this so that the repairs can be made.

Mr. Tate is going to create a list of things that need to be done at the park. Street sweeping should not be done in dry conditions because it just spreads the dust all over. It should be done after a rain. The area in front of the guardrail on Rock Avenue is terrible and needs to be weed wacked. The zero turns cannot be used for this type of trimming – only weed whackers should be used.

We also need to make an agenda for the borough workers of the work that needs to be done so that they know what they should be doing every day. The streets committee should create this and have it put where the employees can see it and mark off each job that has been finished.

Mr. Tate purchased weed killer that is legal but it has to be mixed correctly. Please make sure that the instructions are followed when mixing the weed killer.

George Wilttrout's bench still needs to be replaced after it was damaged during grass cutting. Bob Tate thinks that he can find the exact one in Florida for about \$200. He will be taking a trip down in a week or so and will look into that.

The gravel in the parking lots had been removed but someone is till dumping it there. We need to install a sign that says no dumping any time. Our workers should start going to Harsco when they have time to get slag and spread it on the parking areas.

Ordinance – Mr. Seybert - prepared a list of all the violations and turned it in to Chris. He asked that Mr. Lemmon stay at the meetings to provide a report on what has been done and to find out about any new violations.

President Lou Little – none

Mayor Cogley – The Oven Pizza sign is going to be moved to the other side of West 4th onto the Kozur property. That should eliminate the visibility problem when turning onto 37th Street Extension from West 4th Avenue.

Mr. Budicak – will discuss litigation in an executive session after all business has been taken care of.

New Business

Buildings, Grounds & Equipment - Mr. Kosanovich – none

Sewers & Sanitation - Mr. Heaton – will check into the possible recall on the Ford F550.

Streets, Bridges and Lighting – Ms. Harker – the flowers have been placed on the Veteran's Memorial.

Fire & Police – will be having a one on one meeting with the police chief.

Finance & Litigation – Mrs. McNeely – none

Ordinance – Mr. Seybert – there are junk cars all over the borough and still high grass that is not being taken care of. Ms. Harker said that there is one at the intersection of High Street and 37th

Street that has been reported numerous times but still nothing has been done about it. If there is action to be taken, the violation has to be turned in to the magistrate to allow fines to be assessed.

Finance & Litigation – Mrs. McNeely – Requests executive session at the end of all business to discuss personnel issues.

Parks & Recreation- Mr. Tate – asked about the park shelter rentals and why they are cash only. It was explained that too many people were writing bad checks. The deposits are returned in cash to the renter if the shelter has been properly taken care of. He would like to see the contracts reviewed and a waiver needs to be signed by all park rentals. Mr. Budicak will write up a waiver.

The cameras have been removed from the park and we really need to get some cameras reinstalled so that the vandalism can be controlled. Ms. Harker will bring that up at the fire department meeting. He is having the electrical boxes redone and there will be one central location on a switch with breakers.

Mr. Tate also asked about the two-year term for his seat on council. Council apologized for not bringing this up to Mr. Tate but we had never had this happen before and thought that once he was appointed to take Mr. Sepp's seat, that was all that needed to be done. Mrs. Lansberry called the courthouse and provided Mr. Tate with instructions that needed to be followed to get his name on the fall ballot.

Mayor Cogley – There was an issue regarding some damage to the stove in the kitchen of the fire hall after election day. It is all okay.

Mr. Little – none

Mr. Budicak - none

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mrs. McNeely. The motion carried

Mrs. McNeely moved to ratify purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Mr. Kosanovich moved to enter into executive session at 8:15 p.m. to discuss litigation regarding the sale of the sewage treatment plant. Mr. Heaton seconded the motion that passed all in favor.

At 8:59 Ms. Harker moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion passed all in favor.

A motion to settle on the compromise offered by Aqua for the sale of the sewage treatment plant was moved by Mr. Kosanovich and seconded by Mr. Heaton. The motion passed all in favor. There is the matter of resolving the bulk user agreement which Mr. Budicak will be working on.

With no further business to discuss, Mr. Heaton moved to adjourn at 9:03pm; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

WEST MAYFIELD BOROUGH ZONING HEARING BOARD
USE VARIANCE HEARING
MAY 18, 2023
6:00 P.M.

1. Call to order by chairman
2. Pledge of Allegiance (optional)
3. Roll call of members
4. Chairman reads the following :

The West Mayfield Zoning Hearing Board convenes this public hearing for the purpose of hearing testimony in consideration of the use variance application of Daniel K. Muir to operate a commercial recreational use at 3601 Short Street, consisting of an indoor nerf/airsoft/splatrball arena, as well as outdoor putt putt golf and axe throwing. Such a use is neither a Permitted nor a Conditional use in an R-1 Residential Zoned District in the Borough of West Mayfield Zoning Ordinance. The subject parcel is the site of a former school and consists of the following four Beaver County Tax Parcel Numbers, 52-002-1317.000, 52-002-1414.000, 52-001-0116.000 and 52-001-0114.000.

5. All parties who wish to testify as a person affected by the application should enter their written appearance signing their name and address on the form provided.
6. To make sure the court stenographer correctly identifies the parties testifying for the record, you are asked to state your name and address initially, and to state your name each time you speak for the record.

COURT STENOGRAPHER TO SWEAR IN PARTIES TO TESTIFY

7. Zoning Officer testimony
8. Applicant's testimony
9. Questions from the Board
10. Questions from affected parties
11. Testimony of affected parties
12. Board goes into recess to deliberate.
13. Board votes on application or adjourns to reconvene vote another day.

Regular Meeting Minutes
May 11, 2023

President Lou Little called the meeting to order. Ms. Harker and Mr. Lemmon was excused. All other members were present.

A Heaton/McNeely motion approved the April meeting minutes.
A McNeely/Seybert motion approved the officers' reports.

Mr. B.J. Gianguillo, President of H A Thomson is reviewing our insurance policies for the coming renewal of Property & Liability on 8/1 and Work Comp on 9/5. Buildings, park, monument and equipment will remain the same coverage. Tools will be increased to \$10,000. PIRMA insurance has raised rate by 8%. Work comp will be determined by last audit information.

Mr. Tate moved to listen to citizen comments and was seconded by Mrs. McNeely. The motion passed all in favor.

Bob Kaid, 3782 West 5th Avenue said that the PMAC property has still not been cleaned up. The property owners have been contacted and are planning to tear down some of the buildings and they will be taking care of all the trash issues. They are also planning on installing cameras so that people dumping trash will be identified.
He also complained about the foundry. It is for sale, but it has to be cleaned up. Code enforcement will be notified to look into this.

Christina Martinez, 3775 W 4th Avenue had a concern about the pizza shop sign at the corner of W4th and 37th Street. You can't see cars coming up the hill when you are at the intersection and there is going to be an accident there. The owner has been informed and he is going to move the sign or take it down.

Tracy Popovich, 1017 High Street said that codes and ordinances are not being enforced. There is garbage not being taken care of and property not being maintained. There are also cars without registration and plates. Jeff Seybert will contact Chris Lemmon and have him look into it.

Linda Burns 1010 High Street, the 15 mph speed limit on High Street is still not being adhered to. There are a number of children in the neighborhood and she is afraid that someone is going to get hurt. The chief explained that it is difficult to control speeding. He is putting the digital sign that is used on 37th Street on High Street and has a detail in place in Mayfield Village. She also said that it is the people living in Mayfield Village who are speeding. She also asked the chief about progress in the shooting from last month. There are warrants in place but the investigation is ongoing. There are certain things that still have to be determined in order for the prosecution to be successful. The chief assured her that there is absolutely no danger to the community.

Margaret McCauley, 1020 High Street lodged a complaint about the abandoned apartment building at Mayfield Village. Something needs to be done about it – it should be torn down.

Kevin Farkas, webmaster was concerned about the condition of the borough with grass not being cut. He suggested that a report from council listing what has been given to Chris be given at the meetings. He also informed council that he had looked at a traffic calming handbook published by PennDot. There are "speed bumps" that can be installed but they must be designed in a specific

way and maintained. They are expensive. He also informed everyone that the West Mayfield ordinances are posted on the website.

Nora Soos, 102 37th Street Ext – when there is an ordinance issue it has to be sent to Chris. A citizen comment form has been posted on the website and has to be filled out. Council tries to answer the complaints as quickly as possible and direct the complaint to the proper person to have it resolved.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Buildings, Grounds & Equipment – Mr. Kosanovich – reviewed the revisions to the employee handbook. The person designated as senior laborer will be responsible for duties if there is no operator. Comp time will no longer be issued. Any overtime work will be paid. There was also a discussion about instituting a background check for new employees, physical for new employees and random drug testing. A decision on those items was not decided upon. Michelle will be updating the employee application. Jake moved to adopt the newly revised employee manual and as seconded by Michelle. The motion passed all in favor.

Eli also discussed the purchase of chain saws and had obtained some prices. MS271 Stihl 20 inch for \$432. Echo 4920 \$380. Jake said that a 3 series chainsaw is more in line for the needs of the borough. We will table this until we get more prices for a chainsaw better suited to our needs.

The Centennial committee is looking into laminated signs with clips that will attach to fences. Signs by Sam can provide them at \$! 00 each. We will need specifications.

As discussed last month, “Welcome to the Borough” signs need to be replaced. We need input as to what should be placed on the sign and what material should be used for the construction of them. He suggested that we put it on the website for input of the citizens.

There was also more discussion about the naming of the ball fields. It was just found out that the one field is already named because it was created by a young man earning his Eagle Scout badge.

Jake suggested that we put the field signs as a plaque at the bottom of West 3rd and Patterson.

There is still an issue about garbage not being picked up. Eli suggested that we contact Aiken and ask for the names and addresses of residents who have not paid their bills so that we can have code enforcement inform them of ordinance violation.

Joe will go over the contract with Aiken to see if there is a way to get out of it.

Sewers & Sanitation – Mr. Heaton – he talked with Patty at BAR and she will send a letter giving the borough permission to go onto the property to correct the water from drains on W10th going over the hill onto private property.

Could Jake Tate be hired as a part-time employee to help out with the operation of equipment in emergency situations? Mr. Budicak sees no problem with that. Eli moved to hire Jake Tate as a part-time employee for emergency purposes only at the rate of \$15 per hour. Michelle seconded the motion that passed all in favor.

We need to find out about renting a boom mower or getting prices on the repair of our broken one. In regards to the paving project, he spoke with Dan Sell and the package has been completed and sent out to Youngblood for approval. He will inform us of the start date when he gets it.

MS4 project – we are still waiting on final approval from DEP. The Brook Street project is also in the hands of DEP.

Ordinance – Mr. Seybert – the Oven Pizza sign will be removed and Valley will be contacted about garbage on the road.

Finance & Litigation – Mrs. McNeely reported that Shawn Johnston, the new employee who was hired didn't work out and no reason was given. Anthony Galucci, one of the applicants has small plow skills but lives in New Castle so coming in for snow emergencies will be a problem. We need to hire someone as soon as possible.

Parks & Recreation – Mr. Tate – the baseball fields are worse – weeds are overgrown and the infields need addressed. The dugouts need redone and no one is taking care of the grass. If the borough is supposed to take care of the grass, we need to know. Kip Richeal was supposed to be at the meeting tonight to discuss ball field issues but he's not here. The parking lot was supposed to be taken care of and it wasn't. It was supposed to be covered with slag and that hasn't happened. We need to let companies in the borough doing work know that they are not permitted to dump gravel at the lot on West 3rd and Patterson anymore. Since the person who won the bid on the bucket truck never came to pick it up or pay for it, he will rebid it. He asked about receiving keys for the park so that he can get busy with the work that needs done. Lou said that he is going to have all the locks changed and Jake will be given a set of keys.

President Lou Little – All residents of Lenore Alley have been given letters that the alley is being closed and they will have to place the garbage in the front on Ann Street. The one house at the bottom of the alley will have to put garbage on 37th Street Extension.

Mayor Cogley – none

Mr. Budicak – will discuss litigation in an executive session after all business has been taken care of.

New Business

Buildings, Grounds & Equipment - Mr. Kosanovich – none

Sewers & Sanitation - Mr. Heaton – The complaint that was received about grass being blown onto Boyd Ave by the property owner of the building with the fence has been taken care of. He will get it cleaned up.

A company doing work on the cell tower on borough property has repaired the line that was cut leading to our diesel tank.

There is a sewer pipe that goes across the creek on West 3rd carrying water coming down the hill... I will get in touch with DEP to get an emergency permit to fix this.

Emergency Management – there was an oil spill at Standard Steel. Thanks to the citizen who turned it in. Thanks to Eli and the fire department – they put a boom in the water on the Beaver Falls side to attract the oil. DEP will be contacting them for sure and I will continue to follow up.

Ordinance – Mr. Seybert – I need to get in touch with Chris Lemmon to get some more tags so that I can tag property that have been complained about.

Finance & Litigation – Mrs. McNeely – Requests executive session at the end of all business to discuss personnel issues.

Parks & Recreation- Mr. Tate – has received some complaints – There is carpet in the alley next to Lou’s house (Lou said he thinks that it has been taken care of); PMAC lot and Foundry as to be taken care of; there are 5 gallon buckets behind the Corner Tavern – giving this information to both Jeff and Chris to have it taken care of.

Mayor Cogley – Please let everyone know about the Mother’s Day Breakfast at the fire hall and also that the Centennial Committee will be cooking dinners to take out at the fire hall on election day.

Mr. Little – none

Mr. Budicak - none

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Heaton. The motion carried

Mrs. McNeely moved to ratify purchases made by committees and was seconded by Mr. Seybert. The motion carried.

Mr. Heaton moved to enter into executive session at 9:10 p.m. to discuss litigation and personnel issues. Mrs. McNeely seconded the motion that passed all in favor.

At 9:45 Mr. Heaton moved to return to the regular order of business and was seconded by Mr. Seybert. The motion passed all in favor.

A motion to hire previously interviewed candidate for second laborer Zayne Priests-Kish at a rate of \$14 per hour and increased to \$15 per hour following a 90 day probation period was moved by Mr. Heaton and seconded by Mr. Seybert. The motion passed all in favor.

With no further business to discuss, Mrs. McNeely moved to adjourn at 9:48 pm; seconded by Mr. Heaton with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
April 13, 2023

President Lou Little called the meeting to order. Michelle McNeely was excused. All other members were present.

At this time the bids for the paving projects were opened. Only one bid was received and it was from Youngblood Paving in the amount of \$93,204.48. Mr. Heaton asked to review the bid prior to making a decision to accept.

A Tate/Seybert motion approved the March meeting minutes.

A Harker/Seybert motion approved the officers' reports.

Ms. Harker moved to listen to citizen comments and was seconded by Mr. Tate. The motion passed all in favor.

Jim Toy, 207 Patterson Avenue who is a life-long resident of the borough had a complaint about cars doing donuts after dark in the ballfield parking lot. His house is across the street from the parking lot and the gravel is being thrown onto his residence and the house next door which he also owns. There has been damage to his vehicles and garage doors. The neighbor on the other side of his house has also had damage to her car. This is happening on a weekly basis. He has requested some jersey barriers be installed in the parking lot on the Patterson Avenue side and also requested that the large stone be replaced with smaller gravel. Mr. Toy is going to add security cameras on his property to try to get the people on camera. Jake explained that when the contractors were doing work in the area they disrupted the smaller aggregate that had been in place. All of the smaller aggregate was donated and it will be distributed in the lot. Wendy will go down tomorrow.

Cheryl Meador, 3606 Craig Street wanted to know if anything could be done with the alley that washes away every time it rains. Their garage is on the alley and if they take their bikes out, it could cause an accident. It was discussed that they could maybe put 2A limestone on it, mill it or patch it. Wendy will check it out to see what might be done.

Jan Berry, 1015 High Street wanted information on the Mayfield Village incident a week ago. She questioned why the residents weren't notified and they had to hear it from other people. The police chief responded that there was a press statement issued and council was notified. There were 8 gunshots fired and it was an argument. Neighborhood cameras were used to detect and the incident is still under investigation. There were no firearms found in the woods. One arrest has been made and a suspect is in mind. The chief stressed that there is no danger to the public. Six search warrants have been issued and they are working diligently but they want to assure that there is a successful prosecution.

There has been a great deal of traffic on High Street at 2, 3 or 4 in the morning. Is this drug related and related to the incident. The chief can't answer that but will definitely check into this concern. He recommends that you call the police with any concern and they will respond. All borough ordinances are enforced if phone calls are received.

Linda Burns 1010 High Street lives three doors away from where the incident occurred. Jake reiterated the chief's response and that council can't do anything for police matters. She also said that the 15 mph speed limit on High Street is not being adhered to. There are a number of children in the neighborhood and she is afraid that someone is going to get hurt. The chief explained that it is difficult to control speeding. He plans on putting the digital sign that is used on 37th Street on High

Street. She also said that it is the people living in Mayfield Village who are speeding. Jake suggested that she talk to the neighbors and work together to police area. Document what you find and then call the police. He also said to voice their concerns to BAR (the owners). He will reach out to their secretary, Patty with their concerns.

Kevin Farkas, webmaster asked if a new contract for Park Shelter Rentals had been written yet. He needs to have a copy to put on the website as soon as possible. He also asked if council members would like to have personalized mailboxes for email. He will set them up and let members know when they are ready.

Paul O'Hara, 3619 Short Street had a complaint about a maintenance worker's use of the zero turn. They will talk to the worker about it.

Kathy Brewer, 3628 Matilda Street had more complaints regarding the neighbor across the street who had been told that the house had to be cleaned up. The porch is still full of stuff and it looks like a metal scrapyard. Chris will go and take care of it.

Bob Tate, 3631 Ann Street reported that a Zoning Hearing Board meeting had been scheduled for May 18th to review the variance request from Daniel Muir, owner of the former Christian School on Short Street. The board had an organizational meeting and Mr. Tate is the chairperson. The board is in need of an alternate member in the event that one of the board members cannot attend a hearing. Tina Lampus volunteered to be the alternate member.

Brian Covalt, 101 Boyd Avenue remarked that the park was in terrible condition and asked if we were going to get caught up with removing the branches that are all over the park. He also remarked that the borough was sitting on money in their account that could be used to take care of the park. He mentioned Green Valley Park and how beautiful it was and they had received grants. Mrs. Lansberry explained that the borough is not sitting on money in their account. We are required to have some money in reserve for emergencies and also, if the borough has three years where expenditures are more than revenues received, the state will come in and investigate. We have only so much money coming in as revenue and with everything costing more now, the expenditures cannot be met with the money coming in. We have tried not to increase taxes for our borough but we may not have any recourse. Jake also told Mr. Covalt that he is now in charge of the park and was given \$20,000 to use this year. He plans on making some changes at the park for sure. He also said that getting a grant is not something that is easy to achieve. You can certainly apply for a grant but there is a lottery to receive it.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Ms. Harker and approved unanimously.

Old Business

Streets & Bridges – Ms. Harker - road bids. Mr. Heaton reviewed the road bids and the streets listed for the amount of \$93,204.48. We had discussed spending up to \$106,000 which was the estimate given to us by Widmer Engineering. He asked if we could add to the bid without having to rebid the entire bid. He will check with PennDot to see what they say. Mr. Tate moved to accept the bid from Youngblood Paving with added condition of increasing the amount up to \$106,000. The motion was seconded by Mr. Kosanovich and approved by a roll-call vote as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes and Mr. Little – yes.

Fire & Police – none

Buildings, Grounds & Equipment – Mr. Kosanovich – has anything been decided about naming the ball fields? Kip was supposed to be at the meeting tonight to discuss baseball so he will go and talk to him and have something to report at next month's meeting or have Kip at the meeting. The lightbulb in council chambers is still flickering and should be fixed. Also someone should think about writing a newsletter for the borough. This hasn't been written since Monica resigned. The current 2022 audit requested for the small water grant was sent in.

Sewers & Sanitation – Mr. Heaton – there are no current issues being dealt with right now.

The PennDot representative said all we would have to do is paint the lines back on 37th Street and they would close out the contract. There is a 2-year life cycle so if there are any issues we will be responsible for taking care of them.

MS4 project – stream bank restoration 261 ft. on both sides; 50 feet on each side and 35 feet out should be tapered. This should be done by year end but probably won't be. A permit is required. They won't accept armoring for MS4 but we are permitted to armor. We will be told what to plant when the job is done. There will be requirements that haven't been given to us by DEP.

The Brook Street project requires a different permit from the MS4 and there is no charge for the permit but we have to have an engineering study done. Ms. Harker moved to contact Widmer to do an engineering study for the Brook Street project and was seconded by Mr. Kosanovich. The motion passed all in favor.

The 100-700 Emergency Management still needs to be completed by Michelle and Jeff. Bill is still available to help them get logged in.

The closing of Lenore Alley has been approved. It will be closed down from Orosz property to the last house at the bottom of the alley. The ditch coming down will have to be maintained to keep the water from flowing into other peoples' yards. The residents at the top of the alley will have to put their garbage in front on Ann Street and the house at the bottom of the hill will have to put garbage on 37th Street. The work will be done when we have 2 employees to do it.

Ordinance – Mr. Seybert – none

Parks & Recreation – Mr. Tate – The Easter Egg Hunt was wet, but fun and more people are getting involved with the Centennial Committee. Clean up day is set for April 22 (Earth Day) at the park, West 4th, Rock Ave and Glade. We should call Valley Waste to see if they would provide a dumpster. If that isn't possible, Jake will leave a dump truck and get rid of the trash himself.

He would like to see moving on the park camera system and have it linked into the kitchen shelter. He also needs keys to all the buildings so that the electrical work that needs to be done can be assessed.

Fishels are done with the construction work on Patterson Avenue so gravel can be spread out in the parking lots.

Mayor Cogley – There are a lot of volunteers for Earth Day – the baseball teams will be helping out at the park, the Barkfelt family is taking care of Rock Ave and the mayor and Dacko's are doing 37th Street. The Barkfelts are donating trash bags for Hayden to pick up.

Mr. Budicak – none

Mr. Little – spoke with Kip about the ballfields. He is concerned about the grass cutting. If the borough can't do it they will have to hire someone. The water lines have been fixed and the bathrooms are working. We should have a paper trail about money coming in. The time capsules

need to be dug up and Mr. Toy has provided pictures. Once they have been retrieved we need to lock them up so no one can get into them.

New Business

Streets & Bridges - Ms. Harker we need to hire a new employee. There are resumes that will be reviewed and the Finance & Litigation Committee and Mr. Little will call candidates for interviews. The borough's chain saw is 17 years old and needs to be replaced. It is too costly to repair. After some discussion, Mr. Kosanovich moved to allow the purchase of a commercial grade chain saw and was seconded by Mr. Seybert. The motion passed all in favor. The boom mower is being repaired. Permission is not needed to put No Hunting signs in the park – one at the beginning, one in the middle and one at the end.

Fire & Police – the four firefighters who were there have to have bloodwork, urine tests and physicals every month. There is a lot of paperwork involved.

Buildings, Grounds & Equipment - Mr. Kosanovich – 3 truckloads of salt have to be purchased through Costars.

The employee handbook changes need to be discussed and voted upon. The changes are that comp time will no longer exist – any overtime will be paid and after 3 years of employment vacation time will be 2 years.

There was a discussion regarding the hiring of a new employee. If we are unable to hire a qualified operator we will have to hire a second laborer. We would have to pay a little more to get someone qualified. Mr. Heaton moved to authorize a salary of \$20 for a candidate qualified as an operator. Mr. Tate seconded the motion that passed all in favor.

Sewers & Sanitation - Mr. Heaton – John Percic who lives on 37th Street Extension has water that is coming down from Mayfield Village and flooding his yard. There is a pipe out of the ground that is running out. There was some discussion as to the best way to fix the problem and if it is a storm drain on Bar Residential property. His committee will take a look at it

He had a complaint about garbage on West 7th Avenue in the back being strewn all over the place.

He told Chris about it, Chris tagged the door and it's all cleaned up now.

He also had a call about a tree on Sand Alley & Matilda. Wendy will take a look at it.

He asked Wendy to put basins on Boyd, Brook and Cottage on the list for the employee to take care of.

Emergency Management – the emergency management trailer was always locked and he found it unlocked. He found cords that were in the trailer in the parts truck, gas cans, cords and a ceramic heater missing from the trailer. He needed the cord to provide a generator to a lady needing oxygen during the power outage that the borough experienced. Directions need to be posted for the generator that supplies the building.

Ordinance – none

Parks & Recreation- Mr. Tate – There was some concern about overnight parking at the park. He will talk with Chris and get with Joe to see if something can be done. He also should check out the property on Rock Avenue

The signs at the entrances to the borough are in need of replacement. There was no decision made as to the type of signs to be installed at this point, but Mr. Tate moved to replace the entrance signs and was seconded by Mr. Seybert. The motion carried.

Someone put ruts in the park and the ruts need to be raked, filled with topsoil and have grass planted. Grass seed was put in the ruts but that was all that was done – nothing else was taken care of. The tree needs to be replaced.

Mayor Cogley – none

Mr. Little – none

Mr. Budicak - none

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Seybert. The motion carried.

Mr. Tate moved to ratify purchases made by committees and was seconded by Mr. Seybert. The motion carried.

Mr. Tate moved to adjourn at 9:47 pm; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
March 9, 2023

President Lou Little called the meeting to order. Michelle McNeely & Jeff Seybert were excused. All other members were present.

A Tate/Harker motion approved the February meeting minutes.
A Harker/Heaton motion approved the officers' reports.

Mr. Tate moved to listen to citizen comments and was seconded by Mr. Kosanovich. The motion passed all in favor.

Kevin Farkas, 3706 West 8th Avenue – the Emergency Management communications page has been re-done. Smart 911 has asked residents to join emergency management.

Amy Greco thanked the mayor for helping with the garbage issue. The apartments next door's trash is overflowing into her yard. The apartment trash has not been picked up for weeks. She suggested that the apartment's owner should be asked to consider a dumpster for his tenants instead of trash cans. She also asked about the forms for shelter rental at the park. They will be ready next week. The park is not rented out until May 1.

Dan Muir, 3601 Short Street was checking on the status of the variance application. The zoning board is being reorganized and will be contacting him as soon as they get organized.

Bret Robison, 3812 High Street Extension explained the Troop Banner Program to council. The banners are similar to those in Beaver Falls and New Brighton and honor veterans serving and who have served in the past. The banners once ordered will provide 1 for display and 1 for the family. The banners are placed on existing light poles 2 per bracket. Duquesne Light must provide approval before the project can be initiated. The borough must provide liability insurance and labor to mount and remove the banners. There are about 30 families who have expressed interest in purchasing the banners. The cost is \$100 per banner and paid by the family. The Centennial Committee is planning on hanging them on 37th Street and through the Hollow. Mr. Little told the committee to work with the borough workers to facilitate putting them up. Mr. Tate moved to approve the troop banner program and was seconded by Mr. Kosanovich. The motion passed all in favor.

With no other citizens wishing to comment, Mr. Tate moved to return to the regular order of business, seconded by Mr. Kosanovich and approved unanimously.

Mr. Heaton had a call from a resident on Matilda Street that there is a dead tree that she is afraid will fall on her house. Ms. Harker will check it out and she may have to call a company for removal.

Mr. Tate asked about the PMAC parking lot that was strewn with garbage and Mr. Lemmon is taking care of that.

Old Business

Streets & Bridges – Ms. Harker reported that the streets being paved are 38th Street, 43rd Street, Harding, Walnut, Lenox and Rock with an estimated cost of \$103,406.42 provided by Widmer Engineering. All information has been forwarded to Dan Sell at Widmer for preparation of bid

package and advertising sent to the Beaver County Times. Mr. Little wants the sides of the roads prepared and drains cleaned out prior to the paving. The berm of the road on Sand Alley should be delineated by a white line so that parking can be prohibited on the actual road. The chief of police will be asked to speak to the officers so that this can be monitored. No hunting signs need to be posted in the park but prior to posting, the game commissioner should be contacted to see what is needed.

Fire & Police – none

Buildings, Grounds & Equipment – Mr. Kosanovich – the application for the small water grant needed to be updated to exclude tap-in charges. The original application was for \$200,000 with 15% matching to be paid by the borough equal to \$30,000. With the changes, the actual amount will be \$230,000 with the 15% matching changing to \$34,000. Since the application was due prior to the meeting, Mr. Kosanovich emailed all borough council members and received 100 percent approval to accept the change to \$34,000 matching. This of course is dependent upon the receipt of the grant. A copy of the last completed audit report was requested. The Costars salt contract has been updated for next year – 110 tons. We are obligated to get 3 truckloads every year. None have been ordered this year yet.

Sewer flow information is needed for CAP reports. How much is leaving the borough. He spoke to Joe Durish at the Beaver Falls Wastewater Plant and was given a login to see what we are sending out.

Sewers & Sanitation – Mr. Heaton – there are no current issues being dealt with right now. Do we want to re-line more pipes? We should find out if the small water grant is approved before we make any decisions on that. DEP says that manhole reconstruction is needed to be part of the CAP reports – spray sealant or foam.

Thanks for cleaning out the storm basins.

The PennDot permit expires in 20 days – paving that was done when the sewer line was relined on 37th Street. A representative from PennDot is to come out next week to inspect our paving to see if it meets PennDot standards.

MS4 project – the scope of the project is still being determined – 260 ft. on both sides; 30 feet on each side from the center out at this time – under the road by the concession stand all the way to the other side of the ball fields. We will be told what to plant when the job is done. We need to find out if other municipalities are doing MS4 work. White Township and Chippewa Township are not doing anything, we have heard. Dan Sell is holding a virtual meeting with DEP on 3/23 at 1:30. Any and all members of council are invited to join. Mr. Heaton and Mr. Kosanovich are joining. The 100-700 Emergency Management still needs to be completed by Michelle and Jeff. Bill is still available to help them get logged in.

The closing of Lenore Alley has been approved. It will be closed down from Orosz property to the last house. The ditch coming down will have to be maintained to keep the water from flowing into other peoples' yards.

The changes to the employee handbook needs to be completed. Mr. Seybert wants 3 weeks' vacation and overtime pay instead of comp time. The handbook with changes will be sent to all members for review to be discussed at next month's meeting.

Parks & Recreation – Mr. Tate – There was a bid received from Munici-Bid for the bucket truck of \$2,000. Mr. Heaton moved to accept the bid, seconded by Ms. Harker and approved unanimously. Jake will contact the accepted bidder to arrange for transfer of the vehicle. There is a problem with the sale of the GMC – a tentative bid of \$3200 was received but the vehicle is not running. We will try to get it running.

There is still no meeting set up with baseball and it's the beginning of March. Jake will get on them about setting up a meeting to go over a contract.

Mayor Cogley – none

Mr. Budicak – none

Mr. Little - none

New Business

Streets & Bridges - Ms. Harker reported that the plaques for the monument are still at Brooks being cleaned.

Fire & Police – the vehicles that were taken to the train derailment in East Palestine (squad truck and bus) have to be inspected and cleaned from top to bottom; all gear needs to be replaced. The four firefighters who were there have to have bloodwork and physicals. There is a lot of paperwork involved.

Buildings, Grounds & Equipment - Mr. Kosanovich – Jim Riggio has a plaque for his dad. Eli suggested that as part of the Centennial Celebration that the ball fields should be dedicated to long-time coaches of the West Mayfield baseball teams. Field 1 – in honor of Kip Richeal; field 2 in memory of Frank Riggio and field 3 in memory of Jake Pavlinich. He thought it would also be nice to dedicate a ball game during the Centennial Celebration to them. The Jubilee Committee dedicated the plaque and time capsule to the monument at the field. The borough is responsible for digging up the time capsules (there are supposed to be 2) and cleaning them up and finding out what is in them.

He reported that the dusk to dawn light outside of the borough building needs to be replaced.

He also mentioned that no one has ever followed through with the quarterly borough newsletter since Mrs. Sepp resigned.

Sewers & Sanitation - Mr. Heaton – there is water coming up and flowing across the street on Cottage Avenue. A terra cotta pipe is broken and a basin is needed. They need to find out where it flows. Jake & Bill will check it out and try to determine that. Brook & Boyd needs a basing also – 2x2 small and a 6 inch pipe. The spring in the road on 43rd Street needs to be located. He and Mr. Kosanovich attended the Big Beaver variance meeting to which West Mayfield Borough was invited. It was to hear about Valley Waste's request to open their natural gas filling station to become a public filling station. This would have no impact on West Mayfield.

Parks & Recreation- Mr. Tate – The Centennial Committee is holding an Easter Egg Hunt on Saturday, March 25 for four different age group divisions from ages 0 – 12. There were many donations received. They wanted to be able to use the kitchen shelter for the bathrooms but the shelters are not opened until May 1 because of all the work required to prepare them for rentals. Porta johns will have to be rented.

There is a lot of tree work that needs to be done. He will make a list of prices. A lot of electrical work is getting done. Baseball dugouts need straightened but baseball needs to take care of that. Bathrooms aren't a priority right now and hopefully baseball will take care of that. The cameras that have been dismantled need to be replaced.

Lou asked about the electrical boxes. They need to know what needs to be added to the electrical boxes so they know what type of a box needs to be purchased. Can the box be put on the outside of Shelter 3 to make it easier to access?

The water at shelter 3 needs to be primed before it can properly be used and it usually takes a little while but it does work.

Lou said the boom mower will be fixed in the next few weeks.

Mayor Cogley – A couple of people from White Township asked her why West Mayfield doesn't have a fire tax here. Mr. Little doesn't want to add a tax to the residents for fire protection.

Mr. Tate brought up another issue with garbage collection. There are people who have purchased homes that are being renovated and are not inhabited but the owners are being charged for garbage collection even if there is no garbage to pick up. This issue has been brought up before and discussed with Mr. Aiken but he said the contract states that every resident must use the service. He also at one time told another person that it was up to council to provide an exemption. After a discussion, Mr. Tate moved to instruct Aiken to honor exemptions requested by West Mayfield for unoccupied buildings being renovated. Ms. Harker seconded the motion that passed all in favor. Jake will contact Michelle McNeely to have her call Mr. Aiken with council's request.

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Kosanovich. The motion carried.

Mr. Kosanovich moved to ratify purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Mr. Heaton moved to adjourn at 9:34 pm; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular meetings minutes for 9 February 2023

President Little called meeting to order. Secretary Pat Lansbery, Council Members Wendy Harker & Michelle McNeely absent. Council Members Lou Little, Bill Heaton, Eli Kosanovich, Jake Tate, Jeff Seybert present. Tax Collector Kathleen Brewer, Code Enforcement Officer Chris Lemon and Solicitor Joe Budisak present. Chief David Johnson of Beaver Falls PD also present. January Minutes accepted by JTate motion, JSeybert second.

Approved.

Officer Reports accepted by

BHeaton motion, JSeybert second. Approved.

Chris Lemmon gave a copy of his 2022 building permit report for Beaver County to Council. He said the previous animal control issue property on Matilda was being cleaned out. Several dumpsters had been filled and removed. BF Police Chief Johnson reported on their continued bus monitoring details. He was aware of High St speeding complaints. Discussion of possibly placing the BFPD speed alert trailer on that roadway to deter violators.

Citizen comments opened by JTate motion, JSeybert second.

Approved.

Bob Kaib of 3782 W5th inquired about previous concerns raised about the vacant industrial properties near his home (old foundary, PMAC?) President will consult Code Enf for status. Kevin Farkas of 3706 W8th discussed the recent East Palestine Train Incident. He was surprised at the lack of "official" public notification and commentary on social media. He took additional steps to protect the borough website and FaceBook page to insure security. He noted that many people had confusion about the current Beaver County Emergency Services notification program. Bill Heaton, our Borough Emergency Mgmt Coordinator, discussed Smart911 signup. Kevin asked for a "back-up" contact for the borough web presence in case he is unavailable or to allow "official" up-to-the-minute control of public commentary. Boro EMA staff will work with him to on that.

No further citizen comments offered. Return to regular order of business motion by BHeaton, JSeybert second. Approved.

Old business:

Streets- BHeaton presented preliminary info from Widmer Engr about the sections of roadway currently identified for

potential paving this summer. Widmer gave estimates based on previous 2022 job costs which totaled over \$197k. Widmer had a recent proposal with newer 2023 values showing a significant increase in price with the same now over \$343k. Council to review the list and reduce the list of roadways for a lower total project cost as discussed previously.

Bill received a citizen complaint about the poor condition of Norwood. He stated that Norwood was on the list for projects this year but as it's a concrete roadway it would require special treatment that might increase the cost for that small section. Bill also received a letter from PenDot about a complaint brought to them last fall about the Norwood and Wallace Run intersection.

The letter states that PenDot will proceed to investigate the situation and keep the borough informed of their findings.

Fire & Police- Little advised that the VFD Ladies Aux would NOT be doing a bake sale during the upcoming May primary election so the Centennial Cmte would be able to do so. HE also said that the Beaver County Fire Police would be willing to assist with traffic control for the Centennial Celebration at the Park in August for a \$400 donation to the Beaver County Fire Police.

Building, grounds & equipment- Eli noted that the furnace replacement cost was substantially under the approved low-bid price. An updated version of the Employee Handbook was offered. Changes were made to replace existing references to "management" and "supervisor" with more appropriate terms like Council and Street Committee Chair. Discussion about limiting the awarded Vacation time to maximum of 2 weeks after 3 yrs service. JTate brought up that accumulated comp hours and vacation time reduce the available work hours for the borough's ongoing needs. Proposed to simply pay the OT as it occurs and have full crew present & working on projects. Eli inquired about borough liability for impaired driving ability due to extended working hours of crews operating vehicles before & after their typical shift. JTate noted CDL drivers have strict operating limits. Council members will review proposal and return suggestions next month. Solicitor will review also in light of recent employment law changes.

Salt supplies from previous year purchase are still being used.

Additional shipments of anti-skid have been ordered. Once old salt exhausted, current COSTARS contract minimum order for 3 loads will be ordered.

Sewers & Sanitation- BHeaton created a sewer tap-in

specification form as the borough had nothing standardized. He has been in contact with BFMA several times to determine who has data for the flow meter that they claim is in place at the end of the borough sewer system. This data is required by the DEP for our reporting on the improvements we make to our system.

He also reported a problem with a storm drain in the vicinity of Cottage & Ross. A new catch basin will need to be placed. Motion to purchase by JTate, JSeibert second. Approved
Ordinance- JSeibert asked about grass cutting at abandon properties. Discussion about 2 known "vacant" homes and what our ordinances specifically state. Code Enforcement has been unsuccessful in getting any reply from property owners. Solicitor again reiterated the lengthy process for placing a lien against the property and the limits on getting any reimbursement.

Finance & Litigation- none

Parks & rec- JTate invited Kip Richeal & coaches to discuss their plans for West Mayfield Baseball teams. They expressed their interest in continuing to support the operation of the ball fields for the kids use. They stated 2 teams use the field: Legends of West Mayfield and West Mayfield Youth Baseball. They are aware of the upcoming Centennial event in August. They were asked to participate in the parade during that day. They are willing to work with Council to enter into an agreement outlining their responsibilities. Questions of utility billing for water and electric were raised, will confirm with Pat about that. They stated they are seeking a lawnmower to use for the fields this year as they had one given to them but it's not working reliably. JSeibert offered to give them an old mower of his and to help repair theirs.

JTate asked again about listing the salvage vehicles on Municibid. He needed a contact person for the posting. (Eli agreed to be) Consensus was a minimum bid of \$1500 for the bucket truck and \$5000 for the parts truck. Both vehicles will be listed "As-Is" condition.

Solicitor- Presented a bill for legal consulting for litigation matter. Motion to approve by BHeaton, JTate second. Approved.

New Business:

Streets- Little brought up a parking issue from resident on Harding. Concern for neighbors parking limiting their ability to back out of their driveway. No berm or shoulder parking available in that area so any vehicles must be fully on private

property. If vehicles are parked on the street they would be considered as stopped in the roadway and subject to citation by Beaver Falls PD.

Fire & Police- none

Building and grounds- none

Sewers & Sanitation- BHeaton to meet with Dan from Widmer Engr at the park on Friday at 2PM to review the MS4 proposal.

He suggested any council member available to attend as its likely a very large financial cost this year.

Ordinance- none

Finance & Litigation- none

Parks & Rec- JTate asked for input on what terms should be included in the ball field contract with the new coaches. Will investigate the current status of the existing bathroom & plumbing lines. Determine if feasible to return it to functional vs portajohn rental expense.

Solicitor- Bond for W3rd, Patterson & Rock Ave by Reningers/Metal Buildings submitted after recent citation resulting from traffic control detail by Beaver Falls PD. Motion to accept the bond by JTate. JSeybert second. Approved. Chief Johnson again explained the substantial process necessary to make traffic stops on large commercial vehicles, escorting them to certified scale locations and the impact of the mandatory citations that result. JTate confirmed the difficulty CDL drivers face when tasked with driving into commercial sites while risking these punitive fines. Discussion of asking other businesses in that lower end of the borough to consider securing such road damage bond following recent paving on that end of W 3rd Ave. Consideration for any future paving on other end of 3rd also

A motion to pay the bills was made by JTate, BHeaton second.

Approved

A motion to ratify purchases made by committees was made by JTate with the exception of the item "\$52.02 Giant Eagle lunch for employee" No further info was available for this questionable purchase. BHeaton second. Approved with the exception.

BHeaton moved to adjourn, JSeybert second. Approved.

Regular Meeting Minutes
January 12, 2023

President Lou Little called the meeting to order. All council members were present. Code Enforcement Officer, Chris Lemmon was excused.

A Tate/Seybert motion approved the December meeting minutes.

A Harker/McNeely motion approved the officers' reports.

At this time Mike Yeck, Pennsylvania Game Commissioner was introduced to explain the hunting rules in the state of PA. Regardless of municipal ordinances, state laws override them. Hunting is permitted as long as permission is given by the property owner, the hunter must be licensed and have written permission to do so. There are strict rules to be followed as to distances from buildings, etc. These rules differ for gun and bow hunting. There is no target practice permitted and hunters are not permitted to harass. If an animal is shot but escapes, the hunter must gain permission to access property in order to track their prey. There are 3 Sundays where hunting is permitted but again, permission must be granted by the property owner.

Holly Vogt from the Beaver County Department of Waste Management was introduced next to explain the recycling grants and what is involved. She explained how the cost of everything has increased – landfill dumping fees, fuel usage, wear and tear on trucks, etc. There are two types of grants – 902 and 904. 902 is for tonnage - \$2 per every ton of trash dumped by carrier. 904 grant involves tracking yard waste and other recyclables, and must include education for residents. Yard waste can be collected by the borough in bins, and can be chipped but must be taken to the Brighton Township center for credit. You can also get a 30 yd box and haul it out every quarter. You cannot just push them over a hill. The grants are available every other year. Mr. Kosanovich noted that it would be more economical for us to collect the yard trash in a bin and take it out to the center when full rather than making a bunch of trips. It is also more time efficient and frees our employees to do other work. We will discuss this more. The branches, twigs, etc. could be chipped and used at the playground around trees, but not children's playground equipment.

Holly explained that there are various recycling days available for items to get rid of – shredding once a month, items such as paint, oil, etc. on designated days and tvs, computers, printers also on designated days. Just call the recycling center for information or look on the website. Items can be comingled – cardboard, paper, aluminum cans etc.

Nora Soos suggested that a letter could be sent out to the households once a year.

Mr. Tate moved to listen to citizen comments and was seconded by Mrs. McNeely. The motion passed all in favor.

Patty Rossi, 1001 Mayfield Village informed us that she had posted no trespassing signs on the Mayfield Village property but they had all been removed. Mr. Yeck suggested that the signs be put up high so that they can't be easily removed or to take pictures of all the signs and document when they were put up. Property management has to testify – use a camera. Cameras are being removed. He suggested getting a cellular camera GPS tagged. Permission was given by the owner of adjacent property to put up a tree stand and there were no trespassing signs placed all over the tree stand.

Roxanne Possa, West 5th Avenue asked if a registered sex offender can have a hunting license. Mr. Yeck responded that they are permitted to hunt with bow and arrow but no firearms. Our police chief said that regulated patrol knows that fire arms can't be used – just bow and arrow and muzzle loader.

Nora Soos, 102 37th Street Extension asked if the financial report could be posted on the website along with the minutes. Mrs. Lansberry will send that information to Kevin also.

Mr. Bob Kaiel 3782 West Fifth Avenue was again complaining about the mill parking lots that are no longer being used overrun with trash, etc. We will pass this information on to Mr. Lemmon. He may have the address of the property owner.

Kathy Brewer, 3628 Matilda Street wanted council to know that there is going to be a change on penalty and discounts on taxes.

She also wanted to know the status of the cat & dog situation on her neighbor's property. We don't have any information on how to condemn property. She also wanted to know if there was any way to ban them from ever having pets again. The borough has to do that through the magistrate. No one else can do that. We need to get information from Chris on the hearing that was held. Bill will let Kathy know.

Kevin Farkas, 3706 West 8th Avenue was checking on the progress of uncut grass in the borough. Chris doesn't appear to be doing his job and a lot of residents are expressing their frustration. With the Centennial coming up, he encouraged council to make sure that Chris is doing his job.

Robert Tkacik, West 4th Avenue, has no trash (he brought a small Walmart bag to show how much trash he has). Jake responded that unfortunately we can't really do anything to help. We advertised for bids and were not happy with the results (only 1 bid was received) so we advertised a second time. The bids we received were similar and we accepted the lowest. We can't solicit bids on our own.

A question came up about what would happen if someone doesn't pay their bill – Mr. Budicak responded that we could put a lien on their property and that our ordinance states that a fine of \$300 can be charged as well as jail time.

Another question was about vacant homes that are not livable – the home owner could make an argument. Jake suggested that someone from council call Aiken to discuss this. Kevin offered to post information from Aiken on the website.

Christine Barkfelt – Rock Avenue wanted to know if there was anything being done about the condition of Rock Avenue. That will be discussed during the meeting.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Ms. Harker and approved unanimously.

Old Business

Streets & Bridges – Ms. Harker reported that 2 streets need measured. 43rd Street and West 8th Ave., West 9th, 38th Street, Norwood, Glade, Rock, Harding and Lenox are the streets being considered for repair.

The 2004 borough truck is at A-1, back bumper, tires and wiring. Tires were purchased at Meyer's Mobile tire and it was questioned whether they were priced out.

The furnace has been repaired twice and still isn't working. She got quotes for new furnace as follows: Homer Nine – Lenox – 20 year warranty on heat exchanger, 2 year on labor - \$3907.00. Maier, 70k BTU Honeywell – 10 year warranty, lifetime on heat exchanger - \$4,294.92. Alberts – 80k BTU, 20 year heat exchanger, 1 year parts and labor - \$3900.

\$1686 price for backhoe tires. Michelle will call to get more prices.

Streets – we still need to have a dollar amount & go back to see what actually needs done. Mr. Budicak said that we would have to call a special meeting to make a decision.

Jake asked about the bucket truck and parts truck that council wants to sell. He has pictures but no information. Who is going to answer questions once the vehicles have been placed on Munci Bid?

Fire & Police – Year-end report – engine #1 481 gal. fuel, engine #2 66 gal. fuel; Squad – 219 gal. fuel; 128 gal. diesel. Five members are taking the fire fighter 1 exam.

Buildings, Grounds & Equipment – Mr. Kosanovich – the application for the small water grant (\$200K) has been submitted. The \$100 application fee was charged on the borough credit card. \$30 K will be the borough's part to pay if the grant is approved.

Costars for next year – \$79.28 per ton - still higher than most other municipalities but that's what we have to pay. We are obligated to order 110 tons. Next season I would like permission to get bids.

Financial Interest forms are being passed out to everyone. They must be turned in to Mrs. Lansberry by May 1. Everyone is required to fill one out.

Sewers & Sanitation – Mr. Heaton – Ann Street is completely finished. There were manhole problems all the way to 37th Street that had to be cleaned and flushed out. They found 5 – 7 tap-ins that were filled with roots. The line was relined the whole way down.

Regarding the request for a tap-in on West 4th Avenue – DEP required 3 years of records. All of the required records were submitted and we received 2 tap-ins for this year. If you don't use them, you lose them. In order to be eligible for more tap-ins CAP reports need to be done at the beginning middle and end of the year. Flow is overloaded and we have infiltration. Lining helps but we have to look at manholes and we need to know our overflow. We have no flow meters and I called the sewage company but they didn't return my calls.

Ordinance – Mr. Seybert got a bid on grass cutting but need to get two more. Chris needs to let him know what properties need done because it has to be documented. We can put a lien on the property for the customer. Cost will depend on the lot size and when it needs cut. We need a baseball contract.

Finance & Litigation- Mrs. McNeely – none

Parks & Recreation – Mr. Tate – 280.48 tons of slag was delivered to the park but we still need a little more. Will even it out. It sinks in and actually turns into concrete.

Mayor Cogley talked to Kip to see what dates he wants to use the fields. The car cruise is scheduled for August 19th. The Centennial Committee needs the entire park on the weekend of August 25, 26 and 27 to hold the Jubilee ceremonies and activities. The mayor will contact renters and baseball teams to free up shelters and ballfields.

There were complaints from residents attending the committee's Christmas Party about the people in the kitchen. Kathy Brewer had complaints about the language in the fire hall and found it embarrassing to the residents, the fire department and council. There were children present in the building. We will make sure that this never happens again and any person or persons using inappropriate language will be escorted from the building. .

Kevin Farkas said that he heard wonderful comments about the party. Thank you to everyone – the fire department, council and committee. It was nice bringing the community together.

Christy Barkfelt said a 10-11 year old punched the Grinch in the mouth. This behavior was on the parents and needed to be taken care of the moment it happened. Lou is going to talk to the person who was dressed as the Grinch to see what happened. The Grinch will not be portrayed again at the party next year. The committee made \$1500 profit from the party.

Mr. Budicak – none

Mr. Heaton asked to speak again regarding the closing of Lenore Alley. This has to move forward. Jake moved to provide barriers from the last driveway to the first driveway to close Lenore Alley. Michelle seconded the motion that passed all in favor.

Bill also said that anyone who needs help taking the emergency management 100 and 700 test to contact him and he'll be happy to help.

New Business

Streets & Bridges - Ms. Harker suggested looking into re-opening the part of 43rd Street that has been closed (Ho-Chi-Min Trail) to see what would be involved. She is getting more bids on the backhoe tires.

Fire & Police - none

Buildings, Grounds & Equipment - Mr. Kosanovich – none

Sewers & Sanitation - Mr. Heaton the DEP CAP process says that any basement storm water has to be pumped outside and can't go into the sanitary sewer problem. We need to have the ability to condemn

property and need to find out what is involved. A search warrant can say that a property is not fit for habitation and the borough engineer can go in and make a formal report that deems it unfit for habitation. Joe will talk to Chris and explain it to him. He will have a plan of action prepared for the next meeting. Bill also went over the Employee Handbook and had several changes in wording that he thought should be made. Mr. Budicak asked everyone to go over the suggested changes and bring their comments back to the next meeting. This handbook has to start being used.

Ordinance - Mr. Seybert – thank you to Holly and Mike for taking the time to explain things to everyone.

Finance & Litigation - Mrs. McNeely should she be informed when accidents occur. Communication between committees needs to improve.

Parks & Recreation- Mr. Tate – He needs more information to list the bucket and parks trucks. He had a report of the borough truck at Meyer’s Mobile in Rochester to pay a fire department bill. An account for the borough needed to be set up because of tires for the 2004 truck at A-1 being repaired and Ms. Harker & Mr. Boniphant were going to meet with Mr. Kosanovich at his office. That is why they were in the borough truck.

There is a problem with hall rentals for the community. Can we please reach a happy medium and take priority to rent the hall for community functions unless it is already rented. There is also an issue about the park shelter already being rented on the days needed for the Centennial. Can the fire department explain the need for the park for this very special event and try to reschedule or refund the money that was already paid. A meeting has got to be set up with the baseball association to create rules and regulations for the sue of the park.

Mayor Cogley – the borough should have rights to the park rental and having a schedule of when the shelters are rented should be available so that plans can be made.

Kevin said that the best place to find any and all information is on the website.

Mr. Heaton said the MS4 stream bank has to be completed by August 24th. Widmer will design 260 linear feet – Walnut Bottom Run – sight plans need to be set up. Mr. Heaton asked for a motion to proceed with the MS4 project. Mrs. McNeely moved to move ahead with the MS4 project and was seconded by Mr. Seybert. The motion passed al in favor.

Ms. Harker moved to pay the bills listed on the bill list and was seconded by Mrs. McNeely. The motion carried.

Mr. Seybert moved to ratify purchases made by committees and was seconded by Mr. Tate. The motion carried.

At this time Mr. Budicak asked that a motion be made to go into executive session to discuss a personnel issue. Mr. Tate moved to enter into executive session and seconded by Mr. Kosanovich. The motion carried.

Ms. Harker moved to adjourn at 10:41 pm; seconded by Mr. Heaton with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
December 8, 2022

President Lou Little called the meeting to order. All council members were present.

At this time the bids for refuse collection were opened. The first bid from Valley Waste is as follows: Option A (Unlimited): \$22.72 per month for the first year; \$23.63 per month for the second year; and \$24.58 per month for the third year of the contract. Addition of Bi-weekly recycling, and additional \$5 per month. Back yard pick up \$20 per month (free to handicapped)

Option B: 2 can limit – bulk items picked up at an additional charge. \$18.48 per month for the first year; \$19.22 for the second year and \$19.99 for the third year of the contract. Can rental available for an additional \$3 per month. Back yard pick up \$20 per month (free to handicapped)

Option C: 2 can limit with bi-weekly recycling – bulk items picked up at an additional charge. \$23.48 for the first year; \$24.22 for the second year and \$24.99 for the third year. Back yard pick up \$30 per month (free to handicapped)

The second bid is from Aiken Refuse: Option A (Unlimited): \$22.00 per month for the first year; \$23.00 per month for the second year; and \$24.00 per month for the third year of the contract. Addition of Bi-weekly recycling, and additional \$5 per month. Back yard pick up \$10 per month (free to handicapped)

Option B: 2 can limit – bulk items picked up at an additional charge. \$18.00 per month for the first year; \$18.00 for the second year and \$18.00 for the third year of the contract. Can rental available for an additional \$3 per month. Back yard pick up \$10 per month (free to handicapped)

Option C: 2 can limit with bi-weekly recycling – bulk items picked up at an additional charge. \$22.00 for the first year; \$23.00 for the second year and \$24.00 for the third year. Back yard pick up \$10 per month (free to handicapped)

Following a discussion, Mr. Heaton moved to accept the bid from Aiken Refuse – Option A, Unlimited pick-up with no recycling added. Mrs. McNeely seconded the motion. A roll-call vote approved the motion as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes; Mrs. McNeely – yes and Mr. Little – yes.

A Heaton/McNeely motion approved the November meeting minutes.

A Heaton/McNeely motion approved the officers' reports.

The only correspondence was a letter from Widmer Engineering requesting to be reappointed as the borough engineering firm.

Mr. Heaton received a letter offering pipeline safety classes. Anyone interested can contact him for details.

Mr. Tate moved to listen to citizen comments and was seconded by Mrs. McNeely. The motion passed all in favor.

Susan Wood who resides on West 3rd Avenue was walking on West 4th Avenue near the former Sepp residence when 2 hunters approached her and asked if she had seen a wounded deer. She was concerned about her safety to walk in the borough during hunting season. Mr. Heaton noted that our ordinances do not permit the discharge of firearms or bows within the borough.

Mr. Daniel Muir, 3601 Short Street asked if his application for a variance had been approved. Mr. Budicak said it had been and as soon as he pays the \$800 fee it will be forwarded to the zoning & hearing board.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Tate and approved unanimously.

Old Business

Mr. Lemmon will be continuing his efforts to contact owners of property on West 3rd Avenue (4 housed) to correct the issues with overgrown grass, shrubbery, etc. He will also check into a question about the vacant house across the street from the DeAngelis residence being for rent.

Streets & Bridges – Ms. Harker purchased a stop sign for the Boyd & Harding intersection - continuous right turn with caution. She also said that the recent closing of 37th Street brought up the question about our workers being certified to direct traffic. She will look for a class to certify our workers. The streets to be paved are 37th, West 8th and 43rd Street. Bill has not heard from PennDot to see if it does have to be repaved where the sewer work as done. He is questioning why the utility companies do not have to pave from berm to berm after a repair has been done, but we are told we have to. Wendy also reported that the trucks are ready for snow, the little truck needs rocker panels to pass inspection and the chain saw is getting fixed. There has been no action on the culvert and the trees on Aley Hill or the Conrail bridge.

Buildings, Grounds & Equipment – Mr. Kosanovich – Wendy told him that the furnace won't stay lit. Mr. Tate said it could be the thermos-coupler & the filter is filthy. Mr. Kosanovich will look for some other repairmen to look at the furnace. He is also working on a small water grant again. We didn't receive it three years ago. A resolution is required along with the application. He is applying for \$200,000 and we are responsible for 15%. Since this is a federal grant we will have to obtain bids and prevailing wages are required. Approval of the grant will be awarded on July 23rd but the application has to be submitted by December 21st. Ms. Harker moved to adopt a resolution for the small water grant in the amount of \$200,000 for the rehabilitation of the sanitary sewer system project. Mrs. McNeely seconded the motion which passed all in favor.

Sewers & Sanitation – Mr. Heaton - The Ann Street relining should be finished. He is still working with DEP to obtain a sewer tap-in for the modular home on West 4th Avenue. We were denied tap-ins because DEP sanctioned us for infiltration. A corrective action plan has been created and the paperwork sent to DEP. He has also supplied them with 6 months of progress reports. We have no flow meters in the borough so I will go to Beaver Falls to find out. One line goes out to Beaver Falls and we have water flowing in from White Township.

Hayden is the only one who has completed the NIMS 100 & 700. All new council members are required to complete this. I will be happy to come in and set up the computer so that this can be completed.

Ordinance – Mr. Seybert – Holly Vogt is going to come to the next meeting to explain how the recycling grant works.

Finance & Litigation- Mrs. McNeely – none

Parks & Recreation – Mr. Tate – 7 tractor trailer loads of gravel have been brought to the park for the parking lots and we still haven't reached the Jubilee Shelter. He has also checked on the new electric box. Wire Nut is too expensive. The old box has been removed.

Mr. Little called for a motion to accept the 2023 budget. Ms. Harker moved to accept the 2023 budget and was seconded by Mrs. McNeely. There were no changes from the preliminary budget which included 50 cent raises for the Street Department employees and a 3% cost of living raise for the code enforcement officer and secretary. A roll call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes; Mrs. McNeely – yes and Mr. Little – yes.

Mr. Heaton asked about the machinery and equipment auction at Rogers. It is an on-line auction on the 2nd Tuesday of every month until March.

Mayor Cogley asked when they Centennial Committee could get into the fire hall to decorate for the Christmas Party. Call Lou to schedule.

New Business

Ms. Harker needs 2 truckloads of anti-skid. Mr. Kosanovich will call it in.

People have been asking about the police cars parked on 37th Street. They are there to monitor cars passing school busses when their stopped unloading children.

Mr. Kosanovich – none

Mr. Heaton – none

Mr. Seybert – none. Mr. Heaton brought up the question again about a system for taking care of uncut grass in the borough. Mr. Budicak will bring it back. It was also brought up to check into having work-release workers come in to cut the grass.

Mrs. McNeely – none

Mr. Little – Christmas bonus for employees and hams for council members. Ms. Harker moved to give Mr. Boniphant, Mrs. Lansberry, Mr. Lemmon, and Mr. Seybert a \$100 Christmas Bonus and to purchase a ham to council members including the tax collector and solicitor. Mrs. McNeely seconded the motion that passed all in favor.

Mr. Little also thinks that Lenore Alley should be shut down. That discussion will be tabled till next month.

Brian Covalt, a borough resident is 100 percent opposed to having work-release workers in the borough to cut grass.

Mrs. McNeely moved to pay the bills listed on the bill list and was seconded by Mr. Tate. The motion carried. Mr. Heaton moved to ratify purchases made by committees and was seconded by Mrs. McNeely. The motion carried.

At this time Mr. Budicak asked that a motion be made to go into executive session to discuss the water treatment facility sale. Mrs. McNeely moved to enter into executive session and seconded by Mr. Tate. The motion carried.

Following the executive session a motion to retain the law firm of Hawk, McKeon and Sniscak LLLP to provide representation for the borough before the PUC regarding the sale of the wastewater plant to Aqua was made by Ms. Harker and seconded by Mrs. McNeely. A roll-call vote passed the motion as follows: Mr. Heaton – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mr. Tate – yes; Mrs. McNeely – yes; and Mr. Little – yes.

Mr. Heaton moved to adjourn; seconded by Mrs. McNeely with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
November 10, 2022

President Lou Little called the meeting to order. All council members were present with the exception of Ms. Harker and Mr. Tate who were excused. A McNeely/Heaton motion approved the October meeting minutes. The officers' reports were approved by a McNeely/Seybert motion.

At this time the only bid for refuse collection was opened. The bid was from Valley Waste and is as follows: \$24.58 per month for the first year; \$25.57 per month for the second year; and \$26.60 per month for the third year of the contract. Mr. McWilliams explained the increase and that our specifications were for unlimited pick-up. He also explained that because of the increased cost for refuse companies we may consider other options for bidding. The other options would include using a can provided by the company and a once a month pick-up of large items; a 2 can limit (cans must have lids) and large items must be scheduled at a cost to the resident. There would be a charge for additional bags which would require a tag (\$1.00 per tag) provided by the company. After a discussion, council refused the bid and decided to re-bid with other options included in the specifications.

Mrs. McNeely moved to listen to citizen comments and was seconded by Mr. Seybert. The motion passed all in favor.

Janel Helbig, 3601 Orchard Street discussed the Christmas party being planned by the Centennial Committee. She wanted to know if the decorations from past borough Christmas parties were still stored in the loft and they are. She also asked about the \$900 left over from the last borough Christmas party. Since the party being planned now is not actually a borough party, the \$900 is not available for use by the committee. She asked if the borough would be willing to donate \$350 to the Centennial Committee for their party since it will be for borough residents. Mrs. McNeely moved to donate \$350 and was seconded by Mr. Seybert. A roll-call vote approved the motion as follows: Mr. Heaton – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mrs. McNeely – yes; and Mr. Little – yes.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Mr. Seybert and approved unanimously.

Old Business

Mr. Lemmon will be continuing his efforts to contact owners of property on West 3rd Avenue (4 housed) to correct the issues with overgrown grass, shrubbery, etc.

Mr. Heaton discussed the recent issue with a new modular home being built on West 4th Avenue and the fact that there were no sewer tap-in available. He recommended that anyone building a new home should check to make sure that there are sewer taps available before beginning the construction. He explained that the borough was sanctioned by DEP because of issues with fractured pipes, infiltration and other issues. He is working with DEP and is hoping that the work that we have done with our sewer system will help to remove the sanction and allow the borough to issue a sewer tap.

He also explained that he contacted Tony Ryan from PennDot regarding grant money for the repair of borough roads. There are no grants available for Beaver County. When Ms. Harker spoke with him, he thought that she was from Lawrence County, thus causing the confusion about grant money.

Sewers & Sanitation – Mr. Heaton – Manhole on Ann Street is done and opened all the way down. Every capped off sewer tap was full of roots. Jeffrey dug it all out. Insight Pipe is going to do the relining discussed at the last meeting on the 22nd of November. Traffic control will be needed on 37th Street. The repair will begin around 7 am and will take approximately 4-5 hours.

Buildings, Grounds & Equipment – Mr. Kosanovich – all 811 emergency calls must be logged and documentation of the call-out must be included with the time cards for payroll. Auditors must have documentation for any overtime listed on time cards.

He does not want any leaves, yard waste, branches, etc. taken to the recycling center. He doesn't see the need to pay for dumping at the recycling center when we have a wood chipper and can use the wood chips against the guardrails and around trees at the park. The leaves can be put in the ash pile and used in the woods as compost. There are no laws prohibiting that. Mr. Seybert said that the man he spoke with at the recycling center said that there are grants for recycling. Mr. Kosanovich said that he did the recycling grant and every three years there is a large grant. Mr. Seybert is to get documentation from Rich at the recycling center explaining the necessary items needed to receive grant money.

He also said that the blocks that are falling over the hill need to be picked up; 2 truckloads of salt by the end of November is not needed to fulfill the CoStars contract. We only need 3 orders and he will place one soon. Doors by Ike repaired the garage door and the furnace was fixed. He suggested that a small window air conditioner unit be placed in the garage office for use rather than using the AC that services the entire building.

Ordinance – Mr. Seybert – none

Finance & Litigation- Mrs. McNeely wanted to let Mr. Tate know that if he needed a password to use on Municibid for listing the bucket truck, she has one that he could use. She also asked about the roads to be paved and said that she spoke with Widmer Engineering and we can contact them as soon as we have the streets that need paved and the necessary documentation (road width for each street, etc.) Mr. Heaton said that PennDot said 37th Street has to be done next year or we could be fined. He is still trying to have that changed because utility companies aren't paving the whole way across when they do a repair.

Mr. Little spoke with LTAP about the stop sign on Boyd and Harding to see if a traffic study has to be done. He is waiting for a call-back. Mr. Kosanovich said that if it's not a state road, a sign can be added or taken away. It was suggested that the stop sign should say except for right turn. The sign would be installed 50 feet from the intersection. Mr. DeAngelis will be contacted about removing the bush that is blocking the view at the intersection. After the discussion Mr. Seybert moved to place a stop sign except right turn at the intersection of Boyd and Harding, seconded by Mrs. McNeely. The motion passed all in favor. Christine Barkfelt informed council that the red light on the stop sign at Rock and Boden is not working.

Mayor Cogley updated the Centennial Committee news. The bake sale netted \$1494. She thanked the fire department to work there and to be allowed to sell at the breakfast. She would like to have new booklets to advertise the Christmas party.

Mr. Budicak provided a copy of the draft of the Waste Water sale from Beaver Falls to a private company. He just wants council to be in the loop of what is going on.
Mayor - none

New Business

Mr. Heaton – sewer backed up on West 10th at the first parking lot. Went through the woods and there were 2 manholes plugged. They had to go from the tap down and were jetted out. There were no lids on the manholes. Jeff will make cement lids.

The manhole at the end of Knape Street was clogged and the fire department hosed out and emptied the pipe all the way out.

He is working with Amanda at DEP regarding the sewer tap issue. There is paperwork at the end of every year that has to be completed. This was done and sent to Beaver Falls, but he wasn't aware that is had to go to DEP as well. He will send the reports to her. She is working on her end to get this resolved as soon as possible. It was suggested to put in a septic system but that is not permitted. Our ordinance states that all residences must connect to the public sewer system

Mr. Kosanovich – discussed the small water grant program which is from \$30,000 to \$500,000. In 2019 he wanted to replace the line on West 4th where in 17 or 18 locations there were problems. In 2007 the whole borough was videoed and fractures and collapsed pipes were noted. No restrictions from DEP. The grant was denied. He did some researching and found that prevailing wage must be used which increases the cost. It is CoStars approved. There is a fee to submit the grant application of \$100.00. He would like to submit a

grant application for \$300,000 for sewer repair. The money must be spent first and then it is reimbursed. The borough is responsible for 15% which would be \$45,000. The deadline for applying is December 21st. Mrs. McNeely moved to allow Mr. Kosanovich to apply for a grant of \$300,000 and was seconded by Mr. Seybert. A roll-call vote approved the motion as follows: Mr. Heaton – yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mrs. McNeely – yes and Mr. Little – yes.

Mr. Heaton reported that he spoke with Dan Sell from Widmer and MS4 work has to be completed by August 2023. He had been talking to Mr. Sell for the past few years about the work and was told not to worry. Now it all has to be done. The engineering fee alone would be \$20,000. He would like to add that expenditure to the 2023 budget. It was agreed by all members of council to add that expense to the budget prior to moving to accept the proposed budget.

Mr. Seybert – none

Mrs. McNeely informed council that there is a machinery auction at Rogers the second Tuesday of each month starting at 6 pm. They have bathroom units that would be very useful at our park.

Jake asked that replacing the cameras at the park be added to the minutes.

Mr. Budicak – none

Mayor – none

Mr. Little called for a motion to approve the proposed 2023 budget and a motion to approve the wages for the street department employees and Mr. Lemmon and Mrs. Lansberry for 2023.

Mr. Seybert moved to approve the proposed 2023 budget and was seconded by Mrs. McNeely. A roll-call vote approved the motion as follows: Mr. Heaton- yes; Mr. Kosanovich – yes; Mr. Seybert – yes; Mrs. McNeely – yes; and Mr. Little - yes.

Mr. Heaton moved to approve a .50 cent per hour raise for Mr. Seybert and Mr. Boniphant and a 3% increase for Mr. Lemmon and Mrs. Lansberry. Mrs. McNeely seconded the motion. A roll-call vote approved the motion as follows: Mr. Heaton – yes; Mr. Kosanovich – yes; Mr. Seybert – abstain; Mrs. McNeely – yes; Mr. Little – yes.

Mrs. Lansberry will put an ad in the paper requesting for bids for refuse collection.

Mr. Heaton moved to pay the bills listed on the bill list and was seconded by Mrs. McNeely. The motion carried.

Mr. Heaton moved to ratify purchases made by committees and was seconded by Mr. Kosanovich. The motion carried.

Mr. Seybert moved to adjourn at 8:55 pm; seconded by Mrs. McNeely with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

West Mayfield Borough Council will be holding a budget workshop meeting this evening, October 24 at 6 pm in council chambers, 4609 W 8th Avenue. The purpose of this meeting will be to discuss and prepare a preliminary budget for the fiscal year 2023.

Regular Meeting Minutes
October 13, 2022

President Lou Little called the meeting to order. All council members were present with the exception of Mrs. McNeely, Mr. Seybert and Mr. Tate who were excused. A Harker/Heaton motion approved the September meeting minutes. The officers' reports were approved by a Harker/Heaton motion.

A letter from the State estimating the 2023 Liquid Fuels disbursement as \$49,746.43 was read and a letter from Diamond Communications offering a buyout of the cell tower lease agreement for \$300,000. We receive approximately \$17000 per year in revenue and that would no longer be received. After some discussion it was decided to not accept the buyout.

Ms. Harker moved to listen to citizen comments and was seconded by Mr. Heaton. The motion passed all in favor.

Nora Soos, 102 37th Street Ext. questioned not accepting the buyout for the cell tower. What if the company decides to remove it, then what happens? Mr. Budicak said that before a final decision was made we should look at the original contract.

Suzanne Toy, 3513 W 3rd Avenue had concerns about the property on the corner of Rock Ave and W. 3rd. The bushes are overgrown and there are a lot of critters on the property. The building itself is in disrepair. Mr. Lemmon will continue to monitor the property.

Christine Barkfelt, 1015 37th St. Ext complained about the condition of Rock Avenue. Her mother lives at 914 Rock Avenue and the road has so many ruts on the side of the road that it is causing the road to wash away. Mr. Little will take a look at it.

Mr. Brian Covalt, 101 Boyd Avenue questioned the removal of the stop sign at Boyd and Harding. There were so many complaints from citizens that the sign was removed. Mr. Covalt felt that the people complaining should have come to a meeting before the sign was removed. There is also a large bush blocking the intersection that should be taken care of. LTAP can do a study for free and explain the criteria for legally installing a stop sign. Lou will get the number and talk to them.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Ms. Harker and approved unanimously.

Old Business

Mr. Lemmon informed council that he made an error in issuing building permits for the solar panels being installed on roofs. The permits should have been issued by Code.sys because of the inspections required for the electrical work involved. This is being handled now.

The complaints about the overgrown grass at 3711 W. 6th have posed an issue in getting something done.

The owner is deceased and the property is in the hands of an attorney in Toledo.

There have been complaints about building permits not being posted on the property. Mr. Lemmon explains to the residents that the permits must be visible and posted where people can see them. He tries to make the permits in a color that will be visible to others if properly posted.

Chief Johnson said that he has placed a detail to watch for cars passing school busses after receiving complaints.

Streets, Lighting & Bridges- Ms. Harker - none

Fire & Police – Ms. Harker ISO insurance required all kinds of records and we were given a top rating after the records were reviewed. Halloween Trick-or-Treat will be October 31 from 6 until 7:30.

Sewers & Sanitation – Mr. Heaton – Manhole on Ann Street is done. Camera got plugged by Bob's house but the water is flowing. Called Insight Pipe about relining. They will camera and jet as part of the billing. Root cutter wouldn't go through but finally did. Didn't cut 175 feet on top of the hill – went further down to a manhole on the bottom. Can't get a backhoe in so will have to dig. The job can't be done until the manhole is found so we need a good metal detector. Robinson & Tri-State won't do the job and Insight will charge about \$3820 per day. Jake tried to call other companies but no one returned his calls. A contract was signed with Insight because the job has to be done. Bob's pipe was full of roots. It's approximately 300 feet of lining. Since the job can't be done until the manhole is found we need to rent a good metal detector and perhaps budget to purchase one next year.

Buildings, Grounds & Equipment – Mr. Kosanovich – asked if the ARP money had been received. It was and just a reminder that the funds must be used for infrastructure.

Doors by Ike had been approved in June for the repair of the garage door. They will be coming to repair on 10/20.

Salt dug out on the right side. New order must be delivered by the end of October. Anti-skid does not equal ½ of the salt – must be a 50/50 mix. Kids have been playing in the anti-skid.

The concrete barriers from the park were brought back to the borough building. They should not have been moved. Jake should not be giving work orders to the employees – they should come from Wendy only as head of the streets.

A daily work log has to be completed every day and all 811 emergency calls need to go through Wendy.

Mr. Little wants to know when the work on the creek by Jake's house can begin. We need to get that done. The trees on Aley Hill Road can't be touched by us because they are on railroad property. Bill called Duquesne Light and Comcast – doesn't belong to them. He will call Verizon to see if it's theirs. Wendy went to see Mr. Marshall but he wasn't in.

Mr. Budicak – reviewed the resolution on taxes which waves any penalty if certain conditions are met – buyers have not received the bill within 12 months and only face value will be paid. The tax collector will not be held liable for any errors made in good faith. Ms. Harker moved to adopt the tax resolution as reviewed and was seconded by Mr. Kosanovich. A roll-call vote passed the resolution as follows – Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Heaton – yes; and Mr. Little – yes.

Council will need to set fees for variance – this will include hearings, advertising; notice to adjacent property owners by mail. The zoning & hearing board will be required to have a solicitor and a stenographer is required also. Other municipalities' fees range from \$500 - \$1000. These fees are paid by the applicant, not the borough. Ms. Harker moved to set the fees for applying for a variance at \$800 and was seconded by Mr. Kosanovich. The motion passed all in favor.

Mayor - none

New Business

Ms. Harker – the furnace needs repaired again. We also need a drum of oil, hydraulic oil and Blue DEF additive for the Ford. Auto Zone carries the blue DEF. Hold off on drums till next year and budget for them. The bobcat needs a wiper blade unit for the door. Lou will look into that. The chain saws bars are bowed. The leaf machine has holes in the salvage cover. Has to be a canvas tarp 10x12. Eli will go to Rural King and check on that. Pole saw – battery – next year. We also need a new drill. Lou is going to have a meeting to get all of this straightened out. We will rent what we have to until next year.

Ms. Harker – nothing on Fire & Police

Mr. Heaton – nothing on Sewers

Mr. Kosanovich – there is a seminar sponsored by the PA Association of Townships on MS4 – some are introductory – MCM#2, traffic control through LTAP.

He also stated that when going past storm drains with the leaf vac to take a rake and clean off the top of the storm drains.

MS4 community clean-up can tie into the centennial committee at the park in the spring.
IS100 & IS700 still need to be completed by all new elected officials. He will help with them. 1 ½ - 3 ½
hours should do it in the evening,

Mr. Little – Mr. Heaton found the MS4 information and will make copies.

Mr. Budicak – none

Mayor – there are two time capsules – Jim Toy 1999. Chris marked it and no one should be digging them
up. The vets Club will pay for another new plaque at the War Memorial for any residents of West Mayfield
serving after the Viet Nam War.

The Centennial Celebration will include honor guards and a 21 gun salute on the 26th. Please check to make
sure there are no park rentals for the 25th & 26th of August. Lou will do that.

Barb Gordon – chief of elections has okayed the bake sale and chili sale for election day. Eat-in should not
be considered – take out only.

The Centennial Committee would still like to have a Christmas Party on the 10th or 17th of December at our
fire all but if not, they will hold it elsewhere. The candy money has already been budgeted for the Fire
Department for Santa on the fire truck. The committee is not asking for money, just a place to hold the
party.

The committee was asked to make sure that trunk or treat be held completely on the gravel at the park
because the ground is too wet.

Mrs. Lansberry will put an ad in the paper requesting for bids for refuse collection.

A budget workshop will be held on October 24 at 6 pm.

Ms. Harker moved to pay the bills listed on the bill list and was seconded by Mr. Heaton. The motion carried.
Ms. Harker moved to ratify purchases made by committees and was seconded by Mr. Kosanovich. The
motion carried.

A question was asked of Mr. Budicak regarding a “yard sale” that has been going on daily for months. There
is no ordinance limiting the number of yard sales but if the property owner is running a business in a
residentially zoned area, he can be cited. Someone should talk to the property owner.

Mr. Heaton moved to adjourn at 8:39pm; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
September 8, 2022

President Lou Little called the meeting to order. All council members were present with the exception of Mrs. McNeely and Mr. Lemmon who were excused. A Harker/Tate motion approved the August meeting minutes. The officers' reports were approved by a Heaton/Tate motion.

A letter informing all taxing districts that a new Tax Collector Act had been signed by Governor Wolf and that action will need to be taken. The letter was given to the solicitor for review.

Ms. Harker moved to listen to citizen comments and was seconded by Mr. Seybert. The motion passed all in favor.

Mr. Dan Muir, 3601 Short Street was checking on the progress of his request for a variance on the former Christian School. We will have to create a zoning hearing board to hear the request and we are still working on the application process and fees to be charged.

Mrs. Linda Alberti, 301 Boyd Avenue asked about the possibility of installing a stop sign at Boyd onto Harding. She is afraid that there is going to be an accident. There is a big bush that blocks the view also. Mr. Little will look into it.

Mr. John Beres, 705 Lenox asked about the removal of a camper trailer on Mayfield & Harbison. The trailer is on private property but the registration expired in 2018. We are not permitted to go onto private property but will check with Mr. Lemmon to see what can be done. Mr. Beres provided the owner's name and other pertinent information to forward onto Mr. Lemmon.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Seybert and approved unanimously.

Mr. Little informed all present that if there were any questions during the meeting, he would answer them if a hand was raised.

Old Business

Streets, Lighting & Bridges- Ms. Harker spoke with Tony Ryan our PennDot representative. It is too late this year to try to do any paving but he will help is next year to get a DOT grant to help with the paving costs. He will send out all of the information.
The little dump truck needs a new marker light.

Fire & Police – Ms. Harker – none

Buildings, Grounds & Equipment – Mr. Kosanovich – the remaining grant funding from last year (\$60K plus) will be sent out next month. The funds must be used for infrastructure.
The inventory has never been finished and has to be completed. Mr. Tate offered to help with the inventory.

Sewers & Sanitation – Mr. Heaton – Harbison Road – playground was fixed. Ray Evans videoed it – roots all the way up. He will cut them out. Bill will call him about that.
Ann Street plugged up again – got bids. Tru-Plumbing worked on it, manhole on Ann Street is done. Tri-State called to camera and clean out. Lining might need done – pipe at manhole is cracked. We need to have it videoed to see what needs done.
West 10th Avenue is done and tapped into the storm drain.

Ordinances – Mr. Seybert – none

Parks & Recreation – Mr. Tate reported that there was a random guy at the park with a metal detector and they may have found the time capsule.

Mr. Little still - is in need of MS4 information. Mr. Heaton will try to find what he has from last year.
Ray Evans will start work on the boom mower next week. The clutch is gone.
The Fire Department car cruise was a big success – there were 65 cars.

Mayor Cogley reported that there was a nice turn out for the Centennial committee meeting. More help would be welcomed. Calendars for 2023 are for sale.

Trunk or Treat will be held on Saturday, October 22 from 1-3. There will be free coffee, hot chocolate and donuts. Eli will check on traffic.

The committee will be holding a bake sale with fresh baked goods and pepperoni rolls at the election poll to raise money for the Centennial.

Next year they will be selling ads for booklets. \$1400 dollars has been raised so far for the Centennial Celebration. They are planning a parade beginning at the Honor Roll and ending at the Vets Club – with bands from Geneva, Blackhawk and Beaver Falls. There will be a 21 gun salute. Food trucks will be available at the celebration also.

Mrs. Cogley asked for help in locating businesses in the borough who might be willing to make a donation of some type to the committee.

The Centennial Committee is willing to sponsor the Borough Christmas Party – see if and when the fire hall is available. She is going to check with the Vets Club to see about plaques on the honor roll.

Mr. Budicak – we need three borough residents who will be willing to sit on the Zoning/Hearing Board. They cannot be members of council. Mr. Bob Tate, Mr. Rich Cogley and Mr. John Beres volunteered to become members of the board.

Chief Johnson - none

New Business

Mr. Heaton reminded council that the refuse contract will be up at the end of this year.

Brian Covalt, 101 Boyd Avenue requested that we lift the no-burning ordinance since we are no longer doing recycling. Mr. Kosanovich said that the reason we were no longer doing the recycling is that there were only 4 or 5 people bringing recycling and that it costs more to recycle than we would receive in grant money. Mr. Budicak said to check to make sure that we would not have to pay back the recycling grant money that we received before we rescind the ordinance.

Taking the leaves and brush to the recycling center is also costly. Mr. Tate suggested that we take the leaves to Beaver Falls as we have done in the past.

Mr. Kosanovich noted that the new Costars salt contract is out and the Beaver County again has a higher rate than surrounding counties. We have to stockpile at least 22 tons minimum from August 1 to November 1. The SDS (Safety Data Sheet) will have to list chemicals that we have. We can set up a sheet to scan and download. Eye wash and first aid kits have to be stocked and kept in all vehicles and the garage. He would like to propose a record-keeping change – back to pen and paper. He would like a weekly report of preventative maintenance using the whiteboard to mark down. He will have a board to list all projects.

Ms. Harker – the garage door needs seals all around and the front door should be replaced. Prices need to be gotten.

The leaf machine will be ready to go by October 1. There is a park rental for the 25th and after that will be closed by the end of the month.

She would like to have boots, raincoats and hoodies for the borough workers. She should bring prices back.

The wiring needs done in council chambers.

West 8th & West 9th need risers on drains; need stop signs and grates.

There is a new house being built on West 4th Avenue – did not notify PA one call – no permit issued. Chris needs to be contacted. This is located next door to the Sye residence.

The workers will be working on drains.

It will cost between 2 & 3 thousand dollars to replace the cluster.

Fire department breakfast will be the second Sunday of every month from 8-1.

Mr. Tate reported that the parks have not been maintained. Roofs need repaired – materials will be donated and Jake & his brother will do the work

Tree limbs need to be removed from the bridge. Weeds around the flagpole. We need to budget for next year for landscaping.

He also noted that no one with the baseball organization wants to do anything. We need to insist that they sign a contract and if they are not accountable for their part, we will not permit them to use the fields.

Rich Cogley said that Michelle's daughter has someone to take care of the fields. We need to get that in writing as to what they are doing and when they are using the fields. They are supposedly using the fields for practice more than games.

As far as spraying the weeds, PA codes state that you only need to be licensed if using over 250 gallons or for profit. You can go and do the spraying where you are weed wacking.

There is also no water supply to the park at all. The pipes are broken. The netting is ruined.

Mulch needs redone; fence is broken behind the building.

He would also like to make a 4 spot parking area along the creekside in the big stretch of grass.

There is so much that needs done, hole in the garage roof needs repaired, hole in front of the bridge needs filled, mulch at Jubilee shelter, etc.

Wendy moved to allow Mr. Tate to spend up to \$5,000 for repairs and maintenance at the park. Mr.

Kosanovich seconded the motion that passed all in favor.

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Mr. Seybert. The motion carried.

Ms. Harker moved to ratify purchases made by committees and was seconded by Mr. Tate. The motion carried.

Mr. Heaton moved to adjourn at 8:45pm; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
August 11, 2022

President Lou Little called the meeting to order. All council members were present with the exception of Mr. Heaton who was excused. A Harker/McNeely motion approved the July meeting minutes. The officers' reports were approved by a Seybert/Tate motion.

There was no correspondence to be read.

Mr. Seybert moved to listen to citizen comments and was seconded by Mr. Tate. The motion passed all in favor.

Mr. Bob Tate, 3631 Ann Street was present to again address the sewer issue at his house. The clog is right in front of his house but roots have caused the collapse of a pipe further up from the house. They are going to dig at the collapsed point and then camera to see what needs to be done. They will look for a manhole and if one can't be found put one in.

Susan Wood, 3524 W. 3rd Avenue was concerned about speeding between Rock & Jamison Avenues. The speed limit is 25 mph but is not being followed. She would like to see a stop sign installed at West 3rd and Jamison to see if that stops the speeding. Mr. Little will look at the situation and get back to her.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Seybert and approved unanimously.

Old Business

Mr. Lemmon is in limbo about the grass cutting for the residence on West 6th Avenue. He has sent a certified letter to the owner but has not received a response He will look into it again.

Since the committees had just been handed out this evening, Mr. Little will just ask for any reports by name.

Ms. Harker – reported that lines have been painted on Norwood, speed limit signs installed on West 10th and the dump truck has been inspected, had the tires rotated and the oil changed. The roof on the covered bridge needs to be repaired. Mr. Bob Tate said he may have shingles left and will check and see. We still need to get the information of where we want weed spraying done before any bids can be obtained.

Mr. Tate – none

Mrs. McNeely – none

Mr. Kosanovich – none

Mr. Seybert – none

Mayor Cogley – the plans for the centennial are moving along.

Mr. Little – none

Mr. Budicak – none

New Business

Ms. Harker the parts needed for the boom mower have still not been received. She checked into rental fees and it would cost \$3100 a week to rent. Ray Evans can work on the boom mower and in return he would like to borrow it. His insurance would cover the use. Ms. Harker moved to send an email to White Township to have Mr. Evans work on the boom mower and was seconded by Mr. Seybert. The motion passed all in favor. The backhoe needs new teeth and there is a slow leak in the tire. We may have to replace it. She also requested a letter that she can give to Representative Marshall to obtain new flags for the Vets's Memorial, Playground, Borough Building & Fire Department. The garage where lawnmowers are stored at the park has a hole in it. Jake can help.

Mrs. McNeely – none

Mr. Kosanovich – none

Mr. Budicak informed council that since Mr. Muir wants to open a recreational business in the old Christian School, a variance will need to be applied for. We also have no zoning & hearing board to hear the request.

He will check with other municipalities to obtain a fee schedule and a sample application that we can adopt for our use.

Mayor – asked if the Borough Christmas party could be brought back. Since we had already allocated adding more items into the bags brought by Santa in the firetruck that won't be possible this year but it could be discussed for next year. The Centennial Committee would also like to have a bake sale on election day to raise money for the centennial committee. That would have to be approved by the fireman's ladies auxiliary. The committee also would like to host a trunk or treat for Halloween, and a rummage sale. Citizens had questions but citizen comments had already been closed. Mr. Budicak said that we could re-open the comments by motion again. Mr. Tate move to re-open the citizen's comments and was seconded by Mr. Seybert.

Mr. Paul O'Hara, 3619 Short Street asked when the committee was planning to hold the centennial – they are trying for the second or last weekend in August 2023.

Mrs. Christine Barkfelt, 1015 37th Street Extension, a member of the committee said that a flyer is being composed and they will walk around to distribute them to residents. They will need about 600 flyers. They are in need of volunteers for the activities they are planning. They would like to have an Easter Egg hunt and yard sale among many other ideas. It was suggested that Kevin create a Centennial Page on our website. Kevin can post the need for volunteers along with other Centennial information on the page.

No other citizens had comments so a motion was made by Ms. Harker to return to the regular order of business. Mr. Tate seconded the motion that passed all in favor.

Chief Johnson, Beaver Falls Police Department reported that he believes the truck traffic has been resolved. He has created a truck detail and has 4 more officers being trained as weigh masters. They have been given permission to use a scale.

Ms. Harker discussed the generator in the borough building and who it belonged to. Mr. Kosanovich said that it was purchased by emergency management when Tom Orosz was the emergency management coordinator and brought to the borough building for use if a catastrophe occurred. The borough should have one for its use in case of a power outage, etc. Wendy moved to be permitted to purchase a generator for the borough building not to exceed \$500.00. Mr. Seybert seconded the motion which passed all in favor. The bucket truck needs to be sold. Anything under \$2000 does not require bids to be solicited. Mr. Tate will list it on MunicBid and get information.

Paving has to be done but sewer problems has taken precedence. The streets designated for paving this year are West 8th Avenue and 43rd Street being the priority and if there is money left Walnut and Patterson. Wendy moved to have West 8th Avenue and 43rd Street paved as top priority and then Patterson Avenue and Walnut Street. Mr. Seybert seconded the motion that passed all in favor.

811 calls are not being taken care of – anytime you dig a call must be placed to 811. It was requested that Kevin put this reminder for our residents on the Website.

Mr. Tate moved to pay the bills listed on the bill list and was seconded by Ms. Harker. The motion carried. Ms. Harker moved to ratify purchases made by committees and was seconded by Mr. Tate. The motion carried.

Ms. Harker moved to adjourn at 8:32 pm; seconded by Mrs. McNeely with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
July 14, 2022

President Lou Little called the meeting to order. All council members were present with the exception of Mrs. McNeely, Mr. Kosanovich and Attorney Budicak who were excused. A Harker/Seybert motion approved the June meeting minutes. The officers' reports were approved by a Harker/Seybert motion.

Mrs. Lansberry read the letter of resignation submitted by Mr. Bill Sepp due to his relocation to Florida and a letter from Mr. Jake Tate expressing his interest in filling the council vacancy of Mr. Sepp. Ms. Harker moved to accept the resignation of Mr. Sepp and was seconded by Mr. Heaton. The motion passed all in favor. Ms. Harker moved to appoint Mr. Jake Tate to fill the vacancy left by Mr. Sepp. Mr. Seybert seconded the motion which passed unanimously. Mayor Cogley administered the oath of office and Mr. Tate was welcomed as a new council member.

Mr. Seybert moved to listen to citizen comments and was seconded by Mr. Heaton. The motion passed all in favor.

Cheryl Meador, 3606 Craig Street thanked council for having the problem on Craig Alley (Craig Street) that has been brought up at several meetings taken care of.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Ms. Harker and approved unanimously.

Old Business

Prior to the committee reports, President Little told council that he will be assigning new committees and will have them ready for the next meeting.

Streets, Lighting & Bridges – Ms. Harker – the street committee interviewed candidates who had applied for the laborer position and they hired Hayden Boniphant to fill the position. He is 23 years old and has been to work every day since his hire. He is very eager to learn and they believe that things are going to work out well. He will be paid \$12 per hour and after a 90-day probation period, the salary will increase to \$13 per hour.

Mr. Seybert has given Mr. Lemmon all of the properties that are in violation of high grass and are making an effort to get that cleaned up. The Russell property has sold and will close in a couple of weeks.

Buildings and Grounds – none

Fire & Police – none

Sewers and Sanitation Mr. Heaton – 37th Street – he talked with PennDot and we are permitted to hold off on the repaving until next year. The sewer on Harbison needs dug out.

Regarding the train issue – He called the federal administration of railroads and left messages about parked trains but never got a call back. He drove down to Conway Yards and found an office but no one was in it. He went to the NFS Police office on the second floor and no one was in it, the same with the managers and superintendent's office. He called and left messages. Nothing. He will see if Jim Marshall can do anything about this. The trains have been pulling up further. He talked to one of the engineers who was particularly annoying. He also talked to Standard Steel about crew changes being done on their property. They can change crews on Wallace Run Road and it would not be an annoyance to any resident.

Drain at Mayfield Village needs to be tapped in and the sewers on W 8th & W. 6th need checked out.

He had another call from Mayfield Village requesting speed limit signs. There is a sign at Shutte & High Streets and one at the beginning. A couple more should be bought and put on West 10th.

He also addressed the overgrown grass and weeds on various properties in the borough. The ordinance states that anything 6" or higher (grass, weeds, shrubs) are considered a public nuisance and needs to be addressed. A notice can be given (15 days) on habited properties and on unoccupied properties notice should be posted on property and a letter sent to the last known address. After the summary notice is given the owner can be

fined \$100 per day beginning on day 16. Second offenses \$300 with a max of \$1000 per day. If we have the property cleaned up we have to keep track of expenditures to make sure we are reimbursed. We need the solicitor's opinion. If we choose to go with work release, we need to make sure that all properties have been given to the code enforcement officer.

He received 2 MS4 DEP compliance complaints regarding Craig Alley. A final report is due by August 10th. He also addressed citizen complaints received on the website – trench in yard from neighbor's property which is not legal. The owner of the property did show up but nothing was heard about the problem being resolved. It would be between the two property owners because the borough cannot do anything about it. He will check it out to see if it was taken care of. The other complaint was about garbage – lids not being put back on and small bags being thrown on the ground and not picked up. Mrs. Lansberry talked to Young's and was told that the reason lids are not replaced is because they received many complaints of garbage not being picked up because the lids were still closed. The complainers never checked to see if the trash was removed. They will speak to the driver about the small bags not being picked up.

Mr. Little is going to have another storm drain put in on Craig to solve the problem. Mr. Heaton is against that solution.

Mr. Lemmon received a call from the cell tower owners about doing some work on the cell tower. There is no permit required. Mr. Lemmon will be on vacation from July 28th through August 13th or 14th.

Parks & Recreation – none

Ordinance – Mr. Seybert – none

Finance & Litigation - none

Mayor – Reported on Clean Up Day. There were 10 people who showed up to help and 30 bags of trash were collected. A special thanks to Wendy and Hayden was given for their help – vests provided for the volunteers and signs to alert people that work was being done. Also a special thanks to the Berkfelt family. She would like to have another cleanup day at some point.

New Business

Streets, Lighting & Bridges – Ms. Harker received a complaint from a resident on Ross Avenue – the road is not paved far enough and the water is going into his basement. 2-3 inches of old pavement in the alley up above – maybe dig a trough and put gravel and then put up railroad ties to keep the gravel from going into his yard.

Another complaint was received about a drain at a resident's driveway – dig a trough and try flushing it out and let her know if it's not clear.

Ford truck is out for inspection.

An electrician needs to be hired to check out some safety issues at the park. The box is falling off by the men's bathroom.

The roof of the covered bridge is in need of replacement. After a brief discussion it was decided to get bids for a metal roof.

The parts needed for the boom mower have still not been received. Mr. Seybert said that he could fabricate a part that would fit but Mr. Heaton feels that we need to have factory parts for the mower, not fabricated ones. It was also suggested to rent one until the parts are received to get the work done. Lou will look at it with Jeff to see what might be done to fix it.

The lines on Norwood have to be repainted – request from Jim Marshall's office.

Bill Sepp never gave her the paperwork for the paving. She will try to get it.

Buildings & Grounds – the utility closet in the borough building needs cleaned out and the front door replaced.

Mr. Heaton informed council that during one of the storms the circuit breakers were tripped. The battery back-up for emergency management was fried. Luckily all of the computers were plugged into six outlets and were not damaged. He asked permission to purchase a new battery back-up for about \$180. The money will be taken from the emergency management fund, not the borough general fund.

Fire & Police – none

Sewers & Sanitation – Citizen Complaints 3518 W. 3rd Ave – abandoned house; 3710 W 6th Ave – high grass in back yard – Mr. Lemmon said it had been tagged and has until July 29th to have it cut; 3608 Orchard – garbage in carport.

Fire department had a tree down on Lenore – water in the yard and running down. The garbage trucks are tearing up the street and it was suggested to block it off except– leave it open for residents living there. The garbage can be put out on Ann Street for some and 37th Street for the house at the bottom of Lenore. Reminded council that the MS4 reports need to be completed.

A written list of areas needed sprayed for weeds is necessary to obtain bids.

Ordinance – none

Finance & Litigation – none

Mr. Little – Sunday the entire park is rented out from 11-8 for a West Mayfield Reunion.

Mayor – requested copies of fire department lady auxiliary pictures and any other documentation for the second history day for the Centennial. She would also like to have some type of fundraiser at the car cruise to raise money for the Centennial.

Mr. Heaton asked permission to dump some 8x12 slabs of cement from a shed that he removed from his yard. Permission was granted to allow him to dump the concrete at the ash pile.

Mrs. Lansberry spoke with First National Bank about what is necessary to change signatures on the checking accounts. Our past protocol has had the two signatures required be that of the secretary and the council president. Documentation in the minutes of the change and the person who will be signing checks must do so in person at the bank with Mrs. Lansberry. Ms. Harker moved to approve the change of signature on checking accounts from Mr. Heaton to Mr. Little, seconded by Mr. Seybert and approved.

Ms. Harker moved to pay the borough bills as presented on the bill list and was seconded by Mr. Tate. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mr. Seybert. The motion carried.

Ms. Harker reported that an emergency 911 was received this afternoon that a cement belonging to Castle Cement Co. truck traveling up 37th Street Extension was pouring cement out of the truck near the water tank. PennDot sent trucks to remove the cement. The chief addressed it quickly and cited the company. Thank you to the chief for his quick response.

Mr. Tate moved to adjourn at 8:02 pm; seconded by Mr. Seybert with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
June 9, 2022

President Lou Little called the meeting to order. All council members were present. A Heaton/Sepp motion approved the March meeting minutes. The officers' reports were approved by a Harker/Sepp motion.

Ms. Harker moved to listen to citizen comments and was seconded by Mr. Sepp. The motion passed all in favor.

Mr. B.J. Giangulio, president of HA Thomson Company was present to review our insurance policies. At council's request, the bucket truck will be covered for liability insurance only because it is not being used. He explained that social members of the volunteer fire department are not covered under our liability and work comp insurance. The anticipated increase in premiums are \$772 for Liability and \$612 for work comp.

Mr. Ron Patterson, 3625 W 4th Ave told council that Craig Street Alley is the only access to his home and the road is awful. He asked that we pave the road and we are not permitted to pave alleys by law. He also said that they can't see coming out of the alley on the Harbison side because bushes and brush are blocking the view.

Cheryl Meador, 3606 Craig Street complained about the same issue. Her garage is in the alley. We will see what we can do – tar & chip, needs milled. Jeff will check it out She also notified council about the empty lot across the street. The owner is out of state and the property is listed by Howard Hanna – Wendy is the realtor.

Robert Tkacik, 3619 W 4th Avenue said that his house sits on the alley as well. The trees on the 37th Street side are blocking the view and something needs to be done. In regards to alleys not being paved he noted that West 3rd Alley and Mayfield Alley are paved.

Mr. Daniel Muier asked if any decision has been made about the property he owns at 3601 Short Street. Mr. Budicak will check into it and apologized for the delay.

Brian Covalt, 101 Boyd Avenue – regarding the Norther & Southern train complaint. Mr. Heaton explained that he has talked to the train police and they said they couldn't do anything about parking behind Standard Steel. He has been keeping up with it. Mr. Covalt spoke with a non-union supervisor rep Leetsdale North & Leetsdale toward Pittsburgh and to Gene from Standard Steel and said the crew changes have to be stopped. Once that is done there will be no more problems. He'll give the names of the people he spoke with to Bill so that he can follow up.

He also noted that the grass is high at the park and told council that trees should not be trimmed in June.

Lori McNeely, 3809 High Street Ext. inquired about what council expected from West Mayfield baseball. They pay for the porta johns and the dumpsters. Right now there is only one team – no little league or pony league teams because they couldn't get enough kids. They are trying to get more kids involved and are seeking help. They are going to fix the net over the backstop on the pony league field. Phillip Woodley coaches a team on the field on Wednesdays for practice only. They do not collect any money from him. We still need to hear from Brian Smith and Kip Richeal, who is in charge of West Mayfield Baseball and does all the scheduling will contact him. The borough will cut the grass until they can get a tractor. Shelter 1 has been vacated.

Monica Sepp, 4307 West 4th Avenue said the borough owns the park and that the baseball league has the netting to fix the backstop but needs a cherry picker or something that will reach the top. She suggested that the borough rent one from D&G Rent-Alls to help them out. With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mrs. McNeely and approved unanimously.

Old Business

Streets, Lighting & Bridges— Ms. Harker – the garbage trucks have damaged the repair on 37th Street going across Lenore. The borough should request that the residents move their garbage to Ann Street to avoid any more damage to the roads. Bill will contact PennDot about what needs done on 37th Street where the sewer lines were replaced. He said that we will not be doing any repairs requested by them until next year to give the patching that was already done time to settle. Ms. Harker said the streets to be paved this year are W. 4th, 44th and 43rd streets and Walnut. Harding will be finished. We should get some proof of what was not acceptable from last year to aid in accepting any bids received.

Mr. Miller requested that the no parking signs be removed when he purchased the property from Mr. Benden. The deal has been completed for a while but the signs are still up. After a discussion, it was decided to remove one of the signs.

Buildings and Grounds – Mr. Sepp said the brushes for the bobcat should run about \$966. Mr. Heaton moved to permit the purchase of the brushes, was seconded by Mrs. McNeely with unanimous approval. He got two bids for the repair of the garage door. Dave Evans - \$1920 and Doors by Ike - \$1940. Following a discussion on the work to be done and the fact that Doors by Ike has provided service in the past, Ms. Harker moved to accept the bid from Doors by Ike. Mr. Seybert seconded the motion that carried. He reported that the No GPS Route signs have been installed and the brush cutters, weed-trimmers, etc. have all been serviced and all the nuts and bolts have been restocked.

The bucket truck should be advertised on Muni-bid for a \$2000 minimum, no reserve.

He also again mentioned the 5 tax parcels owned by PMAC. Alberts in Texas should formally be contacted about them. He would like to have them donate the property behind the borough building to be used for dumping. He suggested that we barter for the property for blocking off where illegal dumping is going on. Mr. Budicak will meet with them regarding this.

The tie rod for the brush hog is back-ordered and should be in in July. 2 were ordered.

Fire & Police – Ms. Harker – Someone has cut off the locks to the electric boxes at the park. She heard that someone is living in the dugout.

Sewers and Sanitation Mr. Heaton – 37th Street sewers have finally been cleaned out and relined. Insight Pipe had to clean out root balls before they could reline. -only 1 piece between Matilda & water tank and W 4th to W 3rd. We will still need to pave but hopefully can put that off till next year as stated before.

The main pipe at the edge of Harbison needs dug out and fixed. On Jean Street a home owner has disconnected pipe and they have been told to fix it.

A Lady on Ann Street had water in her basement. Tri State maintenance jetted backwards – 36th & Ann – manhole should be there. There is also a hidden manhole on 43rd Street. We should have the fire department run water & go to Home Depot to get copper metal sulfate to kill the roots.

Mr. Heaton is documenting all sewer issues and keeping track of lining.

Finance & Litigation – Mrs. McNeely – none

Parks & Recreation – The roof on the covered bridge is in bad shape. We should get some bids on spraying the park's weeds because we don't have an employee who is certified for that job.

Ordinance – Mr. Seybert – none

Mayor – On behalf of the mayor, Kevin Farkas reported on the meeting of the Centennial Committee. They are planning a borough cleanup day on July 9th or 16th and would like to ask council for a donation of \$125 to provide refreshments for the volunteers and purchasing trash bags. Ms. Harker moved to donate \$125 to the Centennial Committee, seconded by Mr. Heaton. The motion carried. They would also like to have permission to begin fund raising for the Centennial. Council has no issue with that. Mr. Heaton suggested that Mr. Farkas put the West Mayfield Baseball organization on the website so that residents know that we have one and are looking for players.

Solicitor Budicak – none

Mr. Little –The issue on Craig Street (Craig Alley) has to be resolved. There is a pipe coming straight out onto the road on the corner house that the garbage trucks have run over. Mr. Heaton would like to see what he is talking about. There is water coming down from the houses. I will bring this back up at the next meeting so that we can decide what needs to be done.

We also need to put up the concrete barriers at Jake’s house.

Mrs. McNeely was not feeling well and left the meeting.

New Business

Streets, Lighting & Bridges – Ms. Harker we need to repair the roof on the covered bridge.

Buildings & Grounds – Mr. Sepp the Chevy dump truck is out for inspection and should be back next week.

The tie rods needed for the boom mower won’t be in until late July. Jeff might be able to repair it but Mr. Kosanovich said that modifying borough equipment should not be done. Mr. Heaton suggested going to parts store to see if we could find something.

The bumper on the pick-up truck has to be replaced. Mr. McNeely could find one for \$25.

The skid filters need replaced.

We should look into purchasing a hammer drill with bits. Suggested to check prices for purchase compared to rental. We need to chip out Mayfield Village. Mr. Little may have one that would work.

We should also look into purchasing a trailer for moving equipment instead of driving it to locations down the road.

We also need 2 flat shovels with long fiberglass handles. Okay to purchase.

Fire & Police – Ms. Harker – none

Sewers & Sanitation – Mr. Heaton had a complaint about a resident on West 4th Avenue dumping water onto a neighbor’s property by digging a trench.

He again brought up the issue of having a company come in to cut the grass on vacant lots. Mr. Kosanovich said that Chris would have to send a letter to the owner of the property and if nothing was resolved it would have to go through the magistrate’s office. We would need to compile a list of all the properties and give it to Chris and give them 10 days to respond before it could go before a magistrate.

He mentioned the Quality of Life Ordinance that Monaca has adopted and suggested that we think about that. This ordinance supplies a ticket with a fine.

If we have a company come in to mow the grass, the solicitor said that we can lien the property.

We should also look into seeing if there are work release inmates available to cut the grass.

Mayfield Village requested speed limit signs – West 10th Avenue and High Street.

Patterson Avenue also needs speed limit signs.

Ordinance – address with Chris about the grass. Mr. Seybert also talked about the wood on Mr.

Kosanovich’s hill and thought it might be a danger to fall on the road. The pieces are actually too heavy to be moved without assistance so the likelihood of that happening is not an issue.

Finance & Litigation – Ms. Harker discussed the pay for a new employee and it was decided to set the pay rate at \$12 per hour and increase it by \$1.00 after a 90 day probation period. The street committee will be interviewing candidates and asked that if a candidate was selected that he would be able to start as soon as possible. That was okayed.

Mr. Little – none

Mayor - none

Mr. Budicak – requested moving into an executive session to discuss possible litigation.

Mr. Heaton moved to enter into executive session, seconded by Ms. Harker and approved unanimously.

Ms. Harker moved to pay the borough bills as presented on the bill list and was seconded by Mr. Heaton. The motion carried.

Mr. Seybert moved to approve purchases made by committees and was seconded by Mr. Kosanovich. The motion carried.

Mr. Seybert moved to adjourn; seconded by Mr. Kosanovich with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
April 14, 2022

President Lou Little called the meeting to order. All council members were present except for Mrs. McNeely. A Heaton/Sepp motion approved the March meeting minutes. The officers' reports were approved by a Harker/Sepp motion.

Mr. Little asked for nominations to fill the vacancy left by Monica Sepp's resignation. Mr. Heaton moved to appoint Eli Kosanovich for the vacancy, seconded by Ms. Harker. Mr. Sepp moved to appoint Jake Tate for the vacancy and was seconded by Mr. Seybert. There were no other nominations. The following are the roll-call votes: For Mr. Kosanovich – Mr. Heaton – yes; Mr. Sepp – no; Ms. Harker – yes; Mr. Seybert – no; and Mr. Little – yes;

For Mr. Tate – Mr. Heaton – no; Mr. Sepp – yes; Ms. Harker – no; Mr. Seybert – yes; and Mr. Little – no.

Mr. Kosanovich was appointed to fill Mrs. Sepp's vacancy and was sworn in by Mayor Licia Cogley.

Because Mrs. Sepp held the vice presidency at the time of her resignation, Mr. Little asked for nominations to replace the vice president. Mr. Little moved to appoint Mr. Heaton as vice president and was seconded by Ms. Harker. With no other nominations a roll-call vote appointed Mr. Heaton as follows: Mr. Sepp – yes; Ms. Harker – yes; Mr. Seybert – yes; Mr. Kosanovich – yes; and Mr. Little – yes.

Ms. Harker moved to listen to citizen comments and was seconded by Mr. Sepp. The motion passed all in favor.

Brian Covalt, 101 Boyd Avenue has been struggling for two years with trains stopping at Standard Steel. They are doing crew changes without permission at Standard Steel, idling for hours which emits diesel fumes and they are blowing their horns in the middle of the night. He has complained to Norfolk & Southern but has had no results. There are other places with crossings that can't be blocked and there is no reason for them to sit at the position they have taken. He would like to see if the borough can initiate a quiet zone permit from the FRA for horn blowing & idling. Mr. Heaton will follow up with Norfolk & Southern Police in Atlanta in support of Mr. Covalt's complaint.

Joann Smith, 800 W 38th Street again brought to council's attention the garbage not being picked up on W 38th Street across from her house. There is construction debris laying on the road as well as trash overflowing the cans. Mr. Lemmon explained that the property is in the process of being sold and he is in contact with the buyer. The closing will be in early May. He had been in contact with the property management company being used by the current owners with little success. He expects much better cooperation with the new owners. Ms. Harker brought up that multiple unit dwellings are required by ordinance to construct an enclosure around trash cans.

Jake Tate, 335 Brook Street brought a problem to council attention. There is a tree on the left hand side of Ross Avenue that causes a problem when bus drivers make a left turn. They go onto a person's property and this property owner has put down some concrete to prevent them from going on his property. The property is jagged and could cause some damage. This concrete that was placed might be on borough right of way. Ms. Harker will check into this. If the property owner has a survey, this will show his property line.

Mr. Daniel Muir, owner of the former Christian School at 3601 Short Street brought a written description of his plans for the solicitor to review to see what the next steps should be.

With no other citizens wishing to comment, Mr. Heaton moved to return to the regular order of business, seconded by Ms. Harker and approved unanimously.

Old Business

Mr. Little asked the chief of police and zoning officer if they had anything to report. Chief Johnson commented on issues brought up at the March meeting. The parking on W 10th Avenue has been taken care of. The only streets in the borough with weight restrictions are West 3rd Avenue and Boden Street. In order to do anything about truck traffic on borough streets, other streets would need signs as well. As for truck

traffic on West 4th Avenue, there is no problem with trucks to be diverted onto Route 18 from 376 and turning onto 37th Street Ext. at Sheets.

Mr. Lemmon is continuing to follow up on previous issues.

Streets, Lighting & Bridges– Ms. Harker – still working on potholes. The tree in front of the borough building fell over by itself so there is no need to get bids for cutting it down.

Bill Sepp reported that all council members were called to approve the purchase of a 2005 GMC truck for \$6500. Our GMC truck has been out of commission for a while because we were unable to locate parts for the repair. GMC has quit manufacturing parts for older vehicles. The approval was unanimous. The parts truck is stored in the building.

Buildings and Grounds – Mr. Sepp is working with the chief of police to cut down on 4th Avenue truck traffic. Signs need to be purchased and installed stating that “This is not a GPS Route”.

The lower panel garage door seal and sides needs to be redone. He will get bids for the cost of the repair.

Fire & Police – Ms. Harker – The ISO insurance inspection has been complete and the fire department received a rating of 6. In order to get a higher rating you must have paid fire fighters. The borough needs to adopt an international fire code and adopt an ordinance for it.

The park will open on May 1 and shelter rentals will begin on June 1. Shelter 1 will be used strictly for rentals.

Sewers and Sanitation Mr. Heaton – no further bids have been received for the manhole on Ann Street. That repair will be put on hold due to other pressing issues.

The resident on Jean Street will have to repair the pipe on their property before any further repairs can be made.

The line on Harbison and Jean is blocked half way up and has to be dug up.

The sink hole has to have something done to it. Water is running down the side of the road and there is nothing in the catch basin. Digging a ditch and putting gravel down was discussed; check to see if a joint in the pipe elbow is broken; piping it down to the last outfall. Wendy and Jeff will check it out.

Finance & Litigation – Mrs. McNeely – none (excused absence)

Parks & Recreation – Jim Brooks is working on the plaques at the monument. Jeff suggested reaching out to Steckmans or Home Depot to see if they will make slabs to put down.

Ordinance – Mr. Seybert – none

Mayor Cogley – none

Solicitor Budicak – none

Mr. Little – Team Fisher has been informed that there will be no dumping permitted at the end of West 8th Avenue. He asked if they would be willing to contribute to repaving the damage caused by their trucks and they refused.

The issue on Craig Street (Craig Alley) has to be resolved. There is a pipe coming straight out onto the road at Fosnaughts house. That has to be dealt with.

New Business

Streets, Lighting & Bridges – Ms. Harker – Neighborhood Watch has complained about the bridge at the foot of 37th Street Extension. There is a steel plate in place, but there are other holes in the concrete and you can see down to the train tracks below. This bridge is on a state-owned road and it is not the borough’s responsibility. It is our understanding that the bridge should be maintained by the railroad. We will have someone look into that.

There are trees down at the park near the road. The little yellow light on the pick-up truck needs replaced.

Buildings & Grounds – Mr. Sepp – he is working on handicap accessibility for the building; handicap sign for parking; bars or arms to pull down for the toilets.

He also asked about an ordinance book. Mr. Kosanovich sent him a CD with the ordinances as we have them. They are in need of being updated but that is for a later time.

He also asked about the employee handbook. That should have been signed by the employees as soon as it was approved. Mrs. Lansberry will email the handbook to him.

There should be a light switch outside of council chamber doors. The light switch now is located by the front entry door and there is also one outside of the secretary's office. In order to get to the garage or the secretary's office, you have to walk in a dark hallway.

The side door is rotted out. Does it have to be replaced by a fire proof door? Mrs. Lansberry will contact the insurance company to find out.

The Bobcat needs brushes and he will get prices on what that will cost.

He spoke to PTC Alliance about the truck traffic on West 4th Avenue. Their dispatcher will reroute the trucks delivering to their facility. PCT is also willing to weigh our trucks if we need a weight and they will donate any pipe that we may need. Mr. Sepp will talk to Standard Steel about the trucks that deliver to them. Mr. Sepp told council that our batteries are being used up and suggested that we get battery tenders to save on the battery life. They cost \$40-\$60 each and we need six of them. Mr. Sepp moved to buy all six at a cost of up to \$400 and was seconded by Mr. Seybert. The motion passed all in favor.

The gages on the 2006 GMC need to be replaced. It will cost \$80 to \$90 to rebuild.

The machinery needs led lights so that when the employees are on the roads they can be seen. LED lights can be purchased at Rural King or Tractor Supply – square light bars run \$60 to \$80 each and two are needed. The employees also need fluorescent green shirts for safety reasons. Mr. Little will get the shirts. Mr. Sepp suggested that we contact PMAC about donating property to us for very specific use. He will give the contact information to Mr. Budicak.

He would also like to thank Mr. Brian McNeely for locating the GMC truck that was purchased for parts and towing it from Mercer.

Fire & Police – Ms. Harker – none

Sewers & Sanitation – Mr. Heaton discussed the sewer problem on 37th Street Ext. They had to do an emergency dig and obtain an emergency permit from PennDot because it is a state owned road. A 4 foot by 20 foot hole was dug, down 6 feet to a 16 inch pipe. The pipe was collapsed; they had to dig 4 more holes to make the repairs. All pipes are patched and blockages were removed. There was 130-140 feet not cameraed. They jetted from bottom to top. The road will be cold patched on Friday and the road should open by the end of the day. He estimates the cost of the 1st hole to be around \$25 to \$30 thousand and the final cost to be \$50 thousand or more. Signs also had to be ordered (road work ahead and detour signs).

Mr. Heaton recommends relining from the manhole up 650 feet. It will cost about \$25 thousand for lining, \$3-\$4 thousand for video; and \$425 per hour (approximately 4 hours of work). Ms. Harker moved to reline the pipes from the manhole on 37th Street Ext. up 650 feet for approximately \$30,000, not including traffic control, permits and special licensing fees. Mr. Seybert seconded the motion that passed by roll-call vote as follows: Mr. Heaton – yes; Mr. Sepp – yes; Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Seybert – yes and Mr. Little – yes. Mr. Heaton asked Mr. Kevin Farkas to post on our website that baby wipes are not to be flushed even if they are flushable. The main cause of the blockage was tree roots but baby wipes were also removed from the pipes. The trees on 37th Street between the monument and West 4th Avenue need to be removed and possibly the sidewalk.

PennDot recommended patching from berm to berm and 15 feet above and below. They also recommend waiting at least 3 months to allow for settling. We may have to replace more than anticipated because we had to dig more than one hole to make the repairs. Mr. Kosanovich mentioned checking into the Agility Program offered by PennDot to see if we can reach some type of agreement to share plowing and salting in exchange for repaving the road.

Mayfield Village is replacing the sidewalk where new pipe was installed and it should be 4 inches thick.

Parks & Recreation –

Ordinance – none

Finance & Litigation — none

Mr. Little – A powerline got pulled out and the resident wants us to pay for his microwave. The borough is not responsible because it is not their line and we were not the cause.

Mayor - none

Mr. Budicak - none

Ms. Harker moved to pay the borough bills as presented on the bill list and was seconded by Mr. Sepp. The motion carried.

Mr. Sepp moved to approve purchases made by committees and was seconded by Mr. Heaton. The motion carried.

Ms. Harker moved to adjourn at 8:40 pm; seconded by Mr. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
March 10, 2022

President Lou Little called the meeting to order. All council members were present except for Mr. Heaton. A McNeely/Monica Sepp motion approved the February meeting minutes. The officers' reports were approved by a Harker/McNeely motion. Mr. Heaton asked Mrs. Lansberry to ask council how they felt about moving the meetings back to the borough building now that the Covid restrictions were being lifted. No one had any objections so Mrs. Lansberry will advertise the change for the April meeting and all subsequent meetings for 2022. Ms. Harker moved to listen to citizen comments and was seconded by Mrs. Sepp. The motion passed all in favor

Kaleb Muir, 3601 Short Street, Beaver County Christian School purchase. He wanted to inquire how to start the process of rezoning or conditional use for the former school to be used as a nerf indoor arena or air soft arena. Solicitor Budicak answered and suggested that he submit a conditional use letter requesting a variance detailing the specifications of the use. In turn, the letter will be forwarded to the solicitor for review and an answer as to whether that is possible. If not, a zoning hearing must be requested.

Ms. Lori McNeely, 3809 High Street Extension was present to discuss the use of the baseball fields for the West Mayfield baseball leagues. She wanted to know the cost for the dumpster and if council paid for that. Mr. Emge had paid for that in the past so we are not sure of the cost. Brian Smith is interested in using Mr. Emge's part of the fields on Wednesdays and is willing to donate his time to redo the bathrooms at his expense and to take care of the fields. Running a new water line would be involved in renovating the restrooms because there was a major leak in the line. Council would like to have more information regarding this agreement and asked that Mr. Smith come to the next meeting to explain his ideas for use of the field. A contract should be drawn up for insurance purposes and a rental fee should be considered as well. If someone uses the fields the money will be put into a park fund. The West Mayfield teams would always have first choice for use of the fields. Shelter One is not available for baseball use, it is strictly used for rental purposes. Kip Richeal should also be contacted and his ideas shared with council as well. Mr. Emge will no longer be using West Mayfield's field for the traveling league. Licia Cogley asked about the new concessions stand and that does go to West Mayfield. It is West Mayfield's. Council requested the Mr. Smith provide more information as to what he will be doing at the park and suggested that he come to the next meeting.

With no other citizens wishing to comment, Ms. Harker moved to return to the regular order of business, seconded by Mr. Sepp and approved unanimously.

Old Business

Streets, Lighting & Bridges— Ms. Harker – Ross Avenue Manhole is done, big dump truck is still out of use because they can't find an axle. Repairs need to be done to some of the other trucks as well.

Buildings and Grounds – Mr. Sepp – salt has been contracted for next year through CoStars; the 5th Avenue handicap sign has been rectified. He also addressed the sink hole on Rock Avenue where the road is getting washed away. It is possible that the pipe doesn't have to be dug up and rerouted all the way to the creek. The road way is giving out on the edge but it's not a sink hole and redirecting the pipe 10 to 12 feet should correct that.

The tree at the borough building needs to be cut down and there are some on Glade and 43rd. He will get bids on the cost of cutting them down.

Fire & Police – Ms. Harker – everything is good at the fire department. She is getting information requested by ISO insurance. All fire calls are answered promptly.

Sewers and Sanitation Mrs. McNeely read the report provided by Mr. Heaton in his absence. There were no more bids received for the project on Ann Street. The maximum limit not requiring advertising is \$20,000. Since we had one bid under and one bid over, is it necessary to advertise? Mr. Budicak recommended advertising and to notify the companies that provided bids that we are going to advertise the project. He also

brought up the sink hole on Rock Avenue. Mrs. McNeely asked that that be discussed at the next meeting due to Mr. Sepp's information.

Finance & Litigation – Mrs. McNeely – none

Parks & Recreation – Mrs. Sepp none

Ordinance – Mr. Seybert – none

Mayor Cogley – none

Solicitor Budicak – none

Mr. Little - none

New Business

Streets, Lighting & Bridges – Ms. Harker – on Tuesday Mr. Sepp, Mrs. Sepp and I spent 5 hours inspecting the roads in the borough to be considered for paving or patching.

Craig Alley still has standing water after already being worked on. Something has to be done. Tate's left side needs a catch basing and next to Bruce Harris's house should have a catch basing also.

White Township is going to take care of the problem leading into West Mayfield and will take it down and run a line into an existing catch basin.

The bucket truck needs a lot of repairs and should probably be put up for bid. Municibid is a good place to advertise equipment for sale. If it's under \$2500 Mr. Budicak said it's okay to use Municibid but state law requires any vehicle or piece of equipment over \$2500 to be advertised in a newspaper.

Mrs. Sepp asked to look into prices for signs restricting semi's using jake breaks and also no tractor trailers permitted – not a GPS route. There are a number of semis speeding on West 4th running stop signs. The police chief said that part of the problem with semis is that we can't do anything because they are permitted for local delivery. He will put out police details for trailer trucks. He can stop and advise the driver to use an alternate route. Mr. Sepp would like to talk to PTC Alliance about rerouting their trucks and deliveries to their plant away from West 4th. The chief of police is trying to get weigh master training but it not available at this time due to Covid.

Mayor Cogley asked if the stop sign that is being run has red blinking lights. It did, but they are no longer working and it didn't stop drivers from running through anyway even lit.

Buildings & Grounds – Mr. Sepp none

Fire & Police – Ms. Harker – none

Sewers & Sanitation – none

Parks & Recreation – Mrs. Sepp received a call from Tru-Green asking if they are still needed to fertilize the grass at the ball field. That was something the Mr. Emge paid for and is no longer needed but perhaps Kip Richael should be contacted to see if it is something that he wants to continue for the West Mayfield ball league.

She also talked about MS4 and time is coming up for the 5-year plan. She suggested gathering the debris from the roads, weighing it and dumping it to prevent it from going into our drains and into the sewer system. Mr. Little said that he is waiting for information from Mr. Heaton on the MS4 program and what needs to be done.

Mrs. Sepp also asked if it would be possible to put up blocks on the property on Patterson Avenue that is being flooded from the creek like the blocks that we are going to put on the Tate property with the same problem. That is something that we can certainly do if the property owner is okay with it.

The cameras are going off-line. Is it a Wi-fi issue or is someone turning them off? Mr. Sepp said the Wi-fi system needs upgraded and he will get a new system to take care of that problem.

Jim Brooks Auto Body has offered to re-do the plaques for the ballfield monument at no cost to the borough.

Finance & Litigation – Mrs. McNeely – none.

Mr. Little – Fisher's is using big dump trucks and dumping at the end of West 8th Avenue until 11 o'clock at night. He is going to talk to them about it. He will also take a look at West 5th Avenue retaining wall.

Mayor Cogley would like permission to use the picnic tables at the park for meeting with volunteers for Earth Day. They will be cleaning up debris and trash from the roads. Would Jeff be able to pick up the trash bags? Yes. She would also like to meet with the Centennial Committee at the park as well and that is fine.

Mr. Budicak - none

Mrs. McNeely moved to pay the borough bills as presented on the bill list and was seconded by Ms. Harker. The motion carried.

Mrs. McNeely moved to approve purchases made by committees and was seconded by Mr. Sepp. The motion carried.

Mr. Little asked if there was any other business and Mrs. Sepp asked about Emergency Management's use of the borough building and how that came about. It is just something that has been done for quite a while. It started out as a place to meet only but now there are computers, radios, antennas, files and other items in council chambers and the secretary's office. She feels that only council members should have keys to the building. Mrs. McNeely asked if Emergency Management could use the fire department. Lou will talk to Mr. Heaton about these issues and see what can be done.

Ms. Harker read a letter from Mrs. Sepp saying that she will be stepping down from her position as council president and resigning from council effective March 10, 2022. She has taken a job out of town and will no longer be able to carry out the duties of council member. She has enjoyed her six years on council. Council thanked her for her service and regretfully accepted her resignation. Mr. Budicak reminded council that we had 30 days to fill the vacancy.

Mrs. McNeely moved to adjourn at 8 pm; seconded by Mr. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
February 10, 2022

President Lou Little called the meeting to order. All council members were present except for Mr. Heaton who was running a little late. A Harker/Bill Sepp motion approved the January meeting minutes. The officers' reports were approved by a McNeely/Monica Sepp motion. The only correspondence received was from Mr. Dennis Miller who requested removal of the no parking signs from property that he had purchased from Mr. Regis Benden. He had requested the removal previously but it was recommended that he wait until the sale was complete and then submit his request again. The request was given to Mr. Little so that he could contact Mr. Miller. Ms. Harker moved to listen to citizen comments and was seconded by Mrs. McNeely. The motion passed all in favor. Mr. Little was reminded that the Beaver Falls Fire Department Chief should be called first as written in the agenda.

Mr. Mark Stowe, Chief of the Beaver Falls Fire Department was invited to speak on the proposal to contract West Mayfield's fire service from Beaver Falls. Chief Stowe also introduced his assistant chief, Dave Seidle who would explain other services that would be offered. Chief Stowe noted that borough officials would have the final decision as to whether to accept the contract or decline it and retain the West Mayfield Volunteer Fire department. Beaver Falls has a full time 24/7 365 days a year department combined of both paid and volunteer firefighters. There are 9 full time and 3 part-time paid fire fighters. They are all certified firefighter 1 or higher. All officers are officer 2 and have received over 5000 hours of training. There is continuing education for all members. Their equipment is state of the art and includes pumpers, heavy rescue, aerial ladder trucks, command vehicles. The response time would be approximately 5 minutes and would consist of 2-4 men at a time. They have EMT's and paramedics with ALS certification and provide mutual aid to other departments as well as other departments providing mutual aid to them. The first responders are not dispatched unless requested by ambulance.

They are class 3 insurance services (ISO) with 1 being the best and 10 the worst. They answer unlimited calls, provide rescue service including water rescue, respond to gas leaks, wires down, lock outs, etc. They also offer fire prevention services and have an arson investigator. They have canine Patty whom they use to provide fire prevention to children. They would provide an officer at all council meetings. The borough would no longer have to provide work comp coverage for the fire department. All firefighters from West Mayfield would be welcome to join with Beaver Falls. All maintenance replacement and repairs of equipment would be paid by Beaver Falls. Beaver Falls would like to have a pumper parked at our fire department station. Chief Stowe noted that the response from West Mayfield for rehab service was great. The cost for the first year of the three-year contract would be \$19,164 with an increase of 5% in each of the remaining two years.

Mrs. Wanda Horvath, 3741 West 5th Avenue had questions for Chief Stowe regarding the services of Beaver Falls. She questioned if residents were charged for responding to a call. Chief Stow said that Beaver Falls never bills a resident but if that resident submits a claim to their insurance company, Beaver Falls will invoice the insurance company. This is a common practice that has been going on for years and covers the cost of foam used in fighting the fire and other charges. She also asked about the grade certification for insurance. It is strictly for insurance and is only for fully paid departments such as Pittsburgh and other large urban cities. Beaver Falls does not have a training facility. FF1 and FF 2 are written skills tests for the Fire Fighting Program and is a 160 hour course. There is a one-month class which involves skills, reports and written tests. The City of Beaver Falls includes the cost for training in its budget. The station is always manned. 16 firefighters are within a 10 minute radius for a structural fire.

John Larson, 1117 Boden Street asked if staff would need to be increased if Beaver Falls took over. No, there are 9 full-time now and they are getting ready to hire more part-time fire fighters.

Mrs. Licia Cogley, 634 37th Street asked if the proposal included 25/7 availability. There are 7 full-time or part-time available and when a call is received, any off-duty officer can respond to the call. In order to become full time a civil service test is required and FF1 and EMT's must go through the training program. All volunteers are paid by the hour.

Mr. Bill Heaton, 3412 Knape Street had questions regarding the services that West Mayfield provides and if Beaver Falls would continue those services – pumping out flooded basements – yes. Cutting down trees – would have to call public works. Flushing out storm drains - would have to call if they were already on a call- the station is always manned. They have a regional strike team – 1 crew manpower only. There are approximately 12-14 water rescues a year. There is no additional charge if an investigation of a fire is required.

Mutual aid is county-wide. If there is an Emergency Management disaster, West Mayfield has its own emergency management team. What would happen? New Brighton, Pulaski, Daugherty Township, Rochester, etc. How would the equipment be dispersed? The call for help would be from wherever it is needed. What happens after the 3-year contract with an increase of 5% each year? They would never double the cost, only raise to cover their own increased cost. What about traffic control for shut-down of a road due to inclement weather or an accident? They would handle that. Beaver Falls covers Eastvale at 3% increase but it will raise to 5% increase the next contract. Bill noted that we would be paying over \$30,000 in ten years.

Mr. Heaton wanted to make sure that Beaver Falls realizes that the fire station and all of the equipment in it is owned by the West Mayfield Fire Department, not the borough. If the fire department is disbanded, all of that is gone and Beaver Falls would not have access to any of equipment or the fire station itself. Other things that the volunteer fire department does for West Mayfield is cleaning out the park, holding the borough Christmas Party at the fire hall at no cost to the residents, Halloween patrol – helping across the streets and general patrol of the entire borough during the trick-or-treat hours. The fire station is also the voting poll – where would the residents vote if the station were to close? Santa goes around the borough in the fire truck every Christmas giving out over 200 bags of candy to borough children.

Mrs. Horvath asked what the borough council provided for the fire department. They pay for liability insurance in the amount of about \$5500, work comp insurance for about \$7000 and a donation of \$5000 yearly. She also asked about grants – they are for the purchase of equipment only and can't be used for any other purpose like paying utility bills and upkeep of equipment and the building. She asked why the department did not apply for a grant this year – they did but the application was late by only a brief period of time and it was not accepted. She asked also about the number of fire fighter ones that the volunteer department has (3). She feels that our volunteer department is not the same caliber as Beaver Falls and also reminded our members that if they went to Beaver Falls they would be paid. Mr. Heaton said that Covid did a number not only on our department, but all around the county. We lost a lot of revenue because fund raisers were no longer able to be held. . The fire department has asked for an additional \$5000 this year to help get it back on its feet. Hall rentals have already begun to pick up this year and other fund raisers are being planned as well. As far as service to the borough, that did not change at all and is not going to change because we have mutual aid with Chippewa Township, White Township and Patterson.

Assistant Chief Seidl asked why Beaver Falls had been removed from first alarm and it was because a resident complained to our chief that they had been billed for a call that Beaver Falls was the first to respond to. He did not want our residents to have to pay for a service from Beaver Falls that we provide for free. Ms. Harker noted that she had contacted County to place Beaver Falls back on our mutual aid call out. Mr. Seidl said that his paid staff would not be sent to West Mayfield. Most people have essentials and band together with bigger departments covering larger areas.

Mrs. Janet Helbig, 3601 Orchard Street asked council to consider giving the Fire Department the additional \$5000 it requested to tide them over for this year.

Mr. Bill Sepp, 4307 West 4th Avenue asked Chief Stowe if council decided to help the fire department this year, could we still come to you in the future. The answer was yes. The fire service is in big trouble. Something must be done so that we will have a sustainable service in the future. Mr. Budicak, borough solicitor reminded all present that a decision to change this can be made at any time.

With no other citizens wishing to comment, Mr. Sepp moved to return to the regular order of business, seconded by Mrs. McNeely and approved unanimously.

Old Business

Streets, Lighting & Bridges– Ms. Harker none

Buildings and Grounds – Mr. Sepp – none

Fire & Police – Ms. Harker – open discussion fire department

Sewers and Sanitation Mr. Heaton – There was an issue on Ann Street and the line had to be dug up but the problem still exists. Six companies were called about bids for putting in a new manhole but only 2 bids received. Bonzo Excavating \$26,534.70 and Tru Plumbing \$19,400. He will continue to get bids but we will need to advertise. Insight Pipe finished with the left over West 4th Avenue issues. The Rock Avenue sink hole will need a 20 “ line out of the ground and back fill to correct the problem. He would like permission to place 5-6 outfalls on Rock Avenue that go out and run into the creek and back fill the pipe to the creek to prevent more erosion. This won't satisfy any MS4 requirements but DEP likes the idea.

Finance & Litigation – Mrs. McNeely – none

Parks & Recreation – Mrs. Sepp – received 1 bid of \$950 to repair the monument at the ball field. It was decided to get more bids before a decision is made.

Ordinance – Mr. Seybert – none. Mrs. Sepp brought up an issue about the placement of the handicap parking sign on West 5th at the Mineard residence. The sign is 10 feet past her steps and does not allow the neighbor enough room to park. The sign is on borough property. Can it be moved about 5 feet so the neighbors will have more room to park? Mr. Budicak said the sign can be moved but the resident should be informed before it's done.

Mayor Cogley – none but she had a question regarding the solicitation permits. How is she informed if one is needed? Any resident who has a solicitor approach their home should ask to see the permit. If one is not available, the police should be called and they will explain the procedure.

A discussion began on whether the fire department should be given the additional \$5000 to see if they can get back on their feet this year. Mr. Sepp moved to give an additional \$5000 to the fire department and was seconded by Mr. Seybert. A roll-call vote passed the motion as follows: Mr. Sepp – yes; Mr. Seybert – yes; Mrs. Sepp – yes; Ms. Harker – yes; Mr. Little – yes; Mrs. McNeely – no; Mr. Heaton – yes.

New Business

Streets, Lighting & Bridges – Ms. Harker – the pick-up needed new brakes, cable on the plow needed repaired, and the salter chain. Two loads of salt have been delivered and more is on order. The riser for Rock Ave has been received and it will be brought up when the weather breaks. The large dump had a broken axle and has been repaired.

Buildings & Grounds – Mr. Sepp reported that he had been unable to locate the inventory that had been done previously. Mr. Heaton said that he believes it is on the disk with ordinances that he received from Mr. Kosanovich. There are some things that need ordered like washers, bolts, nuts....call the company and they will bring what is needed. There are some repairs that should also be considered – the bottom panel on the main garage door needs new flashing and weather-stripping., the front door to the building has a gap at the bottom. The tree in front of the building is leaning heavily onto the street and a new toilet seat and time clock are needed. He will get prices on the repair of the garage door.

Fire & Police – Ms. Harker – none

Sewers & Sanitation – Mr. Heaton would like to pipe the outfalls down to the creek and get some prices on that so that the erosion can be stopped. He was late arriving at the meeting tonight because there was a sewer plugged on Jean Street that he had to look at. He called Robinson Pipe Cleaning and they will come tomorrow to clean it out. This is the second issue in the last 6 months and he recommends 200 feet relining from manhole to manhole to correct the problem. Mrs. McNeely said that the storm sewer on High Street at Schutte by Kip Richeal's house is sinking and it should be taken care of so that the road doesn't get ruined. There was a complaint about Ross not being plowed and it was because there was very little salt left. They did the best they could and will take care of it when the salt is delivered.

Parks & Recreation – Mrs. Sepp- none. She did ask about scheduling the work on the creek at Jake Tate's to keep the road from collapsing. That will be scheduled when the weather breaks and will be done by the street committee.

Finance & Litigation – Mrs. McNeely – none. She did wonder if recycling was going to be rescheduled and if the train was still going to be used for it. The grant money isn't available and it costs money to take the recycling to a facility. She will check to see if there is any place that takes recycling and what they take. She asked also about checking out the streets for repaving or patching. Once the weather breaks an inspection of the streets will get scheduled.

Mayor – none

Bill Heaton has info on the MS4 requirements and also the FEMA training that the newly elected officials are required to take. They tried to go on the site to take the training but were unable to access it. Bill will help them with that. He also noted that he feels that the Buildings & Grounds and the Streets & Lighting committees should be consolidated into one. That way each council member would be the head of only one committee instead of 1 member who is the head of two. Mr. Little doesn't want to merge the two.

Mr. Budicak at this time asked that council members enter into executive session to discuss possible litigation that might occur. All other people in attendance were asked to exit the building and the meeting will continue upon the completion of the executive session.

Ms. Harker moved to pay the borough bills as presented on the bill list and was seconded by Mrs. McNeely. The motion carried.

Mr. Heaton moved to approve purchases made by committees and was seconded by Mrs. McNeely. The motion carried.

Mrs. McNeely moved to adjourn at 9 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Borough Secretary

Reorganization Meeting Minutes
January 3, 2022

Newly Elected Mayor Licia Cogley called the meeting to order. All council members were present. Mrs. Lansberry and Mr. Budicak were excused. At this time, Mayor Cogley administered the Oath of Office to the newly elected council members, William Sepp, Jeffrey Seybert and William Heaton (re-elected). Nominations for the Office of President were then called for. Bruce Harris nominated William Heaton and was seconded by Eli Kosanovich. Mr. Heaton declined the nomination. Wendy Harker nominated Louis Little for President and was seconded by Jeffrey Seybert. A roll call vote followed: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Sepp – yes; Mr. Seybert – yes; Mr. Little – abstain, Mr. Heaton - yes and Mrs. McNeely yes. Mr. Lou Little is the newly elected president of Council. Only one nomination of Monica Sepp was received for Vice President from Mr. Little, seconded by Mr. Harris. The roll-call vote of all members excluding Mrs. Sepp who abstained was unanimous. Mrs. Sepp is the newly elected vice president of council. The gavel was passed to Mr. Little who continued the regular order of business. A Harker/Monica Sepp motion approved the December meeting minutes. There were no officers' reports available due to the early date of the meeting and the holiday season proceeding it.

Old Business

Fire and Police – none
Buildings and Grounds - none
Parks and Playground– none.
Sewers and Sanitation; Ordinances– none.
Streets, Lighting and Bridges -none
Finance & Litigation - none
Mayor Cogley – none

Mr. Kosanovich, outgoing council member presented a list of items from last year that should be discussed and taken care of.

Streets – Payroll will require a new spread sheet. Consider new paving targets for 2022 – finish Harding & Brook, consider 8th Avenue; Price sealcoat (Tar & chip) treatment for anything salvageable; Plan sealcoat of new roads – too late to try tar buggy crack seal prevention for most alligator pavement.

Suggested that building & grounds committee should be merged with streets; complete inventory of tools and equipment; create SDS listing.

COSTARS Contract needs to be re-applied for 2023 season soon

Storm drains – first 3 listings noted active as of today:

1. Alley above Craig (catch basin placed) edge rises up high diverting water onto roadway
2. Craig at 37th Street – water bypassing the catch basin diverting onto roadway
3. Next alley below Craig also diverting water across roadway

43rd Street below 8th Avenue has spring leak into roadway, needs French drain cut to divert the flow
West 10th Avenue (Project Road) drainage ditch to catch basin is filling with water, no French drain/piping?

Rock Avenue outfall undermining roadway, causing pavement subsidence – Contractor Project

Sanitary Sewers – COVID Grant Lining & DEP restrictions on tap-ins/ remediation plan?

Annual BFMA Chapter 94 report due in February 2022.

Buried/308 Ross Ave – dug out for InsightPipe lining, manhole a foot below grade/steel plate?

3607 Jean Street – fracture at tap in, erosion(noted via cam from #110-#109 last spring)

Jean & Sand Alley – Recent overflow at school manhole #109

Harbison to Jean – Fracture under hillside (#108 #109)

Short Street to 37th – unknown routing from #112 to #175 to #174

Harbison to Orchard – recent repair in alley down to #107, unsure connection up to #171

Backyard 1005 37th Street – uncharted section leading to #57 plugged with baby wipes

Craig Alley & Walnut – multiple backups/roots, replaced pipe tie into manhole above #84

West 5th backup – multiple attempts, long run from #78

Recycling – Should be added to sewers as well as trash service. 902 grant final submission emailed: about \$52,600. NO MORE leaf & branch deposits!! Second Saturday on indefinite delay – verify available free drop off at Valley Waste. Possible “Recycling Train” configuration for spring time? (Who will service it)?

Ordinance – More new-found forms to add to CD – clean-up & post on line?

ATCV/Park upgrade & street opening penalty to protect new pavement

Modification of general violation penalty based on Monaca plan – stronger enforcement?

EMA- newly elected officials must complete FEMA IS-100c & IS-700b courses on line

<https://training.fema.gov/> (First create a FEMA SID as listed there; then enroll in courses) Takes about 2 hours for IS100c and 3.5 hours for IS700b. Print your certificates for EMC & Secretary. **THIS IS**

MANDATORY FOR COUNCIL.

New Business

Nothing under new business

As noted in the agenda, no bills were received prior to the reorganization meeting so Mrs. Lansberry requested permission to pay any bill that was received during the month. She will provide a complete list at the February meeting. Ms.Harker moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mrs. Sepp moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Heaton moved to adjourn at 7:50 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

Licia Cogley for Patricia Lansberry

Regular Meeting Minutes
December 9, 2021

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. A video from Mayor Farkas was played in which he highlighted his years as a member of West Mayfield council and thanked everyone for the opportunity to serve our borough. Mr. Jim Marshall, State Representative of our district spoke on behalf of the House of Representatives recognizing Paul's contributions to local government and his years of service. Accolades from Senator Vogel and the Beaver County Commissioners were also read. The November minutes were approved unanimously by a Harris/Little motion. The Officers reports were approved unanimously by a Little/McNeely motion.

The only correspondence was a notification from Mr. Jim Riggio that the Beaver Falls Municipal Authority has decided that it will not begin monthly water and sewage billing to its customers. It will continue with quarterly bills. This was made possible through the sale of the water treatment plant.

A motion to hear the citizens present at the meeting was made by Mr. Harris and seconded by Ms. Harker. The motion passed all in favor.

Mrs. Wanda Horvath, 3741 West 5th Avenue again asked how many volunteer firefighters there were and are they certified as fire fighter one. There are 10 active members and they are not certified as fire fighter one. They all have NFPA certificates and are qualified to fight a fire. Sha asked how many fire calls they answered in a year and the response was that they didn't have that information on hand. The calls are not only for fires but as mutual aid for other departments and those departments also respond to our fire calls. There may have been 2 or 3 actual fire calls. She is still waiting to see a report of their expenditures from the fire department. Our firefighters are covered under workmen's comp and liability insurance. She also asked how much gas the department uses that is provided by the borough – they used 107 gallons of diesel fuel for the entire year. The 1 mill fire tax is completely off the table. It was also explained that the building and all of the equipment is owned by the fire department and if it is shut down, there are procedures that need to be followed that are mandated. All equipment must go to non-profit organizations so there would be no revenue generated for the borough. Mrs. Horvath feels that our department should close and contract services from Beaver Falls because we need to look out for the safety of our residents.

Mrs. Nora Soos, 207 37th Street Ext. was present also to voice the same concerns as Mrs. Horvath – requesting the names of all members; the number of fire calls and a full expenditure account. She agrees that we should contract our services from Beaver Falls.

Another concern for Mrs. Soos is the semi-trucks on 37th Street exceeding the 10 ton weight limit. Chippewa gets fines from the state for overweight vehicles. Why is West Mayfield not enforcing this? The police chief said that they have had details but it is actually a nightmare to enforce because of local delivery being permitted. 37th Street is a state maintained road and permission is given by the state.

Mr. Thomas DeLuca, 1125 Boden Street again lodged a complaint about property at 119 Boden Street. He has complained for years and nothing is being done with the trash, 2 junk cars on the property and they are in violation of borough ordinances. Tagging the property is not enough. The owner of the property needs to be notified, not the renter. Mr. Buddy Knox is the owner. Mr. DeLuca said the only way there is going to be results is to fine the owner. Mrs. Sepp will work with Mr. Lemmon to try to resolve this issue. Mr. DeLuca also does not want to see a tax increase or the addition of a fire tax to keep the fire department going.

Mr. Bob Tate, 3631 Ann Street wanted to know if the 1 mill fire tax was going to be voted on. It is completely off the table. Have other fire departments been approached to contract services? Chippewa won't quote because they are mostly a volunteer fire department also.

Mr. Randy Hayward, 810 Lennox Avenue also voiced concern about the fire department. They are in dire need, why can't we come up with some way to help them. He said the fire department does a very good job and we should be able to take money from the General Fund to keep them going. Mr. Little said that we have 10 active members but have 4 applications of interested parties. Every fire department is hurting for members and funds. Mr. Hayward said to just give them the money they need.

With no other citizens requesting to be heard, Mr. Harris moved to return to the regular order of business; seconded by Mrs. McNeely and passed all in favor.

Old Business

Police and Fire – Ms. Harker none

Parks and Playground – Mrs. Sepp suggested that the cameras in the park be placed on the concession stand, 1 facing shelter 2 and one facing shelter 3.

Sewers and Sanitation - Mr. Kosanovich reported that Insight Pipe has begun the work on the lining project by videoing the area to be lined. The 902 report on Recycling is still pending final review and will be about \$55,320.

Ordinances – none

Buildings and Equipment – Mr. Harris reported that one side of the salt shed needs to be repaired. Permission has already been given to make those repairs and they will be done as time allows.

Streets, Lighting and Bridges – Mr. Little reported that this is the last week for leaf pick up. New tires are needed for the vehicles and equipment and \$6,000 has been budgeted for the purpose. He may be able to purchase them for \$4650. The boom mower needs repaired and can be done in house for about \$500.

Finance & Litigation - Mrs. McNeely – none. She did ask for a follow-up on the stop sign situation on Rock Avenue and if rumble strips could be installed. Mr. Kosanovich spoke with PennDot and was advised that rumble strips should only be installed on new asphalt - concrete is preferred. They also must be used from center line to shoulder line. To put concrete down and add the strips ahead of both stop signs would need to be a contracted job and not feasible. Mr. Budicak also noted that to use a device for other than its purpose could open up the borough to liability should an accident occur. A traffic study would also have to be completed. The police chief reported that traffic details at the intersection produced no violations. Following more conversation, it was decided that we should paint STOP on the Rock Avenue for now and also on West 4th Avenue and Harbison Road.

Chris Lemmon has been brought in to follow up on the complaint about the garbage on West 38th Street and he will meet with the owner of the property to try to get this issue resolved.

Mayor - none.

Mr. Budicak – none

Mr. Heaton wanted to know what contracts were going to be up in 2022. The refuse contract is up at the end of 2022 and the contract with the Beaver County Traveling Baseball League expires in April. Mrs. McNeely said that Barry Emge is not renewing the baseball contract and is turning the fields back over to West Mayfield baseball. Kip Richeal, West Mayfield Baseball League, would like to know if we would take care of mowing and dumpsters. Mr. Heaton suggested that we meet with Mr. Richeal just so that everyone knows what is expected of everyone. Our police contract is a revolving contract that continues each year with a 3% increase unless one of the parties (either West Mayfield or Beaver Falls) notifies the other in writing within 90 days that they do not want to renew the contract.

Mr. Heaton discussed what the fire department talked about at their meeting. They do not want the fire tax to happen, and we could move a line item from another area in the budget into the fire department line. Because the citizens requested information about what Beaver Falls might charge for contracting their fire department, Mrs. Sepp obtained a quote from the Beaver Falls Fire Chief. The cost for 2022 would be \$19,164 with a 5% increase for 2023 and 2024. This would include unlimited fire response with a response time of approximately 5 minutes; unlimited rescue services, hazardous condition incidents such as downed wires, gas leaks, etc. and EMS services when requested by county dispatch. Questions that arose from our department were things like closing down 37th Street when icy conditions prevent safe travel, pumping out resident's basements, cutting down trees. Mr. Little talked to Chief Stowe and he wanted us to keep doing rehab and highway control but if our department is shut down, we can't use our building or any of its equipment. There was also some discussion regarding charges that Beaver Falls makes to homeowner insurance policies for services that they render. The West Mayfield Department does not charge anything for the services it provides. It was brought up also about the lack of volunteers and the fact that fundraising has

ceased to exist. Part of the reason for the fundraising efforts stopping was the lack of help but also because COVID basically shut everything down. The department wants to begin fundraising again – breakfasts and maybe even a carnival at the park. Kathy Brewer suggested that if the citizens knew what was being planned, they might be more willing to help with fund raisers. She feels that help would be available if the residents knew what was going on. Jake Tate noted that many of the volunteers have left West Mayfield and gone to Chippewa and other departments. That is because they want more action than we have. This is not just something that happens here in West Mayfield, it is ongoing in many other departments. It was also suggested that we should give the department a year to see if they are sincere in trying to make the department work for the residents of West Mayfield. Mrs. Horvath would like to have a representative from Beaver Falls available at the next meeting to ask questions. She also wants the information requested from our department available at that meeting. Mrs. Lansberry asked that because of the holiday season and the fact that our next meeting is for reorganization on January 3 that this item be tabled until the February meeting so that all of the requests can be taken care of. We will reopen the discussion at the February 2022 meeting.

New Business

Police & Fire – Ms. Harker none

Parks & Playground – Mrs. Sepp there are some tree limbs down that need to be removed, the garbage cans need emptied at the ball fields, there is fencing that was removed around the memorial that needs put back up and siding is down on one side of the storage shed exposing wood. There is also a lot of debris in the creek between the second and third shelters that needs to be cleaned out or there is going to be a real mess. Mrs. McNeely provided pictures. Because of DEP regulations we are not permitted to make any changes to the waterways but Mr. Heaton will try to find out what we can do to remedy the issue. The caps on the memorial are also broken and Mrs. Sepp would like to get bids to replace them and have the plaques redone.

Sewers & Sanitation- Mr. Kosanovich - none

Ordinances – Mr. Kosanovich reviewed the resolution in recognition of Paul Farkas’s lifetime of service to the community. Mrs. Sepp moved to adopt the resolution and was seconded by Mr. Harris. The motion passed unanimously and a framed copy of the resolution was presented to Mayor Farkas.

Grounds and Equipment – Mr. Harris – the cameras are up and running

Streets, Lighting & Bridges Mr. Little reported that the brake lines need replaced on the GMC truck and the emergency brake is not working. The repair of the emergency brake will need to be sent out. Ms. Harker moved to permit the repair of the emergency brake and was seconded by Mrs. Sepp. The motion passed unanimously. The GMC 5550 dump truck needs the arm lift welded where it overlooks the cab and the bed is starting to rot out. We should consider a new truck sometime in the future.

Finance & Litigation – The upcoming hearing for the illegal dumping on Rock Avenue is scheduled for December 16th at 11:30 at the magistrate’s office. We need to make sure that there is someone from the borough at the hearing. Mr. Kosanovich and Ms. Harker will attend the hearing.

Mrs. McNeely asked if Christmas bonuses are being given to the street department employees, the code enforcement officer and borough secretary as well as hams being given to all councilmembers, tax collector and the solicitor. Ms. Harker moved to authorize a \$100 bonus to the employees and the purchase of hams for council, tax collector and solicitor. Mr. Harris seconded the motion which passed all in favor.

A motion to purchase candy and treats to be distributed by Santa Claus to the borough children up to \$500 was made by Mrs. Sepp and seconded by Mrs. McNeely. The motion passed unanimously. Santa will be visiting the borough children on Sunday, December 19 from noon until 3p.m. The Beaver Falls parade committee donated about 100 toy bags to the borough to also be distributed by Santa Claus.

Mayor Farkas requested that a handicap parking sign be installed in front of his house. Mr. Harris moved to adopt a resolution to place a handicap sign in front of the Paul’s residence. Mrs. Sepp seconded the motion that passed all in favor.

Mr. Budicak reviewed the tax resolution keeping taxes the same for the year 2022 at 13.75 mills. Mr. Harris moved to adopt the 2022 tax Resolution and was seconded by Mrs. McNeely. The motion passed all in favor.

The December bills were presented to council and there were no questions or comments on the bills. Mr. Harris moved to pay the borough bills; seconded by Mrs. Sepp and passed unanimously.

Mr. Little moved to ratify all purchases made by committees and was seconded by Mrs. McNeely. The motion passed all yeas.

At this time Mr. Budicak called for an executive session. Mr. Kosanovich moved to enter into executive session to discuss possible litigation at 9:00 p.m. and was seconded by Mr. Little. The motion passed unanimously.

Upon the conclusion of the executive session Mr. Heaton reminded council that the 2022 budget had to be adopted prior to December 31. The budget was reviewed and Mrs. McNeely moved to adopt the 2022 budget in the amount of \$415,234.00 which includes a .50 per hour raise for the 2 street department employees. Mr. Little seconded the motion which was approved by roll call vote as follows: Ms. Harker – yes; Mr. Little – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Kosanovich – yes; Mr. Harris – yes; and Mr. Heaton – yes.

With no further business to discuss Mr. Harris moved for adjournment at 9:30 p.m., seconded by Mrs. McNeely. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
November 11, 2021

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. The October minutes were approved unanimously by a Harris/Sepp motion. The Officers reports were approved unanimously by a Little/Sepp motion.

Correspondence was read including a notification for a summary hearing for a person who was strewing garbage at the West Mayfield Community Park.

A motion to hear the citizens present at the meeting was made by Mr. Harris and seconded by Ms. Harker. The motion passed all in favor.

Mrs. Nora Soos, 207 37th Street Ext. was present to voice concern over the item on the agenda to create a 1 mill tax to borough property owners to generate funds for the volunteer fire department. She also asked why the citizens were called at the beginning of the meeting when it was discussed at the last meeting that we were going to discuss business first so that the comments could be given after. We hadn't made a decision and decided that we would just keep the order of business the same as it had always been. She feels that the department gave up on fundraising since there were no more breakfasts, no more bingo. Mr. Kosanovich explained that COVID cut down on their park rentals and hall rentals. There is a shortage of volunteers and there was not enough help to continue holding the breakfasts and bingo. She was also concerned about the number of fire department people on council being a conflict of interest where any votes were concerned. The fire department personnel would have to abstain from any votes directly related to the fire department. The lack of members raised a question about the ability to answer fire calls. It was explained that we have mutual aid agreements with four different departments. When a call comes in to West Mayfield, the other departments are automatically notified so all calls are answered. West Mayfield gets between 50 and 60 calls a year. There was also a question asked about just contracting out service to another department like Beaver Falls and disbanding our department completely since there were so few members and they were having difficulty getting new members. It was explained that it would cost between 50 and 60 thousand dollars to contract Beaver Falls and when they respond to a fire, they automatically invoice the resident's home owners insurance for the call – this includes the use of the truck, the manpower, etc.

Mrs. Wanda Horvath, 3741 West 5th Avenue asked if the 10 volunteer firefighters were certified and they are not. She would like to see a report of their expenditures from the fire department. Mr. Kosanovich, fire department treasurer said that they have lost most of their income. The borough donates \$5000 per year from the budget and this year the citizens donated \$7,000. The money that they receive goes toward utility bills and maintenance of the building. The fire relief organization receives \$4000 from the state but how it is spent is mandated by the state and can only be used to purchase equipment. He will provide a report for the past year and also check with Beaver Falls to see what they would charge to contract services to West Mayfield.

Mr. Thomas DeLuca, 1125 Boden Street wanted to check on the status of his subdivision request. He has approached the water authority for tap-ins and has permission to do so. He will provide a copy of the letter. Mr. Budicak reviewed the plan and it is a standard subdivision. The borough just needs to sign off on it and submit it to the Beaver County Planning Department.

Mr. DeLuca does not want to see taxes raised to help the fire department and said that we should put it out for bid. There are grants available to fire departments. Mr. Kosanovich said that they have applied but the grants are very restrictive for equipment. We have gotten grants and used them. Mr. DeLuca said that the fire department should provide a copy of their audit to the borough.

Mr. DeLuca also lodged a complaint about property at 119 Boden Street. He has complained for years and nothing is being done with the trash, 2 junk cars on the property and they are in violation of borough ordinances. If something is not done, he will be forced to take legal action. Mr. Lemmon tagged the property today and gave them 10 days to respond to the request. Our police chief said that there is nothing they can do to help because they are not permitted to go onto private property.

Mr. Jim Bostek, 700 Rock Avenue also in in opposition of a tax increase. It should only be used as a last resort. Mr. Kosanovich said the one mill fire tax was only considered as an option. Mr. Bostek suggested that the department ask council for more money as another option. Mr. Kosanovich stated that this is simply

a desperate plea for more money and help for the department. It would be possible to cut money from another area in the budget and move it to the fire department.

Mr. Bob Tate, 3631 Ann Street also voiced concern over the fire tax because he owns a lot of property in the borough. The tax can be rescinded if it is not needed. The fire department is required to have two trucks and mutual aid requires us to go to other departments' calls and they come to ours. Regional fire departments have been discussed and we have also discussed merging with other departments.

Mr. Jake Tate, 335 Brook Street has more issues with the water flowing onto his property from White Township. White Township has now changed the path of their water flow and water is coming into his house through the walls He has to run dehumidifiers 24 hours a day at 60% and now mold is accumulating inside his home. The apartment complex that is suspected of causing the drainage problem says it is not theirs but White Townships. He has called DEP and lodged numerous complaints but still nothing is being done. Mr. Heaton will go to a White Township council meeting on his behalf and see if this can be rectified. Mr. Budicak noted that the base law states the adjacent property owner is liable unless it is the natural flow of the water. Unfortunately, there is nothing the borough can do to help because it is not their responsibility for the overflow. All the storm drains are connected to the buildings and the White Township storm drains. Carcaise/Modany created a 22 foot deep trench. Mr. Budicak also suggested that Mr. Tate consult with an attorney to try to get this rectified.

Mrs. Licia Cogley, 604 37th Street Ext. asked if citizens were permitted to attend a fire department meeting to get information. They can. She also noted that she is the head of the committee organizing the Centennial Celebration for the borough and would like help from everyone.

Jason Stoinoff, 904 Rock Avenue offered some suggestions for the fire department obtaining help – could they do robot calls or something? Everyone needs to be involved. He was not aware that the borough had a website. Mr. Kevin Farkas, webmaster not only updates the website regularly, but our Facebook social media page.

Cheryl Sudano, 3782 West Fifth Avenue requested a list of fire department members.

With no other citizens requesting to be heard, Mr. Little moved to return to the regular order of business; seconded by Mrs. McNeely and passed all in favor.

Old Business

Police and Fire – Ms. Harker reported that the car issues are still being resolved.

Parks and Playground – Mrs. Sepp reported that the stumps had been removed from the park and the job was well done. Where should the security cameras be placed in the park? She will take a look and bring back suggestions at the next meeting – two, possibly three cameras.

Sewers and Sanitation - Mr. Kosanovich reminded council that the \$60,000 federal grant received must be spent on storm and sanitary sewers and required bids. He got email and phone estimates plus a Costar's bid from Insight pipe. Because it is federal money, prevailing wage must be used. The bids for 990 linear ft. of 8 inch pipe and 388 linear ft. of 10 inch pipe is approximately \$50,000. The grant money for this year has to be appropriated but does not have to be spent within the year. Mr. Kosanovich moved to allow the spending of the \$60,000 grant for storm sewer work and was seconded by Mr. Harris. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mr. Little – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Harris – yes; Mr. Kosanovich – yes and Mr. Heaton – yes; We will have another \$60,000 grant next year for the same purpose. He also reported that he had a call from Mrs. Orłowski's son that water was backing up into her house on West 3rd Avenue. Everything is flowing from manhole to manhole.

Ordinances – Mr. Budicak will review the ATV ordinance outline at a previous meeting and have comments ready for the next meeting.

Buildings and Equipment – Mr. Harris reported that all of the camera equipment has been purchased but has not yet been installed.

Streets, Lighting and Bridges – Mr. Little reported that the GMC dump truck has been inspected and all salters and plows are ready to go.

Finance & Litigation - Mrs. McNeely – none. She did report that garbage was not picked up on Monday due to a shortage of employees because of COVID report-offs. They are trying their best to pick up on the scheduled day. She is still working on the problem with trash pick-up on West 38th Street. The ownership of the buildings has changed. The inmate community service workers are not permitted to do anything but cut grass and trim. We will see if they can be used to cut all of the overgrown grass at various properties that have been complained about for some time now. There is a concern about people not stopping at stop signs on Rock Avenue. They are going right through the ones off of 37th Street and speeding and the drivers coming up Boden Street don't have a stop sign. She suggested that a stop sign be placed coming up Boden and the one coming off 37th Street be removed. The reason that there is no stop sign on Boden is because of not being able to start again during winter weather and being stuck on the hill. Maybe we could groove the road. Mr. Kosanovich will talk with LTAP and try to get an answer for that.

Mayor Farkas noted that during his 40 years of service on council, it is apparent that everyone wants money but no one wants to spend money or raise taxes to get it. He had requested a 3 mill fire tax years ago and was shot down. Since this is his last term as mayor, he wishes to thank everyone and wish everyone good luck.

Mr. Budicak discussed the easement of the Klugh property. Curtis Klugh, executive of the estate has stated that part of the garage encroaches on the community park. Mr. Budicak spoke with his attorney. They do not have a survey, but GIS clearly shows the encroachment. A contract granting the easement permitting the encroachment for the sale of the property could be drawn up but no changes can be made once the property has been sold. If the garage is removed, the property will be returned to the borough. A survey should be done and the documents amended to allow the easement for the sale of the property only. Ms. Harker move to authorize Mr. Budicak to prepare the contract for the easement of the Klugh property only for the impending sale and was seconded by Mr. Little. A roll-call vote approved the motion as follows: Ms. Harker – yes; Mr. Little – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Harris – yes; Mr. Kosanovich – yes and Mr. Heaton – yes.

New Business

Police & Fire – Ms. Harker reported that the fire police helped with the Veteran's Day Parade and a funeral.

Parks & Playground – Mrs. Sepp - none

Sewers & Sanitation- Mr. Kosanovich - none

Ordinances – Mr. Kosanovich - none

Grounds and Equipment – Mr. Harris – none

Streets, Lighting & Bridges – none

Finance & Litigation – Mrs. McNeely – none.

Mayor - none

Mr. Budicak – none

Mr. Heaton called for a motion to accept the preliminary 2022 budget as written. Mrs. Sepp moved to accept the 2022 budget and was seconded by Ms. Harker. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mr. Little – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Harris – yes; Mr. Kosanovich – yes and Mr. Heaton – yes;

Mr. Budicak reviewed the resolution to the addition of stop signs at the intersection of Sand Alley and Matilda Street. Mrs. McNeely moved to adopt the resolution adding stop signs at the intersection of Sand Alley and Matilda Street and was seconded by Mrs. Sepp. The motion passed all in favor.

Mayor Farkas congratulated the newly elected council members and reminded council to treat all citizens with respect and to bring any complaints and concerns to council.

The November bills were presented to council and there were no questions or comments on the bills. Mrs. Sepp moved to pay the borough bills; seconded by Mr. Harris and passed unanimously.

Ms. Harker moved to ratify all purchases made by committees and was seconded by Mr. Little. The motion passed all yeas.

With no further business to discuss Mr. Harris moved for adjournment at 8:35 p.m., seconded by Mrs. Sepp. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
October 14, 2021

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. The September minutes were approved unanimously by a Little/Sepp motion. The Officers reports were approved unanimously by a Harker/Harris motion.

Correspondence was read including a notification that our Liquid Fuel estimate is \$49,441.93 for 2022 and a notification the Beaver Falls has sold its sewage treatment plant. Mr. Don Inman sent information regarding the fact that the joint sewer users all contributed to build the plant and he is looking into trying to recoup some of the money that each joint user municipality contributed to the construction of the plant.

None of the citizens present at the meeting had any comments, they were simply observing.

Old Business

Police and Fire – Ms. Harker reported that of the cars tagged by the police, four were removed and two are pending.

Parks and Playground – Mrs. Sepp – none. Mrs. McNeely told council that garbage from the dumpster is all over the place and has been there for over a week. The borough employees were instructed to pick up the garbage every week since the dumpster has been removed. Mr. Little reported that all of the trees were cut down at the ballfield but because the stumps were not removed we got money removed from the original quote. Jake Tate has offered to remove the stumps at no cost to the borough. The trees were removed to allow access to where the time capsule is buried in front of the memorial.

Sewers and Sanitation - Mr. Kosanovich reported that the sewer behind the school on Short Street was snaked out. The grant money that we received from COVID is federal money so we are required to have 3 verbal bids. If we could document that because of COVID we lost \$60,000 in revenue we would not have to solicit bids for the sewer work that we would like to have done. Mrs. Lansberry will check, but she does not believe that we lost that much revenue over the course of the pandemic. The work on the storm drains on West 5th (Craig Alley/Street) has been completed. Mr. Heaton had a pipe put in, and the alley had to be regraded to get the water to flow into the basin. He also moved them to the edge of the road.

Ordinances – nothing has been done on the ordinance that we discussed at the last meeting.

Buildings and Equipment – Mr. Harris reported that he called the camera company to cancel the repair of the cameras. Mr. Heaton purchased 8 cameras, power box and power supplies for \$231.89. We can keep some of them as spares. He would like to also purchase a 24 inch monitor and may have to buy a couple of jacks. He will have the monitor hung in the office. The cameras will be visible at all times and the control will be locked in the cabinet. Council will decide where the cameras should be placed. The old system will be installed at the park.

Streets, Lighting and Bridges – Mr. Little reported that the pick-up trucks have all been repaired as well as the bucket truck. He needs to get them inspected. He will need a generator for the bucket truck. There is a repair shop on 164 in Ohio that repairs generators and he was instructed to take the generator in to see what the repairs would cost before a new one is purchased. Because of the amount of work that had to be done on Walnut, Harding, West 6th and Sand Alley, the other two streets that we considered paving could not be done. The man-hole risers need to be placed to complete the paving project and Mr. Heaton requested that 10% of the invoice be held until the job is completed. The risers are on back order and as soon as they come in, the work will be done. Mrs. Sepp suggested that a white line be painted in the middle of West 3rd Avenue. Mr. Kosanovich said that he believes that before any lines are painted, they have to meet PennDot specifications. He will research that.

Finance & Litigation - Mrs. McNeely - none

Mayor Farkas complimented the job done on the roads and the roads that were selected to be paved this year.
Mr. Budicak – none

Mr. Heaton reported that property owner would have to request removal of the vehicles that are left at the foundry.

New Business

Police & Fire – Ms. Harker - none

Parks & Playground – Mrs. Sepp - none

Sewers & Sanitation- Mr. Kosanovich - none

Ordinances – Mr. Kosanovich - none

Grounds and Equipment – Mr. Harris – none

Streets, Lighting & Bridges – Mr. Little reported that the park has been closed for the winter. The tables need to be chained. The trash in the park will be picked up every Monday.

Mr. Little informed council that Mr. Dick Klugh's son is selling the property but the ground between the creek up to the house belongs to the Borough. In 1991 an article of agreement to use the property was given to Mr. Klugh; however when the garage was built, a corner of it is on borough property. Mr. Budicak said that there would have to be an agreement between the property owner and the borough to allow an easement for the encroachment of the garage onto borough property.

Mrs. Sepp reported that the back water tower on West 5th is being drained on to West 5th and West 4th Avenues. If this continues, the roads are going to be ruined. She will have to contact the Beaver Falls Municipal Authority to discuss this. She will call Mr. Riggio tomorrow.

A complaint from a resident at 3607 Jean Street was received about a hole at the bottom of her driveway but it is on the road.

Finance & Litigation – Mrs. McNeely – none. She is going to email the inmate community service again to see when they are going to begin their community service programs to municipalities.

Mayor - none

Mr. Budicak – none

Mr. Heaton reported that he received a resident complaint requesting 15 mph speed limit signs be placed on Sand Alley. Especially since the road has been newly paved, there is a lot of speeding now and there are children in the area. Mr. Heaton would also like to have a 3 way stop sign installed at Matilda and Sand Alley. We will have to have a written resolution for this to occur. Mrs. Lansberry will send Joe the information so that the resolution will be ready for next month's meeting.

Since there are so many issues with vacant lots and abandoned houses with overgrown grass, can we hire a lawn service and lien the property? We would have to get the owner's name and property address and notify them that we are going to do this. We will also have to get a receipt listing delivery confirmation. We could lose out on a tax sale of the property but not a regular sale or a sheriff's sale.

The Budget Workshop Meeting will be held on Thursday, November 4th at 6 pm.

Trick or Treat is set for Thursday, October 28th from 6 – 8 pm.

There will not be a borough Christmas Party this year but extra items will be purchased for the gift bags the kids get from Santa on the firetruck

A box will be put up at the borough building for the borough newsletters.

The October bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mr. Harris. The motion passed unanimously.

Ms. Harker moved to ratify all purchases made by committees and was seconded by Mrs. McNeely. The motion passed all yeas.

With no further business to discuss Mr. Little moved for adjournment at 7:49 p.m., seconded by Mrs. Sepp. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
September 9, 2021

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. The August minutes were approved unanimously by a Harris/Little motion. The Officers reports were approved unanimously by a Harker/McNeely motion.

Mr. Harris moved to hear the residents present at the meeting and was seconded by Mr. Little. The motion passed.

Mr. Richard Pegg, 3812 High Street Ext, had the same complaint aired by Brent Robison last month. He has complained about the drainage from his neighbor's property for the last four years and no solution as ever been reached. As explained by our former solicitor, this is an issue between the property owners, and council cannot really do anything about it. Mr. Budicak, our current solicitor, read a letter sent by Mr. Bovalino to the owner. Mr. Pegg feels that there is a borough ordinance that deals with this and he wants answers as to why the borough is not doing anything to resolve the issue. Mr. Heaton will look at the ordinances, and see if there is anything that we can do since the drainage from the neighbor's property is now damaging his garage. Mr. Pegg will go the state if nothing is done to rectify this.

Elaine Civolti from Town Square Real Estate provided council with some print-outs of Sensibility Soaps property, owned by Tom and Lynn Betz which is up for sale. She listed the price, many amenities of the building and asked council to think about what type of business they might like to have purchase the building. The Betz's have always been happy with their treatment by the borough but the time to sell has arrived and they would like to see someone in the building who will continue to take care of it the way they did.

Mrs. Wanda Horvath, 3741 West 5th Avenue was extremely upset that borough residents were not warned of the spraying and tree trimming contracted by Duquesne Light. She was told that both the secretary and president of council were called that this was being done. Mrs. Lansberry replied that she was told the company doing the trimming would notify residents. She was concerned because there are a number of cancer patients who definitely should have been told as this may affect their health. Regardless that the company said they would notify residents, she felt that the borough had an obligation to let them know for their safety. She also complained about the high vegetation and abandoned cars on the Sulli property (formerly the foundry) and demanded that something be done about it. The zoning officer needs to be involved and get this taken care of. Mr. Heaton responded that the box truck on the property is being used for storage and one car is gone. They will take care of this as soon as they can. She also asked why there was no newsletter. That is in the works and should be mailed out soon.

Nora Soos, 102 37th Street had a complaint about being asked to leave the shelter at the park they had rented for a graduation party at 8 pm. The signs in the park say that it is open until 10 p.m. Mr. Little explained that the contract states rentals are until 8 pm so that they can be cleaned up and closed. She asked why the fire department was renting out the shelters since the park is owned by the borough. The borough turned it over to the fire department so they could earn some money. She also complained that people are being told they cannot use the ballfields for pickup games during a party. The only field that is not to be used is the first field (the pony league field). All other fields can be used. We will talk with the coaches to make sure that this is taken care of.

Mr. Mark May, 118 Coolidge Street wanted to know what decision was made for Wilson Avenue. This will be taken care of during old business.

Cheryl Sudano, 3782 West 5th Avenue thanked council for all the work that was done by the street department employees on West 5th Ave. There was a question about what was going to be done with the drainage problem on Craig Alley (Craig Street). That issue will be discussed during old business.

With no other residents present Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Police and Fire – Ms. Harker reported that certified letters have been sent out by the police department to the owners of the abandoned vehicles and they have been tagged. The vehicles on West 4th Avenue have already been moved.

Steve Cable will be cutting down the trees at the park (if there are no more storms) next week – the 3 pine trees by the time capsule and the tree at shelter 2.

Parks and Playground – Mrs. Sepp had a bid from Glass Block Pro to replace the windows at the park for \$1500. Glass block windows can be purchased at Home Depot and we could do the work ourselves for less money.

Sewers and Sanitation - Mr. Kosanovich – none but he reported Mr. Heaton donated a wooden train which will be used for collection of recycling. They train cars will be labeled for cans, bottles, cardboard and paper and will be on camera. There was no cost involved for the borough. This will allow residents to recycle anytime and there will be no more second Saturday collections.

Ordinances - none

Buildings and Equipment – Mr. Harris – none

Streets, Lighting and Bridges – Mr. Little reported that the drainage line on West 5th Avenue had been completed. Wilson Avenue has been all cleared out, cut brush and high grass. All we have to do now is decide if we are going to open it the whole way to Railroad. Following a discussion, it was decided the best way to proceed is to open it the entire way and that will allow ample room for emergency vehicles. Mr. Little moved to open Wilson Avenue all the way to Railroad Street and was seconded by Mrs. Sepp. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mrs. McNeely – yes; and Mr. Heaton – yes.

Finance & Litigation - Mrs. McNeely - none

Mayor Farkas – none

Mr. Budicak – none

Mr. Heaton reported that he and Mr. Kosanovich met with Youngblood Paving and marked and highlighted all of the roads that were to be included in the paving contract. They will meet again tomorrow to finalize and will probably begin paving on Monday. Youngblood will notify the residents of the streets and the project should be completed within a week.

Mr. Heaton also reported that the logging company cutting trees on Patterson Avenue had completed their job and there was no damage done to borough roads or property. The company had provided a bond to cover any damages that might have occurred.

The relining of the sewer lines is considered critical infrastructure and will allow us to use the COVID grant money for those repairs. We are considering relining 4 streets from manhole to manhole and will do some videoing of additional areas if there is money remaining.

New Business

Police & Fire – Ms. Harker reported that someone has been dumping propane tanks over the hill at Boyd and Railroad. This was discovered when cleaning up for opening Wilson Avenue. The road crew will remove the tanks.

Parks & Playground – Mrs. Sepp discussed the contract with Mr. Emge for the use of the borough ball fields. He does not pay us anything for the use of our fields but he pays \$500 a weekend to Chippewa for the use of their fields and he has to submit the dates in advance. We should be thinking of all of this when we renegotiate the contract at the end of this year.

She also spoke with Mr. Long from Duquesne Light and all the LED lights have been changed in our street lights. There is no charge to add additional lights and she suggested some on West 4th and one on Brook Street also. She will get the information to Mr. Long.

Sewers & Sanitation- Mr. Kosanovich - none

Ordinances – Mr. Kosanovich discussed the concerns regarding vandalism at the park. He has been researching other municipalities' ordinances and is reworking them to propose a new ordinance for us. This will include curfew, signs, pets and pet waste removal as well as fines and penalties. The application for street openings is also be updated and at least half of the street would have to be repaved and 45 day notice given by utility companies if they plan to open any of our streets.

Grounds and Equipment – Mr. Harris contacted the camera company regarding our broken cameras and they are short-handed and extremely. Will get to us as soon as they can. Mr. Heaton had researched some different types of cameras that could also be used at our park and they are much more reasonable. An 8 pack runs about \$240 but would require a new monitor as well. Mrs. Sepp moved to purchase an 8 camera system spending up to \$500 and was seconded by Mrs. McNeely. A roll-call vote passed the motion as follows: Mr. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mrs. McNeely – yes and Mr. Heaton – yes.

Streets, Lighting & Bridges – Mr. Little reported that there are big stones against the alley between West 5th and West 6th Street (3724 West 6th). The owners of the property, the Mussers, have given written permission for the borough to remove the stones to provide better access to the alley. The bucket truck needs a converter for about \$150 to be up and running and the pick-up truck will be up and running in a couple of weeks. The salt boxes and plows are ready but a chain is needed for the salt box. He will bring some prices to the next meeting.

Finance & Litigation – Mrs. McNeely - none

Mayor Farkas noted that while riding around the borough he saw a lot of high grass on properties and cars parked going the wrong way. We do try to take care of every issue that is reported, but our code enforcement officer does not go around the borough looking for violations. Please be sure to call and report any violation so that it can be addressed.

Mr. Heaton would like to have a clean-up day where residents can volunteer to go around the borough and help clean up the trash that has been dumped along the side of the road, etc.

Mr. Budicak – reviewed the resolution for No Parking on High Street. Mr. Harris moved to enact the resolution and was seconded by Mr. Little. The motion passed unanimously. Signs will be installed.

Mr. Heaton reported that it is National Preparedness month. There is information on our website for anyone who is interested.

He also addressed the drainage problem on Craig Alley (Craig Street). He spoke with AJ from Tru Plumbing about the issue. For \$5600 he would be able to install a couple of basins and 26 ft. of 8 inch double wall pipe. We should clean out the basins and make sure water flows through. He would want ½ of the \$5600 at the beginning of the job and the remainder when the job is complete. Mr. Little move to accept the bid of \$5600 from Tru Plumbing to fix the drainage problem and was seconded by Mrs. Sepp. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mrs. McNeely – yes; and Mr. Heaton – yes.

The sewer line by the Christian School to Jean Street was clogged and he had to call Robinson Pipe to clean it out. There is a pipe fractured below the playground.

The police department was given a list of the width of all the streets in the borough along with a copy of the ordinance regarding inoperable and abandoned cars. There should be no more confusion regarding this.

The September bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mrs. McNeely. The motion passed unanimously.

Ms. Harker moved to ratify all purchases made by committees and was seconded by Mr. Harris. The motion passed all yeas.

With no further business to discuss Mr. Little moved for adjournment at 8:45 p.m., seconded by Mr. Harris. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
August 12, 2021

In the absence of President Bill Heaton, Vice President Wendy Harker called the meeting to order. Mr. Heaton was excused. All other members were present including Mayor Farkas. An error in the July minutes was noted by Mrs. Lansberry. The sealed bid submitted by Youngblood Paving was misread. All other bids separated the add-on but after closer examination, Youngblood had included the add-on in the bid resulting in a change in the awarding of the 2021 paving project. All council members were called and it was agreed verbally that the bid from Protech Asphalt be rejected as the low bid and changed to Youngblood Paving. Mrs. Sepp at this time moved to accept the low bid from Youngblood Paving in the amount of \$57,080.75 for the General Fund Project and \$65,950.50 for the Liquid Fuel Project. The motion was seconded by Mr. Harris and a roll-call vote accepted the motion as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Ms. Harker- yes. The July minutes were then approved unanimously with the above-noted correction by a Sepp/Harris motion. The Officers reports were approved unanimously by a Harris/Little motion.

Mr. Harris moved to hear the residents present at the meeting and was seconded by Mr. Little. The motion passed.

Mr. Robert Tate informed council that Ann Street is very rutted and should be redone. Mr. Little said that the street department employees will take care of it. He also asked about a piece of property on West 6th Avenue, the last house before 37th Street Extension owned by his niece. There is a little piece between her house and 37th Street extension by the water tank that she would like to purchase. They believe that it is owned by the borough. Mr. Budicak said that it would have to be advertised. He will look at the deed to determine the owner and will get back to us to see what the next step would be.

Mr. Jake Tate, 335 Brook Street saw that the blocks were delivered and asked if they were for the creek across from his property. There is other work that has to be done before the blocks can be installed. He also said that it has been 4 years since any gravel has been placed on his road. He would be willing to spread it if the borough would supply the gravel.

Mrs. Nora Soos, 102 37th Street Extension had a complaint about grass cutting at the ballfield. She asked if borough equipment was being used to cut the ballfields because Wendy Harker was seen cutting the grass there. Ms. Harker deferred the complaint to Mr. Little. He explained that he is contracted to cut the ball fields and he uses his own equipment to do so. Ms. Harker was cutting the grass at the park using borough equipment because the borough employees were off, one on vacation and the other one off with an injury when a belt broke on the zero turn mower. Mr. Little repaired the belt and had her take a couple of passes to make sure it was fixed. Mrs. Soos said that borough equipment should not be used for contracted work. Mr. Little assured that he was using his own equipment to cut the ball fields. She also asked why shelter rentals at the park have to be paid for in cash, not by check. Sonya Arondalt, 113 Boyd Avenue wanted pay by check. She called about the rental 2 weeks before and the night before the rental, went to sign the contract and was told by Mr. Little that he couldn't accept a check, only cash. Is the money being properly used? Mr. Kosanovich, fire department treasurer said that he is given a copy of each contract with the cash payment. Mr. Little said the cash payment allows for a more timely return of the deposit. Arguments continued and it was finally stated that this is not borough business, and should be brought up at the fire department meetings, not borough council meetings. At this point, Mrs. McNeely, council member got up and exited the meeting.

Mr. Bob Kaib, 3782 West 5th Avenue at this point asked why personal equipment is parked in the fire department parking lot when it is borough property. The department leases the property from the borough. Tempers continued to rise and the Mayor asked that everyone keep their tempers in check. Ms. Harker finally used the gavel to return order to the meeting.

Mr. Steve Wellendorf, head of BCCS (Beaver County Christian School) is working with a realtor to sell the property at 3601 Short Street. He does not want it to become an abandoned property but there is a problem with issuing an occupancy permit. The property is zone R-1 residential but the buyer has not disclosed his planned usage to the borough. Mr. Wellendorf feels that the borough is blocking the sale of the property. We

are not trying to block the sale, but our zoning officer is a little concerned about the inspection. He does not feel qualified to do a commercial inspection. The buyer is obligated to buy the property as is and understands that he will have to apply for a conditional use if not within the listed zoning uses. Mr. Budicak suggested that we contact our commercial zoning company, code systems to seek information on an inspection. Mr. Lemmon, our code enforcement officer will contact Mr. Bleakney to find out the proper way to inspect the property.

Mr. Mark May, 118 Coolidge Street discussed Wilson Avenue. Wilson Avenue goes down to his driveway and the neighbor's house. It stops at his driveway and anyone who comes down gets stuck. If a vehicle is at the top, his neighbor can't get out of his driveway in the winter. Police are called and he is threatened with a ticket if he doesn't move his vehicle. He wants to see the road opened to Railroad Street. Mr. Heaton left instructions regarding this issue and it will be discussed under new business and we will get back to you with our decision.

Mr. Jim Mathey, 114 Wilson Avenue, doesn't want to see it connected to Railroad Street. He would like to see the road extended another 50 feet and re-topped so that it can be plowed in the winter. He would like the no parking sign put back up. We will let him know our decision as well.

Pat Pico, 3767 West 5th Avenue told council that the pipe under neighbor's driveway causes water to run across the road and back up. The ditch isn't opened. Lou will check the pipe on W 5th and 43rd street. The storm drain is clogged and he will get that unclogged and dig a ditch to run the water into the drain.

Mr. Brent Robison, 3812 High Street Extension was again present to complain about the water coming down from the neighbor's French drains which are directed to his property. Mr. Pullman owns the rental property and this has been ongoing for years. His garage is being flooded. The storm drain at his driveway is still not working. The neighbor should fix the drains on his property, the borough is not permitted to do work on private property. You should not run water directly onto another person's property. He has a copy of the letter to Mr. Pullman written by our former solicitor addressing the issue. If the storm drain issue is not resolved, he will lodge a complaint with DEP. He would also like to see the no parking sign on High Street Extension put back up. This sign was removed by a citizen.

The use of borough equipment to do private work was again brought up by members of the audience and they firmly believe that it should be enforced that no one is permitted to use or borrow borough equipment. Mr. Little again stated that he uses his own equipment to cut the ballfields.

Jake Tate commented that borough equipment has a usage log and it should be used. He knows this because he was at one time employed by the borough. This would definitely cut down all of the accusations that have surfaced this evening.

Mr. William Sepp, 4307 West 4th Avenue. He has only missed 3 meetings in the past three years and no one should borrow borough equipment. The president should not give permission to anyone to use the equipment, all members should have been consulted. Everyone should learn to communicate with each other and work together.

With no other residents present Mr. Little moved to return to the regular order of business and was seconded by Mr. Harris. The motion passed.

Old Business

Parks and Playground – Mrs. Sepp – none

Sewers and Sanitation - Mr. Kosanovich reported that the state Covid grant in the amount of \$60,917.48 has been received but it must be used for sewers and other infrastructure. Another grant in the same amount will be received next year. He has contacted Insight Pipe for some quotes for relining.

Ordinances - none

Buildings and Equipment – Mr. Harris – none

Streets, Lighting and Bridges – Mr. Little reported that the new truck has been repaired. He expressed his thanks to Ms. Harker for her help while the borough employees were not available.

Police and Fire – Ms. Harker – the issue with dumping on Rock Avenue should be followed up to be sure that citations were issued and the dumping has ceased. There have been numerous problems with dirt bikes, mini bikes and quads causing damage throughout the park. The police have been notified and are aware of the problem but the operators need to be caught before anything can be done. There is no signage restricting them from being in the park so we should erect signs.

Bids were received for the removal of 5 trees at the park – 2 at Shelter 2 and 3 at the monument (all pine trees). The cost for all of them is \$4400.00. Mrs. Sepp moved to accept the bid from Steve Cable in the amount of \$4400.00 and seconded by Mr. Little. A roll-call vote approved the motion as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Ms. Harker- yes.
Mr. Budicak – none

Mayor Farkas – People do not know what is involved in our business and there should not have been such an argument. We need to learn to behave professionally.

New Business

Parks & Playground – Mrs. Sepp - none - but the high grass issues on West 3rd, Harbison Road and High Street need to be addressed. If nothing gets done by the owners, we need to get someone in to cut the grass monthly and file a lien on the property. Limbs down on 43rd Street and Glade Street.

Sewers & Sanitation; Mr. Kosanovich reported that COG is offering to do a county-wide MS4 advertisement that the county used to do. We are interested so he will let them know. He also informed council that the American Rescue Plan Act from DCED is available to the borough in the amount of \$121,800 which will be distributed in 2 annual payments. He had not applied for the grant previously because we did not have COVID expenditures. The grant also includes expenditures for sewer infrastructure so he is in the process of filling it out and submitting it.

Ordinances – none

Grounds and Equipment – Mr. Harris none; but the old foundry property now owned by Sullis has had work stopped by DEP because the ground is contaminated and the soil must be removed.

Streets, Lighting & Bridges – Mr. Little reported that the back brakes on the old truck have been repaired and Watch children signs on West 10th installed. Also the speed limit signs have been replaced. He addressed the Wilson Avenue issue and suggested that the road be opened to Railroad Street and graveled the whole way down. After some discussion on the subject, it was decided that all council members should go down and look at the property involved before a decision is made.

Police and Fire – Ms. Harker none

For Mr. Heaton – has anything been done with Mr. See’s empty house on Patterson Avenue? Also, he checked the contract with Young Refuse regarding their request to change the day of trash pick-up in the borough. Nothing in the contract prohibits the change.

Mayor Farkas - none.

Mr. Budicak asked Mr. Robison for a copy of the letter from our solicitor to Mr. Pullman so that he can further address that issue. He also said that the inspection of the Beaver County Christian School needs to be done and the sale would be contingent upon the results of the inspection. Any usage issues or re-zoning would need to be resolved by the owner. He explained that council does have the right to hire someone to cut grass on the properties mentioned and attach at lien. He further explained that if the property would be sold under a tax sale the lien would be covered; however, if the property would go for a judicial or sheriff sale the money could not be recuperated.

Mrs. Sepp asked if cars parked along streets with no stickers or inspection could be tagged and towed. The cars are not on private property, but on borough roads.

The August bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mrs. Sepp. The motion passed unanimously.

Mrs. Sepp moved to ratify all purchases made by committees and was seconded by Mr. Little. The motion passed all yeas.

With no further business to discuss Mr. Little moved for adjournment at 9:00 p.m., seconded by Mr. Harris. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
July 8, 2021

President Bill Heaton called the meeting to order. Mr. Lemmon was excused. All other members were present including Mayor Farkas. The June minutes were approved unanimously by a Harris/Little motion. The Officers reports were approved unanimously by a Little/Harris motion.

The bids for the 2021 paving project were opened and the results are as follows:

CHD Enterprises Inc.

General Fund	Add-on	General Fund Total	Liquid Fuel	Add-on	Liquid Fuel Total
\$136,728.00	\$10,892.40	\$147,820.40	\$134,750.60	\$3882.15	\$138,632.75

Protech Asphalt

General Fund	Add-on	General Fund Total	Liquid Fuel	Add-on	Liquid Fuel Total
\$62,996.56	\$3,435.92	\$66,432.48	\$54,930.76	\$2,713.13	\$57,643.89

Folino Construction

General Fund	Add-on	General Fund Total	Liquid Fuel	Add-on	Liquid Fuel Total
\$69,690.00	\$4,6475.60	\$74,365.60	\$64,690.00	\$4,130.00	\$68,820.00

Youngblood Paving

General Fund	Add-on	General Fund Total	Liquid Fuel	Add-on	Liquid Fuel Total
\$57,080.75	\$0.00	\$57,080.75	\$65,950.50	\$0.00	\$65,950.00

Bids will be discussed under old business and awarded.

Ms. Harker moved to hear the residents present at the meeting and was seconded by Mrs. McNeely. The motion passed.

Mr. Bob Kaib, 3782 West 5th Avenue wanted an update on the drainage issue on Craig Street. Pricing has been received for the repairs but we will have to see what funds we have to work with.

Mrs. Kathy Brewer, Borough Tax Collector wanted to report to council that the tax collectors met with all prospective tech support companies and decided to accept the cheapest bid with will cost approximately \$360 to \$380 per year. This will be split between the municipalities and the school districts.

With no other residents present Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Police and Fire – Ms. Harker reported that a man was seen dumping in the ash pile and he said that he owned the property. He does not own the property and the police were notified. A citation will be issued.

Parks and Playground – Mrs. Sepp – all of the equipment has been delivered and installed (volleyball nets, basketball nets, swings and baby swings). Glass block bids will be coming. The light is not shining where it should be on the new roof.

Mrs. McNeely asked if anyone had spoken to Kip Richeal about the handicap accessibility to the fields. Mr. Little and Mr. Heaton will go and speak with him. She also said the Kip said the West Mayfield baseball teams were not being given use of the fields as needed by Barry Emge. They are only being allowed to use the fields 2 days a week. The current contract is up this year and we have much to discuss before renewing it.

Sewers and Sanitation - Mr. Kosanovich reported that the recycling grant has been submitted and the plow will not be paid for. Also since the camera was moved, we lost another \$150.00. Mr. Heaton will look at the wood available to build the recycling bins at the borough building.

Ordinances - none

Streets, Lighting and Bridges – Mr. Little reported that the backhoe door has been repaired, the guardrail was installed on Rock Avenue, Orchard Street is done and battery chargers have been ordered.

Finance and Litigation – Mrs. McNeely – none. She did comment that the guardrail that was installed on Rock Avenue needs to go down and around. Mr. Little explained that the end pieces are expensive and the

rail cannot be moved without new end pieces. The speed limit sign on High Street is missing. There is a tree down on Glade Street hanging down. She also commented on the debris on 43rd Street.

Mr. Budicak – none
Mayor Farkas – none

Mr. Heaton opened a discussion on the road bids. Since Youngblood did not provide an add-on bid, Protech Asphalt is the low bid. Mr. Little moved to accept the low bids from Protech Asphalt in the amount of \$66,432.48 for the General Fund bid and \$57,643.89 for the Liquid Fuel Fund bid. Mrs. McNeely seconded the motion. A roll-call vote approved the motion as follows: Ms. Harker – yes; Mr. Little – yes; Mr. Kosanovich – yes; Mrs. McNeely – yes; Mrs. Sepp – yes; Mr. Harris – yes and Mr. Heaton – yes.

Mr. Heaton contacted Duquesne Light regarding the wires on Norwood and they do not belong to Duquesne Light so they cannot do anything about it. The lines are cable and telephone lines.

He also talked to Dan Sell at Widmer about the MS4 requirements. We are actually waiting for instructions from DEP about how to proceed.

He checked out the complaint about trucks parked by the old foundry and found no trucks there.

The newsletter that we want to send to residents cannot be sent bulk mail to residents so we will have to obtain a list of residents in order to mail it out.

New Business

Police and Fire – Ms. Harker none
Parks & Playground – Mrs. Sepp - none

Sewers & Sanitation; Mr. Kosanovich reported that COG is offering to do a county-wide MS4 advertisement that the county used to do. We are interested so he will let them know.

He also informed council that the American Rescue Plan Act from DCED is available to the borough in the amount of \$121,800 which will be distributed in 2 annual payments. He had not applied for the grant previously because we did not have COVID expenditures. The grant also includes expenditures for sewer infrastructure so he is in the process of filling it out and submitting it.

Ordinances – none

Grounds and Equipment – Mr. Harris none; but he asked about our noise ordinance. His neighbor is out cutting grass at 6 am.

Streets, Lighting & Bridges – Mr. Little reported that the check engine light is on in the new truck. He has scheduled an appointment at the dealership. He will be purchasing supplies for road patching. Jeff Seybert's mother passed away and he asked for donations toward the luncheon that the family is having.

He has 3 people giving bids on tree removal at the park. A separate bid will be given for the one at the bathrooms.

Mrs. Sepp commented that the street sweeping needs to be done better. She mentioned also about a box broom with a sweeper and collector being auctioned at an on-line Hostetter auction. Mr. Little has no idea what to bid because he doesn't have a price to go by. Mrs. Sepp will see what a new one costs.

Finance & Litigation – Mrs. McNeely - none
Mayor Farkas - none.
Mr. Budicak – none.

Mr. Heaton had Mr. Lemmon address the complaint of high grass on West 4th and he talked to them about the condition of the parking lots.

Mr. Heaton said the borough will celebrate its Centennial in 2023. A committee should probably be formed to work on a celebration. The pine trees around the memorial are in need of being cut down because you can't see the flag pole and the time capsule is also buried there. Licia Cogley volunteered to head the committee for the Centennial.

The July bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mrs. McNeely. The motion passed unanimously.

Ms. Harker moved to ratify all purchases made by committees and was seconded by Mrs. Sepp. The motion passed all yeas.

Mr. Heaton asked council members if the meetings should be moved back to the borough building since COVID restrictions have been reduced. Council agreed and Mrs. Lansberry will place the required ad in the paper as well as having Kevin place the announcement on our website.

With no further business to discuss Mr. Little moved for adjournment at 7:37 p.m., seconded by Mr. Harris. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

An error in the July minutes was noted by Mrs. Lansberry. The sealed bid submitted by Youngblood Paving was misread. All other bids separated the add-on but after closer examination, Youngblood had included the add-on in the bid resulting in a change in the awarding of the 2021 paving project. All council members were called and it was agreed verbally that the bid from Protech Asphalt be rejected as the low bid and changed to Youngblood Paving. Mrs. Sepp at this time moved to accept the low bid from Youngblood Paving in the amount of \$57,080.75 for the General Fund Project and \$65,950.50 for the Liquid Fuel Project. The motion was seconded by Mr. Harris and a roll-call vote accepted the motion as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Ms. Harker- yes.

Regular Meeting Minutes
June 10, 2021

In the absence of President Bill Heaton, Vice President Wendy Harker called the meeting to order. Mr. Harris was absent and Mr. Lemmon was excused. All other members were present including Mayor Farkas. The May minutes were approved unanimously by a Sepp/McNeely motion. The Officers reports were approved unanimously by a Little/McNeely motion.

Mrs. McNeely moved to hear the residents present at the meeting and was seconded by Mr. Little. The motion passed.

Sue Muio, 3609 Orchard Street had a concern about the erosion on her street and the fact that it's ruining cars driving over parts of it. Mr. Little will take a look at it. She also had a complaint about a neighbor's grass not being cut. Mrs. Sepp will get the address and pass the information on to Mr. Lemmon.

Mrs. Licia Cogley, 604 37th Street Extension expressed her gratitude to the police department for cutting down the speeding on 37th Street Extension.

Mrs. Kathy Brewer, Borough Tax Collector wanted to report to council that the tax collectors had meetings with prospective technical support companies and have another one scheduled on Monday next week. The fees have ranged from \$360 per year to \$850 per year which is lower than the fee that we were currently paying. She asked if permission from council was needed to choose a company. Since it is critical to have tech support, whatever decision is made by the tax collectors and the school board (shared costs) is acceptable to council.

With no other residents present Mr. Little moved to return to the regular order of business and was seconded by Mrs. Sepp. The motion passed.

Old Business

Police and Fire – Ms. Harker – none

Parks and Playground – Mrs. Sepp – all of the equipment has been ordered (volleyball nets, basketball hoops, swings and baby swings) and the borough will be billed.

Sewers and Sanitation - Mr. Kosanovich reported that the recycling grant has been sent in. He has heard nothing back about the Rock Avenue sink hole or the West 5th (Craig Alley) problems.

Ordinances - none

Streets, Lighting and Bridges – Mr. Little reported that the backhoe door will cost \$850 to repair. As soon as he has time he will have the guardrails installed at the intersection of 37th Street Ext and Rock Avenue. He has to order guardrail ends. He has not had a chance to speak with Kip Richeal about the handicap access to the ball field.

Finance and Litigation – Mrs. McNeely – none.

Mr. Budicak – none

Mayor Farkas commented on the complaints that have been sent to the borough regarding the condition of Norwood. It is in bad shape and we have never really taken care of it. We own where it dips down and goes from cement to pavement but may possibly own more.

Mr. Heaton asked Ms. Harker to comment that we have had no complaints on the garbage pickup this month.

New Business

Police and Fire – Ms. Harker reported that there has been a lot of vandalism at the park – wood and picnic tables thrown into the creek among others. The rock art is being destroyed also. We should look into security cameras to try to catch the people responsible for the vandalism so that they can be fined. We

should get come cost estimates from different security companies.

She has also had some complaints about a bobcat seen on Jean Street, and neighbors have complained about the basement door of a residence on Harding Street being open. Animals and people could get in and pose a hazard.

She planted flowers at the monument and trimmed 21 trees at the park. The monument at the first baseball field is blocked by pine trees and the hedges can't be accessed to trim. The time capsule is buried under that monument and we have a Centennial coming up in 2023 so we should work on getting that monument uncovered.

Parks & Playground – none but she did comment that the letter that was sent to residents from Young Refuse did not list Memorial Day as a holiday for them but our trash was still picked up a day late.

Sewers & Sanitation; Mr. Kosanovich reported that he had procured some wood for the recycling bins so there won't have to be any money spent on them

Ordinances - none

Streets, Lighting & Bridges – Mr. Little – reported that the boom mower has a broken belt. He would like to purchase a new battery charger for approximately \$180. Permission was given to make that purchase. He also reported that the tree by shelter 2 is too big for the borough employees to take care of so bids will have to be requested.

Finance & Litigation – Mrs. McNeely asked about the progress on the bids for the paving project. Mrs. Lansberry replied that she had just received the ad from Dan Sell at Widmer Engineering and sent it to the Times for publication. The bids will be ready to read at the July council meeting.

Mayor Farkas - none.

Mr. Budicak – none.

Mr. Heaton had Ms. Harker request permission to buy 16 cement blocks to be put in the creek by Jake Tate's house to try to prevent the erosion and damage to the street. Mr. Little moved to permit the purchase ((\$980 per 8 delivered X 2) and was seconded by Mrs. McNeely. The motion passed.

Chris Lemmon spoke with Marilyn Russell regarding her property on High Street and she will take care of it.

The June bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mrs. McNeely. The motion passed unanimously.

Mrs. Sepp moved to ratify all purchases made by committees and was seconded by Mr. Kosanovich. The motion passed all yeas.

With no further business to discuss Mrs. Sepp moved for adjournment at 7:15 p.m., seconded by Mrs. McNeely. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
May 13, 2021

President Bill Heaton called the meeting to order. Mrs. Sepp was excused. All other members were present including Mayor Farkas. The April minutes were approved unanimously by a Harris/McNeely motion. The Officers reports were approved unanimously by a Little/Harris motion.

Correspondence from Charles Jones, Beaver Falls City Manager, was read. Beaver Falls is looking into the possibility of selling the Beaver Falls Sewage Treatment Plant to an independent company. The Borough is concerned that there will be an increase in sewer user fees and we will have to consider an increase in our fees to our residents. We have not increased fees for a number of years and our fees are among the lowest in the county.

Mr. B.J. Giangiulio, president of HA Thomson company was present to review our insurance policies. He reviewed all buildings, equipment, tools etc. along with the liability coverage for all council members. Our deductible will remain at \$250 but there will be a slight increase in the premium. We are satisfied with the coverage that we have and made no changes to our policy. He also reviewed our work comp policy and there will also be a slight raise in our premium. He requested that a fire department roster with names and birthdates of all members be forwarded to our representative.

Mr. Harris moved to hear the residents present at the meeting and was seconded by Mr. Little. The motion passed.

Mr. Dan Woodske, a supervisor with Chippewa Township was present to discuss a study that the township is looking into. It is a study with the state that will provide assistance to the service to residents provided by the fire departments. A letter of intent to join the study is necessary and a resolution would have to be passed to implement the program if it is adopted. Ms. Harker asked if it was a study to form a regional fire department. This had been discussed previously regarding police protection and it is something that doesn't work well for us. Mr. Heaton asked about the cost to be involved. We would not be required to be a part of it once the study has been completed. His only request right now is for joining the study. No decision was made at this time but West Mayfield is not interested in participating.

Mrs. Licia Cogley, 604 37th Street Extension reported wires hanging on trees by the railroad tracks on Wallace Run and Glade Streets. This is something that the electric company has to take care of. It is not known if Duquesne Light or Penn Power is the company that would need to be contacted. She also asked if Craig Street Alley was on the list for paving. There is water collecting and the engineer looked at it and we are trying to get something done to correct the problem. She also wanted to know how much of Boyd Avenue is going to be paved. It will be from Coolidge to Brook.

Mrs. Kathy Brewer, Borough Tax Collector wanted to report to council that she will no longer be given technical support to the existing tax collection program after the 28th of this month. This is not only affecting her but other tax collectors in the county. She was just given notice and has no idea what is going to happen. There is going to be a meeting to discuss this. She also wanted to thank our police officers because it is National Police Week.

With no other residents present Mr. Harris moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion passed.

Old Business

Police and Fire – Ms. Harker – none

Parks and Playground – Mr. Little reported for Mrs. Sepp that they were going to tear the tube unit by Shelter 2 down, but instead broke it down from an L Shape to a single unit and moved the slide. They also took out the plastic bubbles and replaced with wood. Swings had new chains installed and were painted, the pavilions have new roofs and mulch was put around the playground equipment.

Sewers and Sanitation - Mr. Kosanovich reported that Insight Pipe completed the relining of sewer lines on High Street.

Ordinance – because of the littering ordinance in place, he is going to have signage installed stating that there is a \$300 fine for littering or 30 days in jail. He will have the borough ordinance code listed on the sign.

Buildings, Grounds and Equipment – Mr. Harris - none

Streets, Lighting and Bridges – Mr. Little reported that the bucket truck is running. The electrical part for the generator is being worked on. The employees are working on storm drains, small pot holes, grass cutting and working on the alleys.

Mr. Heaton met with Dan Sell at Widmer Engineering to begin the paving project. The paving will be divided between the general fund and the liquid fuel fund. The cost is estimated at \$120,000 but could increase a little. On Boyd Avenue, there are concrete pads on the right side of the road. They need to be moved for paving. On Harding Street, leave the width alone. Back fill will have to be along the edges with a berm so the new pavement won't be damaged. On West 3rd Avenue, do we want the millings or give them back. It costs more to keep them than to give them back. On West 6th we will need to fill in also. Our work to prepare should take about a week.

He met with Dan Sell at Widmer to see what the best way is to proceed with the water collection problem on West 5th Alley. He spoke with a contractor who said the work could possibly be done ourselves and he would be willing to come and advise. Bill asked him to provide a bid. We would need 3 foot basins and the 15" pipe could be changed to 10 or 12. Will look at the cost and see what the bid is.

Finance and Litigation – Mrs. McNeely – none. She asked if the quarterly newsletter had been sent. Mr. Kosanovich didn't have a list. Post office needs to be notified. We should check to see if the post office will allow us to just bulk mail to residents. Michelle will check on it.

Mr. Budicak – none

Mayor Farkas reported that the alley behind West 8th is in need of repair.

Mr. Heaton spoke with John Young regarding the problems with garbage collection. He said he was not aware of the issues. He has been working with his workers and will be looking into it. Sometimes large items are not picked up because the truck is full but they will come back and get it after they empty the truck.

New Business

Police and Fire – Ms. Harker asked the police chief if he knew anything about an explosion at 12:30 last night. Something blew up in Koppel.

She gave Mrs. Lansberry the fire department roster requested by the insurance company.

The fire department has been checking fire hydrants and some of them are too tight and can't be opened. Work is being done by PMAC to clean up the parking lots.

A letter was received by the fire department from Todd Rebich. According to a Times article, there are plans to build a crematorium on Ingrich Road.

She also noted that residents are requesting to plant trees at the park. We would need to be involved in the placement so that we don't overrun the park with too many trees.

Sewers & Sanitation; Mr. Kosanovich would like to have the contractor that was looking at West 5th Alley put in a bid on the Rock Avenue sinkhole and outfall on the hillside. The catch basin on the uphill side of Rock and the pipe goes diagonally at a 45 or 22 bend is failing where it hits the elbow. Within 2 years we will lose our road. We could cut through the roadway and there is serious excavation involved. This would be a large scope project. We could also take the elbow out altogether and reroute it moving it further down the road or run it along the shoulder.

Ms. Harker said there is a tree stuck under the bridge on Patterson between the bridge & West Third. The tunnel is failing also.

Ordinances - none

Buildings & Ground – Mr. Harris - none

Streets, Lighting & Bridges – Mr. Little – reported that the area behind the diesel tank (recycling area) has been cleaned out. He would like to put up some 15 barriers along the hillside all the way down. This will

keep from losing our material. The cost would be about \$980. The barriers are \$50 apiece and there is a hauling fee of \$90. Only 8 at a time can be hauled. Mr. Kosanovich moved to authorize the purchase and hauling of 15 barriers to the recycling area. Mrs. McNeely seconded the motion which passed all in favor. Mr. Little asked Mrs. McNeely if she had heard anything about the juvenile work program and she has not received any further information.

Finance & Litigation – Mrs. McNeely – none. She told council that she was approached by Kip Richeal to see if we could put in a handicap walkway at the park from the parking lot to the ballfield. He is disabled and it is difficult to maneuver his cart through the gravel. It was decided that Mr. Little should meet with him to see exactly what he wants and what would be involved. She was also asked by resident, Christy Barkfelt, who has a residence at the intersection of Rock and 37th Street. Cars negotiating the turn are running into her property and her house has actually been hit on occasion. She would like to have something put up to keep the cars out of her yard. She doesn't particularly want guardrails, but maybe some reflectors. We will see what can be done.

Mayor Farkas - none.

Mr. Budicak – none.

Mr. Kosanovich obtained some large wood crates that would be great for making bins for recycling by the cell tower. He would need some 2 x 4's and hinges to make lids for the bins. It would probably cost between \$200 and \$300 for the materials and he would place them under the camera and have signage listing the borough ordinance and fine information to avoid littering. Mr. Harris moved to authorize the purchase of materials to create lids for recycling bins and was seconded by Mr. Little. The motion passed all in favor.

Mr. Heaton reported that the resident who reported the problem on Jean Street and Sand Alley doesn't want guardrails put up. He wants a curb. Mr. Heaton doesn't think that will work but he will check into it to see. Mr. Heaton informed council that Penn Dot has classes on line for road safety. These classes may be useful to us for information and he can attend. The recycling grant information has been submitted and we should be receiving our money in the near future.

He also discussed the complaining from a resident about work being done without a building permit. He contacted Mr. Lemmon about the complaint and Mr. Lemmon said that the resident was simply replacing and permits are not required.

The May bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mrs. McNeely. The motion passed unanimously.

Mr. Little moved to ratify all purchases made by committees and was seconded by Mr. Harris. The motion passed all yeas.

Monica and Michelle passed around a copy of the first borough newsletter. This one will be mailed to all residents as well as posted on the website and will be written quarterly. The subsequent letters will be placed in pick-up boxes placed at several locations in the borough. The locations will be posted on the website.

With no further business to discuss Mr. Harris moved for adjournment at 8:30 p.m., seconded by Mr. Little. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
April 8, 2021

President Bill Heaton called the meeting to order. Ms. Harker was excused and Mr. Harris was absent. All other members were present including Mayor Farkas. The March minutes were approved unanimously by a McNeely/Sepp motion. The Officers reports were approved unanimously by a Little/McNeely motion.

Mr. Little moved to hear the residents present at the meeting and was seconded by Mr. Kosanovich. The motion passed.

Mr. Robert Kaib, 3782 W 5th Avenue had a complaint regarding garbage pickup. He had called to let the company know there was a wood pallet to be picked up with regular trash but it was not picked up. He had to call again. There also had to be 4 or 5 calls made to have trash on Craig Street picked up. Mr. Heaton explained about the citizen's complaint form on the website and also that Mrs. McNeely was the contact person for trash pickup complaints.

Mrs. Linda Alberti, 301 Boyd Avenue was present to follow up on the status of paving Boyd Street. Mr. Heaton explained that we are in the process of securing bids through our engineering firm and the work will be completed as soon as possible.

She also had a complaint about the litter at the park. There are signs prohibiting littering with a fine of \$300 if caught. The problem is that there has to be proof.

With no other residents present Mr. Little moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion passed.

Old Business

Parks and Playground - Mrs. Sepp presented 2 bids to council for the repair of shelter roofs at the park. She had expected a third bid but had not received it prior to the meeting.

Bradley Roofing – New Brighton submitted a bid of \$17,100 to remove and replace shingles on all three shelters. For a metal roof, the bid for all three shelters was \$20,020.00

Terry Rosinski – Ambridge submitted a bid of \$11,590 to remove and replace shingles on all three shelters. The shingles have a 30 year warranty and drip edges will be installed.

A discussion followed regarding shingles vs. metal roofing. If there is damage to a metal roof, the entire section has to be replaced, shingles can be replaced individually so the cost is less for shingles. Prices are also subject to change due to supply and demand costs of the vendors. Following the discussion Mrs. McNeely moved to accept the low bid from Terry Rosinski for \$11,590.00 to replace all three shelter roofs at the park. Mr. Little seconded the motion that passed all in favor.

Sewers and Sanitation - Mr. Kosanovich reported that Insight Pipe will begin the relining of sewer lines on High Street Tuesday morning. They will notify all residents on Monday of the work beginning.

Ordinance – none

Streets, Lighting and Bridges – Mr. Little looked at the bucket truck discussed at last month's meeting to assess the needed repairs and to possibly convert it to a regular pick-up truck. Brakes are needed but he was unable to raise the bucket because he can't get fuel to the generator to raise the boom. He would like to have someone look at it to see how he can get the boom raised.

Mr. Heaton then went over the estimated paving price list and streets (with their width) that are to be paved and provided a list to all members present. He discussed the differences of the street widths and it was decided that all streets on the list will be kept at 18 feet wide with the exception of West 3rd Avenue. At this point, asphalt is \$92 per ton, and milling and tack coat prices have increased from last year. This increase has been included in the plan. He would like the project divided into two – one to be paid from Liquid Fuels and the other from the General Fund. He spoke with Tony Ryan and PennDot and found out that if the project is under \$100,000 prevailing wage does not have to be paid. He would like the right to remove and add streets based upon the pricing for both projects. West 10th Avenue has to have water leak repaired by BAR Residential before any paving can be done. A letter was sent to BAR documenting this and paving will not be done until the leak is taken care of. Mrs. Sepp moved to proceed with the paving project divided between the liquid fuel and general fund up to \$100,000 to include all streets provided on the list keeping the width at 18

feet with the exception of West 3rd Ave to be 24 feet with a little more width at 37th Street along with the option to remove or add any street contingent upon the price of the paving. The motion was seconded by Mr. Little and passed by roll-call vote as follows: Mr. Little – yes; Mr. Kosanovich – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Heaton – yes.

Regarding the streets, Mrs. McNeely asked about the leaves still at the side of the roads and also the gravel and stones at the intersections. Mr. Little said that this will all be taken care of.

Finance and Litigation – Mrs. McNeely – none. She did start a spread sheet with all of the complaints on Young Refuse. The spread sheet should be sent to Young's so that they are aware of the complaints that are received by the borough regarding their lack of service. If they do not respond to the complaints, we may be forced to consider voiding the contract.

Mr. Budicak – none

Mayor Farkas reported that the parking lots owned by PTC Alliance across from the old B & W plant are being used as a dumping ground. He feels that the owners should be contacted about possibly fencing in the area. Mrs. Sepp will contact them to see what can be done.

Mr. Heaton - none

New Business

Parks & Playground – Mrs. Sepp was given a list of materials needed prior to opening the community park on the first of May. The swing seats need replaced; play sand is needed; volley ball net; basketball hoops; mulch (soft mulch needed for playground) top soil and trees trimmed. She asked council to give her an idea as to the amount of money that should be spent on these items. Council suggested expenses should not exceed \$2500 for everything. Mr. Little moved to allow Mrs. Sepp to purchase the above-mention items not to exceed \$2500.00. Mrs. McNeely seconded the motion which passed all in favor. The playground tubes and rock wall are in need of repair but it was decided that rather than repair, they should just be removed. Mrs. McNeely asked that they be returned to her because she had donated them to the park.

Sewers & Sanitation; Mr. Kosanovich reported that the sewers from Rock to Boden are clean and the house that has the problems need to get their drain check. Mr. Heaton will talk to the owner. The on-going problem in Orchard Alley is caused by a separation in the pipe and has to be dug up. Mr. Heaton has all of the information for location. This will be repaired by borough employees.

Ordinances - none

Buildings & Ground –Mr. Harris reported to council that a spill kit is not necessary at the diesel fuel tank as long as there are absorbing mats in place in case of a spill of fuel.

Streets, Lighting & Bridges – Mr. Little – reported he had a call from Mr. Miller who was purchasing a lot on Patterson Avenue from Mr. Benden to be used as parking. As discussed at a previous meeting, he would like the no parking signs moved to the other side of the road. The sale has been completed so we will look at this and make a determination. Blades for the plow will not be purchased until fall.

Finance & Litigation – Mrs. McNeely asked if it was legal for a borough employee to run for council. Mr. Budicak responded that if the municipality has a population under 3,000 it is legal for an employee to be on council. However, the employee must abstain from any discussion or votes on issues that pertain to the street department.

Mayor Farkas - none.

Mr. Budicak – none.

Mr. Heaton reported that he had a complaint from a resident whose property is being infringed upon by vehicles who are driving too fast and taking the curve on Jean Street & Sand Alley too close. He suggested that perhaps we should put up a guardrail which would keep any vehicle from running onto his property. He will look at the property to make sure that the installation of a guardrail will not impede access by the fire truck in any way.

He also had a call from Mr. DeSanzo regarding a drainage problem on West 5th Ave and Foundry Alley. He has water coming into his yard and installed a pipe to defer the water but it's really not a solution. The road is so shallow that we really can't install a drainage pipe but something needs to be done to get the water out. Also, the Rock Avenue sink hole is singing again. We will have to do something about that as well. The main problem is that something has to be done about the hillside and we are not equipped to do that. Mr. Kosanovich suggested that we talk with Pro Shot who fixed the sink hole on Patterson to see if they have any suggestions.

The April bills were presented to council and Mrs. Sepp moved to pay the borough bills seconded by Mrs. McNeely after a correction to D & G Rentals for \$3360 to sharpen blades. The amount should be \$33.60. The motion passed unanimously.

Mrs. Sepp moved to ratify all purchases made by committees and was seconded by Mrs. McNeely. The motion passed all yeas.

Monica and Michelle passed around a copy of the first borough newsletter. This one will be mailed to all residents as well as posted on the website and will be written quarterly. The subsequent letters will be placed in pick-up boxes placed at several locations in the borough. The locations will be posted on the website.

With no further business to discuss Mrs. Sepp moved for adjournment at 7:36 p.m., seconded by Mrs. McNeely. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
March 11, 2021

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. The February minutes were approved unanimously by a Little/McNeely motion. The Officers reports were approved unanimously by a Harker/Harris motion.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mrs. McNeely. The motion passed.

The citizens present were only there to observe so Ms. Harker moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion passed.

Old Business

Fire and Police - Ms. Harker - none

Parks and Playground - Mrs. Sepp – will have bids for the repair of windows and shelters at the park by next month's meeting.

Sewers and Sanitation - Mr. Kosanovich reported that there have been repeated problems with the sewer line on Harbison and Orchard Street. The offset PVC pipe to the clay pipe doesn't match up and will have to be repaired later. There was a large grease ball clogging the pipe. Maybe we should consider lining (102 feet) to see if that can be done and perhaps that will help to alleviate the problem. The problems on Jean Street and Sand Alley might be alleviated by a manhole inside the playground. High Street lines have been flushed in preparation of re-lining that sewer line. The water company wants notified when we use hydrants so that we can pay a deposit.

Ordinance – Mr. Kosanovich would like to have an ordinance enacted that covers companies who dig up our roads and holds them responsible for returning them to their original condition. Rochester has such an ordinance. The Mayor suggested that we also make sure that it is concreted prior to blacktopping.

Buildings & Grounds – Mr. Harris - none

Streets, Lighting and Bridges – Mr. Little reported that both trucks have been inspected. A decision needs to be made as to whether to repair the 2004 truck for approximately \$6500 or sell it. He suggested that the bucket truck could be converted to a regular pick up or that he and the street department crew could repair the 2004 on rainy days when they cannot engage in any other borough work. He needs to give a quote on the cost of repairs for next month's meeting before a decision can be made. He will wait to replace the blades for the plow until next year.

Finance and Litigation – Mrs. McNeely – none. She did however ask about the garbage contract from last month's meeting. Mr. Budicak reported that he reviewed the contract and the 3 years does not end until 2022. There is really no method to disengage from the contract because it states that there must be a material breach (which is a significant breach) of contract. It is risky to back out from the contract but we can officially notify Mr. Young of the problems and complaints. One person should be designated as the contact person and a log of all complaints received. Mrs. McNeely volunteered to be the contact person. Kevin Farkas who takes care of the borough website does have a citizen's complaint form on the site and will forward any garbage complaints to Mrs. McNeely along with Mr. Heaton and Mrs. Lansberry who already receive copies of the citizens' complaints. It was suggested that Kevin attend the council meetings and he will attend when he can.

Mayor Farkas – none

Mr. Heaton reviewed plans for street paving for 2021. Most of the roads need to be replaced – tar and chip would be a waste of time and money but some of the streets could have cracks filled and possibly be seal coated. Major holes will be patched until we can actually pave them. He reviewed the bids and contract from last year's paving project and came up with some preliminary costs for what he would like to see accomplished this year. Asphalt costs \$88.86 per ton; 254 sq. yds. of milling and approximately 15 containers of tac coat. Would like to finish Ross, Boyd and Harding. It's 1170 linear feet and would cost approximately \$27,000.00 to pave. He would also like to use some of the additional money in the general fund, create a capital project and repave West 6th Ave from 43rd to 37th Street or pave about 4000 feet of roads. The cost would be approximately \$100,000.00 for both. We should pick the worst to pave and seal what we can.

Following a discussion, Mr. Harris moved to pave Ross, Boyd and Harding to finish the Hollow paving through Widmer Engineering for between \$26 and \$27 thousand dollars. Mrs. McNeely seconded the motion. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mr. Little – yes; Mr. Kosanovich – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Harris – yes and Mr. Heaton – yes. Mrs. McNeely moved to request bids through Widmer Engineering for the paving of 4000 feet of roads for approximately \$80 thousand dollars. Mrs. Sepp seconded the motion. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mr. Little – yes; Mr. Kosanovich – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Mr. Harris – yes and Mr. Heaton – yes.

Mr. Budicak had no business to report other than the review of the garbage contract that was already discussed.

New Business

Fire and Police Ms. Harker – none. She did have a complaint about property on Short Street to report to Mr. Lemmon who had already been excused.

Parks & Playground – Mrs. Sepp asked about shelter reservations at the park and if we were going to be renting them out this year. The shelters can be rented but anyone renting the shelter must follow CDC Guidelines of social distancing. Mr. Little said that repairs need to be done, mulch spread around the playground equipment and general cleanup of the park prior to rental. He hopes to have this done by May. Council had no objections to opening the park shelters for rental as long as the guidelines are followed.

Sewers & Sanitation; Mr. Kosanovich reported that 43rd Street is getting worse and he needs to contact the municipal authority to see what can be done.

Ordinances - none

Buildings & Ground –Mr. Harris reported to council that a spill kit is not necessary at the diesel fuel tank as long as there are absorbing mats in place in case of a spill of fuel.

Streets, Lighting & Bridges – Mr. Little – reported that all of the lights on the plows have been repaired, salt and anti-skid ordered and should have enough left over to start next winter. The Bobcat drive shaft had to be repaired at a cost of \$863.64. Might want to consider budgeting for a new one next year. The drain at the borough building has been repaired. Once the snow is completely gone, they will begin sweeping the streets of excess residue from the salt.

Finance & Litigation – Mrs. McNeely – none

Mayor Farkas suggested that reflecting stop signs be installed on West 3rd Avenue. They cost about \$700 and we would probably have to contact PennDot regarding their guidelines for stop signs.

Mr. Heaton reported that Insight Pipe will be lining High Street soon. He has had no status reports or information from DEP regarding the MS4 Ordinance requirements.

Mr. Budicak – none

The March bills were presented to council and Mrs. McNeely moved to pay the borough bills seconded by Mr. Harris. The motion passed unanimously.

Mrs. Sepp moved to ratify all purchases made by committees and was seconded by Mr. Little. The motion passed all yeas.

With no further business to discuss Mr. Little moved for adjournment at 7:51 p.m., seconded by Mr. Harris. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
February 11, 2021

President Bill Heaton called the meeting to order. With the exception of Mayor Farkas who was excused, all members were present. The January minutes were approved unanimously by a Harris/McNeely motion. The Officers reports were approved unanimously by a Harker/Little motion.

Ms. Harker moved to hear the citizens present at the meeting and was seconded by Mr. Harris. The motion passed.

Mr. Robert Kaib, 3782 West 5th Avenue was present to voice a concern about the borough tar and chipping the roads. He feels that it is a waste of time and money since the roads are in such bad shape. Mr. Heaton replied that the only roads being considered for tar and chipping are the ones that have been pre-patched. Due to the expense of repaving, it is not possible to do all of the roads in the borough. Each year an inspection is conducted by the street committee and any member of council who wishes to participate to determine which roads are to be done for that year. The inspection results are brought to council and it is their decision to make as to which roads will be done.

Kathy Brewer, borough tax collector, suggested that council consider drafting a newsletter for the residents to keep them informed as to what is going on within the borough. Many don't have access to the internet to view the borough website and it is often not up to date with current events within the borough. Because of the cost of mailing the letter to residents, it was suggested that only the initial newsletter be mailed with information about where the newsletter can be picked up. There could be a pick-up box located at both the borough building and the fire department for the citizens to access. A notice could also be placed in the newspaper regarding the newsletter being planned. It was also suggested that the webmaster attend meetings so that current information can be posted to the website. Mr. Heaton will speak with Kevin to see if he would be willing to attend the meetings. Mrs. Sepp and Mrs. McNeely would consider working on the newsletter.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Fire and Police - Ms. Harker - none

Parks and Playground - Mrs. Sepp – none but noted the Foundry property was zoned commercial

Sewers and Sanitation - Mr. Kosanovich reported that the small water grant application was not yet available.

Ordinances – none

Buildings & Grounds – Mr. Harris - none

Streets, Lighting and Bridges –Mr. Little reported that Walnut Street could now be used and that the sewer line will be installed after the weather breaks. The furnace at the borough building went out, but Jeff Seybert donated the ignitor needed to repair it.

Finance and Litigation – Mrs. McNeely – none.

Mr. Heaton spoke with Insight Pipe about repairing the sewer on High Street. The cost for repair will be between \$11 and 12,000 to do the job completely. He will get a price quote from them. Insight Pipe has an agreement with Costars so no bids are necessary. He will call to have the job scheduled.

No check has been received from Columbia Gas for their share of paving Coolidge Street. Mrs. Lansberry received a call from Columbia Gas requesting a W-9 form. The payment was not issued because we are not listed in their Vendor system. Once the W-9 form is received, payment will be remitted. Mr. Heaton is going to have the West 6th Avenue paving project bid by Widmer Engineering like last year's project. He has a list of all the roads that he would like to have tar and chipped and asked the street committee and any council

member who would like to participate to contact him to inspect the roads and come up with a feasible tar and chip plan. He wants to make sure that the roads that have been patched are still fixable.

Mr. Budicak- none

New Business

Fire and Police Ms. Harker - none

Parks & Playground – Mrs. Sepp will get bids for the roof repair on the park shelter by the April meeting. The windows in the restroom shelter will need replaced as well since someone broke them all out.

Sewers & Sanitation; Mr. Kosanovich reported that there is still a problem with sewer back up on Harbison Road. He will have to contact someone who has a push cable or small camera to go through the line.

Ordinances - none

Buildings & Ground –Mr. Harris – gave a list of stuff needed for equipment.

Streets, Lighting & Bridges – Mr. Little – reported that the chain on the salt spreader broke again. He would like to get 2. The serpentine belt on the GMC broke and has been repaired. Blades are needed for the bottom of the plows. He will bet prices for both rubber and metal ones. The rubber ones only last for two years. Break away pins are needed and brakes and rotors on the GMC to pass inspection. He is also is ordering 2 loads of salt and anti-skid to hopefully get us through the winter. The stop signs need reflectors on them and some need to be replaced. Mr. Heaton reminded him that Pennsylvania is now requiring all stop signs be replaced with 30 inch signs.

On behalf of the fire department, Mr. Little asked if the fire department bus could be parked in one of the garage stalls. As long as none of the borough equipment is moved, he was given permission to use the garage for the bus with no objections from council members.

Finance & Litigation – Mrs. McNeely – none

Mr. Heaton received a citizen's request for plowing and salting the alleys in the borough. He explained that once all the other roads were plowed, the borough did plow the alleys but due to the cost of salt, they are not salted. He also reported that he had a request from Eastvale for help with plowing their roads because they lost their plow drivers. After discussing the request, there are just too many liabilities so we are not going to offer help for them.

Mr. Budicak – none

In other business, Mr. Kosanovich said that Signs by Sam will install the decals on the shredder (required because of the grant received) for \$100.

Mrs. Sepp said that there is a post on West 4th Avenue that doesn't have a sign on it (possibly a speed limit sign) and that all of the signs should be checked. There have been numerous complaints about Young's Refuse. They are not picking up all the trash, they don't come on the designated day and they don't empty the cans – only take the bags out. Is there any way that we can get out of the contract? Mrs. Lansberry will send Mr. Budicak a copy of the contract and he will review it.

The February bills were presented to council and Ms. Harker moved to pay the borough bills seconded by Mr. Little. The motion passed unanimously.

Mrs. Sepp moved to ratify all purchases made by committees and was seconded by Mr. Harris. The motion passed all yeas.

With no further business to discuss Mr. Harris moved for adjournment at 7:22 p.m., seconded by Mr. Harris. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
January 14, 2021

President Bill Heaton called the meeting to order. With the exception of Mr. Harris who was at work, all members were present including Mayor Farkas. The December minutes were approved unanimously by a McNeely/Sepp motion. The Officers reports were approved unanimously by a Harker/Little motion.

Mr. Little moved to hear the citizens present at the meeting and was seconded by Mrs. Sepp. The motion passed. The citizens present were only here to observe so Ms. Harker moved to return to the regular order of business seconded by Mrs. Sepp. The motion carried.

Old Business

Fire and Police - Ms. Harker - none

Parks and Playground - Mrs. Sepp - none

Sewers and Sanitation - Mr. Kosanovich had seven call outs to Robinson Pipe Cleaning to clear clogged sewers since the last meeting. Each call out costs approximately \$1500.

Ordinances - none

Streets, Lighting and Bridges –Mr. Little reported that there have been complaints regarding trash build-up at a residence on Short Street. Mr. Lemmon will check it out. The manhole on Walnut Street has been cleaned out and an 811 call has been placed so that the street department workers can dig up around the storm drain off Fifth Avenue and route the water across the road. He also asked permission to purchase 3 sections of 15” pipe to do the project. In the spring he will install a catch basin which should take care of the Fifth Avenue problem.

Finance and Litigation – Mrs. McNeely – none. She has, however, had complaints about the plowing not being done correctly. She also stressed that vacation time should not be used during plowing season. Each street should be plowed until it’s done and they aren’t dropping the plows completely down. Mr. Little said the workers have come in when called whether time off was scheduled or not when the snow came. Part of the problem was that the snow came down so hard and so fast and 37th Street was closed down that our workers couldn’t get to the roads because of vehicles being stuck and blocking areas. Mr. Heaton said that since 37th Street is continuing to be an issue he will talk to PennDot to see if something can be done.

Mayor Farkas said that the potholes are pretty bad on West 8th Avenue Alley. He realizes that it’s difficult to keep up with them in the winter.

Mr. Budicak- none

Mr. Heaton said the pipe on High Street needs to be repaired to avoid a major problem. Mrs. McNeely moved to proceed with the repair of the pipe on High Street and was seconded by Mrs. Sepp. The motion passed all in favor.

New Business

Fire and Police Ms. Harker gave a year-end report on the fire department. There were 67 fire calls answered by the fire department. Engine 1 - 326 miles, Engine 3 - 49 miles and the Squad 168 miles. A total of 108 gallons of fuel were used.

Parks & Playground – Mrs. Sepp – none.

Sewers & Sanitation; Mr. Kosanovich reported that he is working on the application for the small water grant that is due in February. He also reported that the cost for relining pipe on Fourth Avenue would cost approximately 30 – 35 dollars per foot.

Ordinances - none

Buildings & Ground – Mr. Little for Mr. Harris – the trucks need inspected. The exhaust on the big truck and the light on the plow have been repaired. The little pick up (2004 Sierra) has some problems – a front oil seal leak, water pump, cab mounts are gone. He will get estimates on the cost of repairs and also will check on prices for parts if he would do the repairs himself. The bucket truck has not been inspected since 2017 and he will see what is needed and bring costs to the next meeting.

Streets, Lighting & Bridges – Mr. Little – none. When Mr. Sapp was injured this summer on the Scag mower he did not want to apply for workmen’s comp because he didn’t feel that the injuries were that severe. The doctor would not release him to return to work unless we had light duty which we don’t. He was asking if there was any way Mr. Sapp could be compensated for the 3 weeks that he did not work. It is too late to apply for workmen’s comp now so there is no way to compensate him for time lost. Mr. Little also asked about having the backhoe door repaired. That repair had been approved at the last meeting.

Finance & Litigation – Mrs. McNeely – none
Mayor Farkas – none
Mr. Budicak - none

Mr. Heaton received a citizen’s complaint about work being done at the foundry. The foundry was sold and the new owner has been digging up some of the hillside. The citizen wanted to know why we were not informed of the sale and why we were not checking on the work that was being done. Mr. Heaton went and spoke with the new owner and found that the property was bought at a judicial tax sale and talked with him about the work that was being done. He said that DEP should be called to make sure that the earth being moved is not a hazard and said that he would contact DEP for him. He then let the citizen who lodged the complaint know about what was being planned but that person had already contacted DEP. DEP has been in contact with the new owner and he is aware of the steps that have to be followed for soil removal etc. The new owner plans on using the property to house some of his heavy equipment used in his towing business. Mr. Kosanovich is concerned about the heavy traffic that might be using Craig Alley since there are already issues with storm water backup. He would like to see if there are any fractures in the pipe.

The January bills were presented to council and Mr. Kosanovich moved to pay the borough bills seconded by Mr. Little. The motion passed unanimously.

Ms. Harker moved to ratify all purchases made by committees and was seconded by Mrs. Sepp. The motion passed all yeas.

With no further business to discuss Mrs. McNeely moved for adjournment at 7:30 p.m., seconded by Mrs. Sepp. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
December 10, 2020

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. Chris Lemmon was excused.

The November minutes were approved unanimously by a McNeely/Little motion. The Officers reports were approved unanimously by a Harker/Sepp motion.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mrs. Sepp. The motion passed.

Mr. Dennis Miller, 201 Patterson Avenue is interested in purchasing a piece of land consisting of 2 lots near the public steps owned by Regis Benden. He would like to know if a subdivision is required and what steps are necessary to complete the process. Attorney Budicak responded that multiple lots on the same property is now considered one parcel and does not require a subdivision. (Depending on how it is listed on the tax map). A new deed would be required and possibly a title search. The new deed would only include the two parcels that are considering to be sold. He suggested that Mr. Miller speak with a real estate attorney to get clarification. Mr. Miller does not plan to build anything on the property but to utilize it for parking for his existing property. If the sale is completed, he would like the no parking signs to be moved.

With no other citizens who wished to address council, Mr. Harris moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion carried.

Old Business

Fire and Police - Ms. Harker - none

Parks and Playground - Mrs. Sepp - none

Sewers and Sanitation; Ordinances -Mr. Kosanovich – none. He is continuing to work on the recycling grant and needs decals for the wood chipper to complete the process. He is also going to set up a collection point by the cell tower with labeled bins for cardboard, paper, glass, cans and plastic.

Building and Grounds – Mr. Harris talked about the placement of the spill kits. As long as there is something available that will soak up any spills by the diesel fuel tank, the regulations are met. He suggested some additional mats be provided for that area. He also reported that the chemical list is almost ready.

Streets, Lighting and Bridges –Mr. Little reported that the leaf vacuum and Scag mower have been repaired.

Finance and Litigation – Mrs. McNeely – none

Mayor Farkas – none

Mr. Heaton - none

Mr. Budicak- none

New Business

Fire and Police Ms. Harker - none

Parks & Playground – Mrs. Sepp – none. She again asked about the policy for taking personal time off (using comp time) during the winter snow removal time. It is stated in the employee handbook that no one is permitted to take time off or vacation during snow removal. After a discussion, personal time can be used if there is no snow; however, if it does snow, you will be expected to be available for plowing as necessary.

Sewers & Sanitation; Ordinances - Mr. Kosanovich reported that ProShot had followed up on the repair of the culvert to make sure that all was well. They have a dry spray that they utilize for lining pipes and will send us information on it.

Buildings & Ground – Mr. Harris – none

Streets, Lighting & Bridges – Mr. Little – none. On behalf of the Fire Department, Santa will be visiting the borough on Saturday the 19th as long as council still approves. Approval was given.

Mayor Farkas – announced that he will complete his term as Mayor but will not be seeking re-election.

Finance & Litigation – Mrs. McNeely – none

Mr. Heaton reviewed the proposed 2021 budget and asked if any additional changes were needed. There were none and called for a motion to adopt the 2021 budget as written. The budget also includes a 50 cent per hour wage increase for the two street department employees and a 3% increase in the code enforcement and secretary salaries. Mr. Harris moved to approve the 2021 budget with the salary increases. Mr. Little seconded the motion which was approved by a roll-call vote as follows: Ms. Harker – yes; Mr. Little – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; and Mr. Heaton – yes.

Mr. Budicak – reviewed the tax resolution for 2021. Since there was no change in millage, an ordinance is not required. Mrs. Sepp moved to adopt the 2021 Tax Resolution and was seconded by Mrs. McNeely. The motion passed all in favor.

In other business Mrs. McNeely asked that the second plow person be given additional training as he is not plowing properly. Mr. Little is going to personally ride with him to make sure that he understands what is required.

The Christmas bonus of \$100 to be given to the street department employees, secretary and zoning officer was discussed as well as buying hams for all council members, the tax collector and solicitor. Mrs. Sepp moved to purchase hams for the council, tax collector and solicitor and was seconded by Mrs. McNeely. The motion passed all in favor. Since the next pay day falls on Christmas Day, it was discussed that the street department employees be given a ½ day paid holiday on Christmas Eve so that the checks can be distributed prior to the Christmas holiday. Following that discussion, Ms. Harker moved to approve the \$100 Christmas bonus for the street department employees, secretary and code enforcement officer and to grant a ½ day paid holiday on Christmas Eve for the street department employees. Mrs. McNeely seconded the motion which passed by roll-call vote as follows: Ms. Harker – yes; Mr. Little – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; and Mr. Heaton – yes.

Mr. Heaton said that in light of the increase and billing changes proposed by Mr. Riggio from the Municipal Authority, council would probably have to consider an increase in our sewer rate as well. Mr. Kosanovich said that a letter from Mr. Riggio to the residents explaining the proposed increase.

The December bills were presented to council and Mrs. Sepp moved to pay the borough bills seconded by Mrs. McNeely. The motion passed unanimously.

Mr. Little moved to ratify all purchases made by committees and was seconded by Mrs. Sepp. The motion passed all yeas.

With no further business to discuss Mr. Harris moved for adjournment at 7:15 p.m., seconded by Mrs. McNeely. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

Regular Meeting Minutes
November 12, 2020

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas. The October minutes were approved unanimously by a Harris/Little motion. The September and October financial reports and the October police report were approved unanimously by a Harker/Sepp motion.

The only correspondence received was the notification from the Beaver County Commissioners that Beaver County had been granted an exception from the MS4 requirements and would no longer be sponsoring the county required advertisements for participating municipalities. All municipalities will now be responsible for their own advertising and public notifications of steps being taken to meet all requirements of the MS4 project mandated by DEP. The requirements were listed in the letter and passed on to Mr. Heaton.

Mr. Jim Riggio, General Manager of the Beaver Falls Municipal Authority addressed council with the authority's plan to move from quarterly billing to monthly billing as suggested by their Board of Directors. The original plan was scheduled to begin in January 2021 but due to some software issues will now be moved to mid or late 2021. This change will triple the expenses to the borough. We are now being charged \$1.50 per bill and that will remain the same but due to the monthly billing will triple. The authority will increase the cost by 3% as they do every year and the borough has the option to also raise the rates that they have set for sewage to help cover the increase. We currently have one of the lowest rates of the participating municipalities at approximately \$3.50 per 10,000 gallons. The borough receives a monthly check from the authority for sewer usage which is based upon the number of bills paid minus \$1.50 per bill. This will change to minus \$4.50 per bill when the new billing commences.

Mr. Little informed Mr. Riggio that the authority had not repaired Walnut Street after repairing a broken line for which the pavement had been dug up.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mrs. Sepp. The motion passed.

Mrs. Alicia Cogley 604 37th Street Extension was present to report some power lines hanging low and also to complain about the brush not being trimmed on borough roads. It was explained to her that because we were short-handed for a period of time and several other major issues arose, we were unable to trim the berms this year. She also asked about the intersections on Rock and Patterson leading into the underpass. The Rock Avenue has a stop sign but Patterson does not and it's difficult to see. We could paint lines on the road showing where to stop and that should alleviate the problem.

With no other citizens who wished to address council, Ms. Harker moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Fire and Police - Ms. Harker reported that due to the inclement weather there were very few trick-or-treaters out on Halloween.

Parks and Playground - Mrs. Sepp - none

Sewers and Sanitation; Ordinances -Mr. Kosanovich - none

Building and Grounds – Mr. Harris talked about the placement of the spill kits. There is only one in the big truck, one in the main garage and one in front of the other garage. He suggested that there should be one at the fuel tank. This would be costly and there are pads available to take care of any spillage that occurs. The inventories on chemicals has been completed but there should be a written report that is updated with any new additions.

Streets, Lighting and Bridges –Mr. Little reported that the Zero turn mower had been taken to the repair shop, the hose on the leaf vacuum has been replaced and salt and anti-skid has been ordered. Christopher Sapp’s phone was damaged in the accident on the Zero turn and Mr. Little requested the borough consider replacing the phone since the damage was done doing borough work. The cost to replace the phone is under \$100. Mr. Harris moved to replace Mr. Sapp’s phone and was seconded by Ms. Harker. The motion passed all in favor.

Finance and Litigation – Mrs. McNeely – none
Mayor Farkas – none

Mr. Heaton informed council that the Columbia Gas donation toward the paving has not yet been received.

Mr. Budicak- none

New Business

Fire and Police Ms. Harker reported the fire department decided at its meeting to schedule Santa passing out candy to borough children for December 19th beginning at noon. Because of the COVID pandemic there will be no borough Christmas party this year. After a discussion, it was decided to increase the treats that are put in the bags for Santa to deliver to make Christmas a little better for our borough children since there will be no Christmas party.

Ms. Harker also informed council that there has been a Black SUV roaming the borough neighborhoods. It was seen on Short Street with no lights. There have also been reports of election signs being vandalized and kids in the fire department parking lot at 3 in the morning. Police have been notified.

Parks & Playground – Mrs. Sepp – none. She did report that she will contact Duquesne Light again about the street light on West Fifth Avenue. She asked about the policy for taking personal time off (using comp time) during the winter snow removal time. It is stated in the employee handbook that no one is permitted to take time off or vacation during snow removal. After a discussion, personal time can be used if there is no snow; however, if it does snow, you will be expected to be available for plowing as necessary.

Sewers & Sanitation; Ordinances - Mr. Kosanovich - none

Buildings & Ground – Mr. Harris – none

Mr. Chris Lemmon had a question from a contractor doing work for the municipal authority who was told that he had to contact MDI about a UCC building permit. Our contract is with Code.sys and there is still some confusion on the matter. A while ago we were told that Code.sys was no longer handling UCC permits so we contracted with MDI. MDI, however, failed to list this with the state and we were contacted by Code.sys that our contract was still in effect. Mr. Heaton is going to check with our former solicitor, Mr. Bovalino, to try to straighten this out. As to the contractor for the municipal authority’s question, since they are replacing a roof, rebuilding an electrical panel for a back-up generator and upgrading a cement pad, there is no permit required for replacement.

Mayor Farkas – none

Mr. Heaton reviewed the proposed 2021 budget. Mrs. Sepp suggested that some adjustment be made for the machinery repair category. It was decided the \$2500 would be subtracted from “Storm Sewers and Drains” and that \$2500 will be added to “Repair and Maintenance of Machinery and Equipment”. The budget also includes a 50 cent per hour wage increase for the two street department employees and a 3% increase in the code enforcement and secretary salaries. Mr. Harris moved to approve the proposed 2021 budget with the discussed corrections and the salary increases. Mr. Little seconded the motion which was approved by a roll-call vote as follows: Mr. Harris – yes; Mr. Little – yes; Mr. Kosanovich – yes; Mrs. Sepp – yes; Mrs. McNeely – yes; Ms. Harker – yes; and Mr. Heaton – yes.

Mrs. McNeely voiced her disappointment in the handling of the recent DEP complaint about property belonging to her and her husband. A letter from the borough's attorney was sent to her Mother, addressed to Daniel and Sherry Kimmel, 3807 High Street Ext. Her father is deceased and the property owned by her mother has nothing to do with the complaint regarding their property at 3809 High Street Ext. She also was not happy that a DEP employee entered their property without permission. Attorney Budicak responded that the only information that he was able to obtain came from the Assessment Office at the Courthouse and he apologized to Mrs. McNeely. The letter was meant for her brother Daniel because he lives adjacent to the McNeely property. There was also mention of a fence that was in violation of the borough's building code and there is no fence on their property. There was some confusion about the fence which is actually on Ross Avenue and has nothing to do with the DEP complaint.

The September bills were presented to council and Mr. Little moved to pay the borough bills seconded by Mr. Harris. The motion passed unanimously.

Mr. Little moved to ratify all purchases made by committees and was seconded by Mr. Harris. The motion passed all yeas.

With no further business to discuss Mr. Little moved for adjournment at 7:35 p.m., seconded by Mr. Harris. The motion carried.

Respectfully Submitted,

Patricia Lansberry
Borough Secretary

West Mayfield Borough Council Meeting Minutes 8 Oct 2020

President Bill Heaton called meeting to order with Pledge of Allegiance at 6:30PM.

All members were present with the exception of Michele, Lou late arrival.

No public speakers present. No officers report or rep from BFPD

The September minutes approved M/S/A- Bruce/Monica

OLD BUSINESS

Monica- contacted Duquesne Lite about 5th Ave light

Eli- sewers: Repeat jet service call on HighSt, consider lining in budget for next year

Ross hilltop mystery "lateral" Checked by TruPlumbing after repeat backup thru gravel

Found obstruct/break 5ft from manhole, about 1ft below gravel surface of CottageSt

RayEvans to contact WhiteTwp homes who may access our system via this piping

Motion to have our crew dig/repair this location, ask Ray to cam remaining line to White

Possibly WhiteTwp citizens to be billed for this? Second by Lou/ Approved

902 Recycling return still in progress, need copies of Shredder invoice/check & written report

Bruce- CodeSys approved a citizen's project from last month, paid by citizen applying for approval

Estimate for backhoe door panel \$2900 from "Stevenson" Asked to get other estimates

Lou- still working on Leaf Machine hose repair/replace, fixed pickup truck?

Garage lift serviced, suggestion to have staff "certified" via online training, determine necessity

Mayor- noted new signs at VFD parking lot, still notes citizens walking dogs there. Chris to investigate.

Bill- ProTech paving on Ross hill completed, additional section of road not cut by Columbia gas paved

with telephone pre-approval of council. MSA of formal approval of work: Bruce/Monica

RockAve outfall sinkhole work to start when foliage drops- fill at the ash pile area to be use

NEW BUSINESS

Wendy- discovered "party" at Park, chains on tables cut. PD to be notified, locks to be changed again

Garbage noted W9th & 38th and by house on Short St? Chris to investigate.

Halloween determined to be held Thursday 29Oct like neighboring communities 6:00-7:30PM

Eli- 904 Recycling Grant open til years end, small return (\$500) based on volume collected.

Ordinance for road opening/repaving to be investigated, as well as stronger, immediate fines

Bruce- repeated complaints against property in his area notified by Chris, may require new Ordinance

Lou- Accident reported: Chris on zero turn mower. Chris had ER eval, off awaiting his MD approval to

return to full duty as no light duty work available. Zero turn repair submitted to insurance

Shredder was serviced by vendor under warrantee

Bill- Sewer lining for HighSt estimated about \$11k, consider for 2021 budget

Roads on rest of Ross/Boyd/Harding area to be quoted for next year (LiqFuel project level?)

DeP complaint on HighStExt about hazardous cars Courtesy verbal notification to Michele.

Registered mail sent by Solicitor to McNeely & Kimmel properties about compliance and options to appeal/penalties.

Budget Workshop on Thurs 5 Nov, discussion of Council Chamber or VFD for future meetings?

M/S/A to pay bills- Wendy/Bruse

M/S/A to approve purchases - Lou/Monica

M/S/A to adjourn at 8:10PM- Lou/Bruce

JR
EU ROSA

Regular Meeting Minutes
July 9, 2020

President Bill Heaton called the meeting to order. All members were present with the exception of Mayor Farkas and Mr. Harris who were excused.

The June minutes were approved unanimously by a Sepp/McNeely motion. The officers' reports were approved unanimously by a McNeely/Sepp motion.

Mrs. Lansberry read correspondence which included the Comcast Cable TV franchise which is a 10 year contract. Mr. Bovalino reviewed the contract and the only comment that he had was that other municipalities receive a 5% fee and ours is only 3%. A discussion followed. Mrs. Lansberry was asked to contact the Comcast rep to see why our contract was only 3% instead of 5% and also to see exactly what is covered by the contract. Other municipalities have internet providers such as Go Net Speed that offer a lower rate. Does our contract prohibit other internet providers? Mrs. Lansberry will obtain the answers to the above questions/concerns and contact council so that a decision can be made and the contract signed at the August meeting.

Mr. Little moved to hear the citizens present at the meeting and was seconded by Ms. Harker. The motion passed.

Victoria Orłowski, 3616 W. 3rd Avenue was present to voice concerns that a house next door to her was purchased to be turned into a half-way house and that there was supposedly another half-way house on the street. She stated that there was no validation of this but only rumors. She wanted to know what the borough's codes were pertaining to a half-way house. Mr. Bovalino explained that the owner must ask for a conditional use for the property but the borough is not responsible for licensing of half-way houses.. She also had a complaint about the dirt and dust from the renovations being done on the property. The dust has to be controlled. Only exterior renovations are monitored by the borough which deal with physical changes to the structure. Interior renovations are not monitored. Mr. Tate commented that the house in question is not a half-way house. It is occupied by a handicapped person who has multiple care givers taking care of him. The house being renovated is going to be occupied by a family member.

Cheryl Sudano, 3782 West 5th Avenue was present again because the neighbors have not cleaned up their yard of animal feces. Mr. Bovalino said that the code enforcement officer could address this situation because we do have an ordinance that deals with Health, Safety and Sanitation (Ordinance 630). This does cover such items as noxious odors. Mr. Lemmon will go to the residence and explain the ordinance to the owners.

Jake Tate, 335 Brook Street was following up on the creek problem that has been addressed during previous meetings. He pushed dirt and gravel back in to prevent any more damage to the road. Unfortunately, due to the pandemic, everything has been put on hold. Due to minimum staffing, DEP has delayed permitting. He also asked about the condition of the roads that were dug up due to Columbia Gas installing new lines. We are working with Columbia Gas to do the work from their paving company. We can't go down the hill because only the work that was done installing the lines will be covered. We will have to contact PennDot and obtain a project contract because it involves over 2600 square yards of blacktop and then advertise for bids to complete the project. The underpass road has been patched but it isn't holding. We are trying to get ready for paving of the roads by patching using a new process prior to any tar and chipping. This will probably not occur this year.

Mike Orłowski, 100 Ross Avenue said that Railroad Street was dug up due to a sewer collapse but was only filled from Boyd to Ross and then stopped.

With no other citizens who wished to address council, Ms. Harker moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion carried.

Old Business

Code Enforcement – Mr. Lemmon - none

Fire and Police - Ms. Harker – none

Parks and Playground - Mrs. Sepp – The street light on 37th Street and Jean Street is still no repaired after numerous calls to Duquesne Light. She will call again

Sewers and Sanitation; Ordinances -Mr. Kosanovich – reviewed various bids to repair the collapsed culvert. Due to the collapse, the road has been closed from the culvert to the Vets Club. Mr. Bovalino asked if we could obtain a letter from the engineering firm validating an emergency so that we don't get surcharged for not going through a formal bid process. The cost of doing the entire circumference is \$38,400. Doing the entire circumference will deter any leakage and the possibility of another collapse. Mrs. McNeely asked if Widmer has looked at it. Mr. Heaton responded that they had not but talked with him and recommends doing the entire circumference. Traffic on the road will not impact the damage but would be a hazard for any vehicle using the road. Mrs. McNeely said if traffic doesn't impact it, why spend more money. Mr. Heaton's concern is that there may not be a solid seal and water could get through causing another possible collapse. Mrs. McNeely asked why the borough employees couldn't do the work and save money in the process. We would have to divert the creek and have an engineering study completed. The discussion also considered the possibility of not replacing the entire pipe but only part of it. After the discussion, Mrs. McNeely moved to replace the entire 100 foot full circumference of pipe and accept the lowest bid with the contingency of finding that this is an emergency with eminent risk of danger. A roll-call vote approved the motion as follows: Mrs. McNeely – yes; Mrs. Sepp – yes; Mr. Little – yes; Mr. Kosanovich – yes; Ms. Harker – yes and Mr. Heaton – yes. A question from the small water grant representative asked if we were under any obligation of a consent decree from DEP for our sewer system that we have to do some work to offset infiltration.

Ordinances – none

Streets, Lighting and Bridges -Mr. Little - none

Finance and Litigation – Mrs. McNeely – reported that the committee interviewed the two candidates for the solicitor position, Mr. Joseph Budicak and Mr. Paul Steff. Both candidates were highly qualified. Mr. Steff is well versed in the MS4 process and Mr. Budicak is not. A discussion followed regarding the different obligations of each candidate outside of borough commitments and following that discussion, Mr. McNeely moved to hire Mr. Joseph Budicak for the solicitor position seconded by Mrs. Sepp. A roll-call vote approved the motion as follows: Mrs. McNeely – yes; Mrs. Sepp – yes; Mr. Little – yes; Mr. Kosanovich – yes, Ms. Harker – yes and Mr. Heaton – yes. Mrs. McNeely will notify Mr. Budicak of our decision.

Mr. Heaton reported that Columbia Gas has completed its work on the gas lines and called him yesterday regarding the paving of the roads. They do all of their paving through Youngblood Paving and there is a total of 3600 yards of paving to do the whole area. The borough would have to contact Youngblood and pay the bill and the gas company would reimburse us for half of the cost. We will need to advertise for bids with PennDot specs and if the cost is over \$300,000 we will not be able to do the paving. He will contact PennDot to get the specifications and a request for bids ad will be placed in the paper.

Mr. Bovalino – none but since he had to leave early, he was thanked for all of his service during his time as solicitor for our borough.

New Business

Mrs. Sepp – none

Mrs. McNeely reported on a free service for municipalities using inmates from the county jail who have to do community service. We would have to provide information regarding how many days the inmates would be needed and the type of work they would be doing. She will get the information from Mr. Little and scan it to the service provider.

Mr. Kosanovich reported that the chipper shredder will be delivered sometime this month.
Mr. Little – none

Mr. Heaton asked if the park shelters are going to be rented out this summer. Due to the COVID pandemic, it was decided that there will be no rentals this year.

Ms. Harker discussed the problem with the dogs using the fire hall parking lot as a bathroom area and the owners are not cleaning it up.

The July bills were reviewed by Mrs. Lansberry. Mrs. Sepp moved to pay the borough bills and was seconded by Mrs. McNeely. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mrs. McNeely moved to adjourn at 8:15 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry

Regular Meeting Minutes
June 11, 2020

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas with the exception of Mrs. McNeely who was excused.

The March minutes were approved unanimously by a Harris/Sepp motion. The officers' reports were approved unanimously by a Harker/Little motion. There were no minutes for April and May due to the cancellations because of the pandemic.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mrs. Sepp. The motion passed.

Cheryl Sudano, 3782 West 5th Avenue was present because of a safety concern. Her neighbors have a chain link fence and gravel in their back yard. They let their dogs out but do not clean up the feces and the odor is very offensive. They cannot open their windows or sit outside because of the odor. She requested that we adopt an ordinance to regulate dog waste. Mr. Bovalino explained that would be difficult to enact because it would have to pertain to everyone in the borough and there had to be a rationale to adopt such an ordinance. He asked if she had said anything to the neighbors and she had not. He suggested that she try to talk to them because it would be better to speak with them first to let them know about the issue rather than having it done by code enforcement. She is hesitant to do that so he will work with Chris Lemmon to see what can be done. We do have an ordinance addressing obnoxious odors that would work if the problem isn't solved. We will do whatever we can to help rectify this issue. She also asked for a copy of the ordinances and Mr. Heaton suggested that Mr. Kosanovich give her a copy of the disk we have so that she can peruse them.

Kathy Brewer, 3628 Matilda Street informed council that residents are constantly running the stop sign on Matilda by her house. The Chief of Police said that as soon as the stay at home ban is lifted he will have a traffic detail assigned.

Mayor Farkas commented that both of these issues have been a long-time problem and it seems as though people just don't care. He mentioned the continuing problem with residents across the street from him taking their dogs to the fire department parking lot to do their business.

With no other citizens who wished to address council, Ms. Harker moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Code Enforcement – Mr. Lemmon - none

Fire and Police - Ms. Harker –introduced the new Chief of Police for Beaver Falls, David Johnson who replaced Chief DeLuca. She also reported that the car break-ins have receded for the time being but residents should still make sure their cars are locked at all times.

The street light on 37th Street and Jean Street is still no repaired after numerous calls to Duquesne Light.

Parks and Playground - Mrs. Sepp – the borough workers trimmed the willow tree at the park.

Sewers and Sanitation; Ordinances -Mr. Kosanovich – the small water grant has gone through. It seems that we are going to have a favorable consideration. Rather than digging up West 4th Avenue to replace the lines, they will have them relined. The grant is for relining 23 different areas and will probably cost \$32,000 out of pocket. There is a 15% match. Insight Pipe will give a price break because of the magnitude of the work.

Ordinances – none

Buildings and Equipment – Mr. Harris – none. Mr. Heaton reminded him that the spill containment has to be documented. First Aid kits have been purchased and must be documented as well.

Streets, Lighting and Bridges -Mr. Little reported that the road repair is taking longer than anticipated because we had an employee resign. The storm drains had all been cleaned but the heavy rains ruined that. Craig and Lennox have been patched in preparation for resurfacing.

Finance and Litigation – Mrs. McNeely – She relayed a message via Mrs. Sepp that she left a message for Joe Budicak to contact her about setting up an interview but has not heard from him.

Mr. Heaton reported on the MS4 requirements. We have to redo banks off Walnut Bottom Run through the park. DEP says there has to be a slope from the center of the stream 35 feet out and 260 feet on each side. An engineering study has to be done and a contractor has to be hired.

White Township run still has an issue and he has a meeting scheduled with them to discuss.

The year-end report has to be completed.

He also discussed the Agility Program with PennDot. He has not had any response from them. It is a five-year agreement. Work schedules have to be planned (both theirs and ours). The municipality has to do their work in the first 2 years. His question is, what will PennDot do in the remaining 3-year period? The agreement is not clear as to the scope of work to be performed. He feels that it is not a viable agreement and that we should not enter into it at this time.

Mayor Farkas suggested that we put up signs at the park and the fire hall that have bag containers for pet owners to use to pick up after their dogs.

Mr. Bovalino asked about the Young Refuse Contract. The signed document has been received.

New Business

Ms. Harker reported that a number of people are burning brush and said they are allowed to. Any complaints received about burning will be directed to the fire department – they will put out the fire and the police will be called.

Mrs. Sepp discussed the issue of some of the pavilions at the park needing repairs. The Jubilee Pavilion needs the roof replaced and the kitchen and restrooms at shelter 3. She will get some bids and have them for the next meeting. On June first, she, Bill Chris drove around the borough inspecting properties and looking for properties that were in disrepair. A number of the properties have had some progress and properties have been tagged to let the owner know of the violations.

She suggested that we send out a newsletter to borough residents to keep them informed about what is going on in the borough. She and Michelle would work on it.

Mr. Heaton built a train during the COVID stay at home requirement and would like to donate it to the park. We would just have to make sure that there is a pliable surface around the train to avoid any injuries if someone fell out of it.

Ms. Harker said that kids have been playing inside the Christian School which is no longer being used. The police have been contacted and they are taking care of it.

Mr. Kosanovich informed council that when the dam broke above the Vets Club the water coming down took out the guardrail and now has caused a sink hole. It is 60 foot span and the 6 foot galvanized culvert under the road at the bottom of the pipe is rusted away and just sticking out. Nothing is supporting the sides. He had attended an L-Tap demonstration and contacted someone in Cranberry. This person does bridges and it would be anywhere \$150,000 to \$200,000. He contacted a steel reinforcement company who would line it with concrete. He got an estimated quote. The concrete lining is 4800 per foot and if prevailing wages are required would be around \$51,000. Non-prevailing wage would be about \$42,500. The company is just finishing a job in Erie and would give a \$2000 discount if they could do the work as soon as the Erie job is completed. Mr. Bovalino said that we really should advertise for bids since the repair is so costly and we would also need an emergency permit from DEP if it is emergent to the road damage. He wants to research

the legalities of an immediate repair and will contact Bill by 10 a.m. tomorrow morning. Eli would like to have a motion to repair it because he is afraid that if it is not repaired soon, a car could be severely damaged if it fell into the sinkhole. Mr. Little move to authorize the repair of the culvert in the amount of \$40,000 to \$50,000 as long as approval has been given by Mr. Bovalino to proceed without proper bidding. Mrs. Sepp seconded the motion and a roll-call vote passed it as shown: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes. He would also like to get a quote to see what they would charge to lay some mesh and spray concrete at the Brook Street creek because it is damaging the road. He would also have them look at Patterson Avenue.

He is going to call the representative to see what the protocol is to receive the recycling grant money. The items listed on the grant application were the block to build the recycling bins, the camera repair and cabling to move the camera to the bin area and the purchase of a wood chipper as well as possibly paying on the truck. He has found a wood chipper from a Canadian Firm at a cost of \$15,000 to \$16,000 with a 5-year consumer warranty. Co-Stars has an agreement with Vermeer for \$16,000 – no bids necessary. He will try to have some news by the July meeting.

Several municipalities have enacted a storm water management fee to help offset the costs involved with the DEP mandatory MS4 repairs. He will get more information on that for next month's meeting. Some are charging \$6 per month, others \$2 and the charge is added to the resident's water bill.

Mr. Harris - none

Mr. Little reported that interviews had been conducted to replace Benjamin Langer's position as general laborer for the borough. The committee decided that the best candidate for the position was Christopher Sapp. His salary would be \$11 per hour and after a 90-day probation period would increase to \$12 per hour. Mr. Harris moved to hire Christopher Sapp at the rate of \$11 per hour and after a 90-day probation increase the rate to \$12 per hour. Ms. Harker seconded the motion which passed by roll-call vote as follows: Ms. Harker – yes; Mrs. Sepp - yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; and Mr. Heaton – yes. Mayor Farkas – none

Mr. Little requested permission to use borough equipment to repair the fire department pad and trim the Christmas tree. Permission was given.

Mr. Heaton is going to check with Columbia Gas to see what they would charge to pave the whole road instead of just replacing where they laid new gas lines. West 6th Avenue & 43rd Street road repair would have to be done according to PennDot Specs, other roads considered for repaving are the entrance to Mayfield Village, West 8th Ave.

Mr. Bovalino - none

Mr. Heaton asked about the park reopening. If ball games are played, hand sanitizing stations must be available. He would like to keep the park closed until July.

Mr. Bovalino – none

The June bills were reviewed by Mrs. Lansberry and copies of all the April and May bills given to each member. Mrs. Sepp moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mr. Harris. The motion carried.

Ms. Harker moved to adjourn at 9 pm; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry

Regular Meeting Minutes
March 12, 2020

President Bill Heaton called the meeting to order. All members were present including Mayor Farkas.

The February minutes were approved unanimously by a Harris/McNeely motion. The financial report and January police report were approved unanimously by a Harker/Little motion. No February police report was available.

A letter informing council that the Liquid Fuel payment of \$54075.13 was mailed on March 1, 2020.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Little. The motion passed.

Mr. John Beres, 705 Lennox Avenue had questions regarding the repair of borough roads and when that might begin. Mr. Little responded that patching is being done in preparation of having roads tarred and chipped. Bids will be solicited upon completion of the prep work. Mr. Beres asked also if the funding was completely from the Liquid Fuel Account. Some money from the General Fund is also used for road repair in addition to funds from Liquid Fuels.

Tracy Popovich, 1017 High Street had a complaint about property adjacent to her residence. Damage was done to the roof of the property last year when a large pine tree fell on the house and nothing was done about it so the roof is beginning to cave in. She questioned who enforced the ordinances and it is a combination of the police and our code enforcement officer. The property in question is a rental property and the owner is Keith Anderson, the address is 1014 37th Street. There are also abandoned vehicles on the property. Mr. Heaton will take a look at the property and see what it looks like. As far as the vehicles are concerned, since they are on private property, there is not much that can be done. She also had a complaint about another home on High Street belonging to Marilyn Russell that has been abandoned and is in terrible disrepair. We have been aware of this for some time, but have not had much success with the owner who is not well.

Mr. Bovalino responded that the code enforcement officer does try to do the best he can. We can cite for nuisance. Mr. Lemmon first issues a tag on the door listing the complaint, gives a time frame for a solution and if the complaint has not been taken care of, it goes to the magistrate. The magistrate may allow an appeal.

Mr. Jake Tate, 335 Brook Street is still having trouble with disturbances from his neighbors. They rent the house and the landlord doesn't do anything about it. He has called the police, the neighbors have been cited and fined, but it still continues. Calls are made to the police at every disturbance. Mr. Heaton has a meeting scheduled with the police chief and will discuss this matter with him during the meeting. Mr. Tate requested that we check into a "Three Strikes You're Out" ordinance.

With no other citizens who wished to address council, Mr. Little moved to return to the regular order of business and was seconded by Mrs. McNeely. The motion carried.

Old Business

Code Enforcement – Mr. Lemmon - none

Fire and Police - Ms. Harker - none

Parks and Playground - Mrs. Sepp – none

Sewers and Sanitation; Ordinances -Mr. Kosanovich – none

Ordinances – none

He did report that the winter commodities bids have been submitted. He also reported that there is no money available for park shelter grants this year and in order to submit an application it must go through an engineering study. He will also look into retroactively submitting an application.

Buildings and Equipment – Mr. Harris - none

Streets, Lighting and Bridges -Mr. Little reported that the storm drain on Rock Avenue has been repaired.

Finance and Litigation – Mrs. McNeely – none

She also questioned when road repair work was going to be done because the roads are in terrible shape. In order to tar and chip, patching needs to be done or the tar and chip will not hold up. They plan on cutting out the bad spots, re-patching the area in preparation for resurfacing. Weather permitting, they will begin the patching next week.

Mayor Farkas - none

Mr. Heaton met with Dan Sell from Widmer Engineering and they walked the length of Walnut Bottom Creek to assess what needs to be done for the DEP MS4 mandate to restore 260 feet of bank. A representative from DEP in Pittsburgh will come down and make sure that what we plan is acceptable. The water issue from Mayfield Village seems to be corrected at this time. A broken waterline was repaired and we have not been informed of any water run-off from adjoining property owners. There is still water running out from the maintenance building onto the road but no water lines leaking have been found. They hope to install a basin that will lead to 37th Street to correct the problem this summer.

He has not heard from anyone from PennDot regarding participation in the Agility Program.

He asked if any resumes had been received for the solicitor position that will be vacant upon Mr. Bovalino's resignation. The only resume received was from a firm in Pittsburgh and after a discussion, it was decided that we needed someone local rather than a large firm from an urban area. He had spoken with Mr. Joseph Budicak who is the solicitor for Eastvale and Koppel. Mr. Budicak is interested in the position and will submit a resume prior to the end of the month.

The car theft problem seems to have died down as there have been no recent reports.

Mr. Bovalino asked if Mr. Dennis Miller had been contacted regarding the steps that are necessary to construct a new home in the borough. He has been given Code Systems contact information so that he can work with them when he is ready to proceed.

New Business

Ms. Harker reported that for two months the street light at 37th Street and Jean Street has been on all day and all night and has been reported to Duquesne Light but nothing has been done to repair it.

Mrs. Sepp questioned if the handicap parking marker could be removed from the Mineard property as there is no longer a car parked because of the owner's health issues. She was advised that since the marker was applied for and paid for, unless the owner no longer resides there, it should remain.

Mr. Little received a call from Barry Emge, Traveling Baseball League, asking for help from Council at the park. Two of his largest tournaments have been cancelled due to the Corona Virus outbreak and he asked if council could pay for the dumpster rental at the park. The rental costs about \$1000 for the entire summer.

Mr. Little was asked to find out exactly how much the dumpster costs and we would possibly pay half.

Following a discussion, Mrs. Sepp moved to pay up to \$500 for the dumpster after receipt of an invoice and was seconded by Mrs. McNeely. The motion passed all in favor.

Mr. Kosanovich had to contact Robinson Pipe Cleaning to jet and clean out a clogged sewer line at 3404 Orchard Street at the corner of Harbison Road. It was jetted out and cleared but they couldn't video. Also the line at Craig Alley and Walnut needs videoed. A smaller camera is necessary and they will video the lines as soon as one becomes available.

He also reminded all council members that the annual ethics report needs to be submitted to the secretary. The K-12 saw that was purchased needs an adapter to fit the sled that we have and one can be purchased for \$250. Ms. Harker moved to purchase the adapter at the cost of \$250 and was seconded by Mr. Little. The motion passed unanimously.

He also talked about employee safety program and even if not by OSHA standards, we are liable to state standards. A MSDS guide is required and we must keep a SDS binder. First aid kits are also required for the building and also for the vehicles. Mr. Harris will be in charge of the MSDS cataloging and feels that we should also provide eye protection, hearing protection, etc. He has compiled a chemical list but it needs to be put in a binder. What is not available on labels will have to be printed out.

Mr. Harris informed council that due to a serious health concern for his wife, he may be unavailable for a period of time and asked for understanding for his unavailability.

Mr. Little expressed a need for the borough to purchase a trash pump to pump out water and sludge from work areas. The cost is between \$300 and \$320. He also would like a metal detector to aid in finding manholes that are buried. Mr. Kosanovich moved to give Mr. Little the authority to purchase a trash pump for up to \$350. Mr. Harris seconded the motion that passed all in favor.

Mr. Little notified council that Mr. Benjamin Langer, street department employee has resigned. He gave no notice and cited salary as the reason. Mr. Coleton Beighley who had also applied for the position is available to begin work immediately and he would like to hire him. Mr. Bovalino said that since more than three months has passed we are obligated to re-advertise for the position and Mr. Beighley would have to submit a new resume. He could, however be brought on as a temporary employee. Mrs. Lansberry will place an ad in the paper for the laborer position and Mr. Beighley will fill the position on a temporary basis at \$11 per hour. Interviews will take place as soon as possible after the new resumes are received and reviewed. Mrs. McNeely would like to see all employees to receive special training provided by PennDot.

Mrs. McNeely - none
Mayor Farkas - none

Mr. Bovalino has prepared the Tax Ordinance and it needs to be advertised before it can be adopted. Mr. Harris moved to authorize publication of the ordinance and Mrs. Sepp seconded the motion. The motion passed unanimously.

He also informed council that he has been given a promotion at work and will be submitting a letter of resignation at the February meeting. He is giving a 90 day notice with a maximum of 6 months to procure a replacement. He strongly recommends that our ordinance committee meet and review our ordinances, especially the pet and noise ordinances to amend them and bring them up to date.

Mr. Heaton said that Columbia Gas had difficulty locating a manhole during the replacement of gas lines at Ross, Coolidge, Railroad & Boyd. It was found at the top of the hill but was 3 feet down from the surface. They dug up the manhole and found lots of roots. The 6 inch line was 50% clogged. This will have to be taken care of to avoid problems in the future. He also talked with the regional manager of Columbia Gas and they will repave what they have cut up. He also asked if they would consider paying half for repairing the entire road if we paid the other half. They will consider that.

Mr. Bovalino – none

The bills were reviewed by Mrs. Lansberry. Mr. Harris moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Ms. Harker moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mrs. McNeely moved to adjourn at 8:5pm; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry

Regular Meeting Minutes
February 13, 2020

President Bill Heaton called the meeting to order. All members were present with the exception of Mrs. McNeely who was excused due to a family emergency. The solicitor was excused also.

The January minutes were approved unanimously by a Harris/Little motion. The financial report was approved unanimously by a Harker/Harris motion. No police report was available.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Little. The motion passed.

Mr. James Proya, 402 Brook Street and Mr. Jacob Tate 335 Brook Street discussed an on-going problem with one of their neighbors. They have caused a number of disturbances with loud music and obscenities and the police have been involved. Charges were filed by the police and the court fined the neighbors. This has not stopped the disturbances. They asked if we had any type of ordinance that deals with 3 strikes, you're out. We do not have any ordinance that addresses that. Mr. Heaton will talk to the police and review our noise ordinance to see if there is anything that the borough can do.

Mr. Tate also asked if any progress has been made with the erosion problem being caused by the creek. With the conservation district being banned from issuing permits, other avenues have to be investigated. Mr. Kosanovich has been in touch with an engineer who specializes in bridge reinforcement who may be able to help. Because the permit application will now only be handled by DEP, they require an engineering report and hopefully we will be able to get this completed this summer.

Mrs. Theresa Bergfelt, 4500 West 6th Avenue again brought to council's attention the deterioration of West 6th Avenue between 43rd & 47th Streets. This is causing water run-off onto her property and damaging it. This will be added to the lists of streets that we are considering for repair through the liquid fuel fund. We would like to seal the cracks in the pavement and then tar and chip the roads.

With no other citizens who wished to address council, Ms. Harker moved to return to the regular order of business and was seconded by Mr. Harris. The motion carried.

Old Business

Code Enforcement – Mr. Lemmon had nothing to report

Fire and Police - Ms. Harker reported that there were 78 fire calls answered in 2019. Engine 1 logged 412 miles, the squad vehicle 97 miles and Engine 320 miles. The fire department used 151 gallons of fuel.

Parks and Playground - Mrs. Sepp – none

Sewers and Sanitation; Ordinances -Mr. Kosanovich – none.

Ordinances – Mr. Bovalino requested that the 2020 Tax Ordinance which had been advertised be reviewed and adopted by council. Mr. Harris moved to adopt the 2020 Tax Ordinance with no increase in millage and was seconded by Mr. Little. The motion passed unanimously.

Buildings and Equipment – Mr. Harris - none

Streets, Lighting and Bridges -Mr. Little reported that ball joints needed to be replace on the dump truck at a cost of approximately \$1200.00. The pick-up truck needs brakes. The employees have been patching potholes, cleaning and repairing sewer drains.

Mr. Little looked into the cost for the Bobcat repairs. The cost of the bucket is \$1263.56, valve repairs at \$400 and a cutting edge blade for \$273 totaling \$1874.08. Ms. Harker moved to authorize the repairs and was seconded by Mr. Harris. The motion passed all in favor.

Mayor Farkas - none

Mr. Heaton asked for a member of council to volunteer as the point person for Code Systems. Mr. Harris volunteered to be that representative.

Mr. Heaton discussed the need to begin a search for a new solicitor and suggested that an ad be placed in the paper to request resumes. Mr. Harris moved to authorize Mrs. Lansberry to place an ad in the paper requesting resumes be submitted to the borough no later than March 9, 2020. Ms. Harker seconded the motion that passed unanimously.

Mr. Heaton will be meeting with Dan Sell from Widmer Engineering and DEP representatives to walk the creek at the park in preparation for the MS4 project. We are required to re-bank 260 feet of the creek.

Mr. Heaton is going to find out what would be required to participate in the Agility Program offered by PennDot. Mayor Farkas would like to have someone from PennDot attend a meeting to explain the program so that everyone understands the requirements. Mr. Heaton will see if that is something that they would be willing to do.

New Business

Ms. Harker reported that there were a number of car break-ins in the borough but the police only received 2 or 3 calls. Chief DeLuca stressed that if the police aren't notified, they can't do anything so he urged us to let our citizens know they have to call the police when something like this happens.

Mrs. Sepp told council that her neighbor, Pay Sye is still having a water issue in her yard. It will be taken care of when the weather breaks.

She also reported that the drain on 43rd Street is still not draining and if the water freezes, there will be an ice hazard on the road. They will see what can be done to fix that.

She informed council also that she observed the borough plowing on the wrong side of the road, rather than with the flow of traffic. That also will be taken care of.

She asked Mr. Harris if the inventory list had been completed and it has not due to some personal health issues at home.

Mr. Kosanovich had to contact Robinson Pipe Cleaning to jet and clean out a clogged sewer line on West Fifth from 37th Street toward the Foundry. They found a broken pipe so we need to think about having the line videoed to see how bad the damage is.

The

Mr. Harris asked about labels for equipment.

Mr. Little thanked Mr. Harris for his work on the inventory.

The K-12 saw from Hamilton was gone and he located another one that had been used only 4 times at D & G Rent-alls for \$750. Bob Tate knows of one that is brand new for \$700 and he will see if it is still available.

Ms. Harker moved to give permission to purchase a K-12 saw spending up to \$800 and was seconded by Mrs. Sepp. The motion passed all in favor.

He informed council that Beaver Falls has finally cleaned out the underpass and their side of the tunnel on 24th Street Extension, and he has order salt, anti-skid and diesel fuel for the borough.

Mayor Farkas asked that someone look at the alley behind West 8th Avenue to see what can be done.

Mr. Bovalino has prepared the Tax Ordinance and it needs to be advertised before it can be adopted. Mr. Harris moved to authorize publication of the ordinance and Mrs. Sepp seconded the motion. The motion passed unanimously.

He also informed council that he has been given a promotion at work and will be submitting a letter of resignation at the February meeting. He is giving a 90 day notice with a maximum of 6 months to procure a replacement. He strongly recommends that our ordinance committee meet and review our ordinances, especially the pet and noise ordinances to amend them and bring them up to date.

Mr. Heaton said that Columbia Gas will be working on replacing lines on Collidge Avenue and Ross Avenue. He had to provide a street opening permit for them and it is evident that our Street Opening Ordinance needs to be amended to revise the pricing.

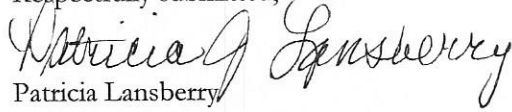
He reported that emergency management is inviting neighboring communities to merge with our team. He will be meeting with Big Beaver, Homewood, Koppel and New Galilee. There is a \$1000 fee to join and if they choose to not pay, they will not be permitted to use any of the equipment that we have.

The bills were reviewed by Mrs. Lansberry. Ms. Harker moved to pay the borough bills and was seconded by Mr. Harris. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mr. Harris. The motion carried.

Mr. Harris moved to adjourn at 7:45pm; seconded by Mr. Little with unanimous approval.

Respectfully submitted,


Patricia Lansberry

Reorganization Meeting Minutes
January 6, 2020

Mayor Paul Farkas called the meeting to order. All members were present. At this time, Mayor Farkas administered the Oath of Office to the newly elected council members, Michelle McNeely, and Monica Sepp. Lou Little and Wendy Harker (re-elected). Nominations for the Office of President were then called for. Bruce Harris nominated William Heaton and was seconded by Eli Kosanovich. A roll call vote followed: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mrs. McNeely yes; Mr. Heaton abstained. Mr. William Heaton is the newly elected president of Council. Only one nomination of Wendy Harker was received for Vice President from Mr. Little, seconded by Mr. Harris. The roll-call vote of all members excluding Ms. Harker who abstained was unanimous. Ms. Harker is the newly elected vice president of council. The gavel was retained by Mr. Heaton who continued the regular order of business. A Harris/Little motion approved the December meeting minutes. The secretary/treasurer report was approved by a Harris/Little motion. No police report was available.

Mr. Bovalino reminded all newly elected officials that an affidavit of residency was required for anyone elected to office. They should turn them in to the borough secretary if they haven't already.

Correspondence received was a notification from COG to submit a list of delegates to attend the COG meetings.

Old Business

Mr. Chris Lemmon did not have any permit or code enforcement report. He did receive a phone call from the owner of Tru-Plumbing who is planning to purchase the building across from New Pig Energy on west 2nd Avenue to be used as a warehouse. He wanted to know if a dye test and occupancy permit was required. It is a requirement for any sale of property within the borough.

The new owner of vacant land property on West 9th Avenue has been removing trees and clearing ground. Mr. Lemmon will contact Everet at Code Systems and have him contact the owner to go over the necessary process for new construction and what permits are required. Mr. Bovalino wants to make sure that no excavation is being performed without proper permitting.

A resident of West 6th Avenue inquired about installing a fence on her property. She doesn't have a back yard and wanted to know if the 4 foot limit on front fencing could be lifted because she has a large dog. Mr. Bovalino will look into it to see if an exception could be made.

A question was also raised about burning brush. Due to the no-burning ordinance, any outdoor burning must be approved by the fire department and DEP.

A comment was received on the borough website asking for any open building permits or code violations on property at 3713 West 2nd Avenue. This is the property that Tru-Plumbing is purchasing and is probably just a follow-up for the purchase. He will reply to the comment.

Fire and Police - Ms. Harker - none

Parks and Playground - Mrs. Sepp – none. She reported that the Borough Christmas Party had a nice turn out. The starting balance in the fund was \$1229.86 and the balance to begin for the 2020 party is \$918.86. She submitted all receipts to Mrs. Lansberry for filing.

Sewers and Sanitation; Ordinances -Mr. Kosanovich – none. He reported that the borough was awarded a DEP Recycling Grant in the amount of \$58,050.00. Very specific expenditures are mandated and must come from the list that was submitted with the grant application.

Streets, Lighting and Bridges -Mr. Little reported that a ditch had been dug on Lenore Alley and a pipe will be installed in the spring to correct the overflow of water onto 37th Street Extension.

Mrs. McNeely - none

Mayor Farkas - none

Mr. Bovalino requested the name of a surveyor for a continuing project that he is working on. Coe Surveys was suggested.

Mr. Heaton spoke with a PennDot representative and the manhole on 37th Street has been taken care of. He inspected Teresa Goe's driveway because of the complaint lodged at a previous meeting. The driveway is on an even level connecting to the street so he feels that the problem is taken care of. He has pictures to corroborate that.

The overflow of water from Mayfield Village onto West 10th Avenue is still not resolved.

New Business

Ms. Harker - none

Mrs. Sepp – none

Mr. Kosanovich has applied for a small water sewer grant and submitted the application.

Mr. Harris reported that a lock has been installed on the garage door.

Mr. Little reported that brake shoes have been installed on the red pick- up truck and that the trucks need to be inspected.

He found a K-12 saw at Hamilton Tool Company for \$600 and requested permission to purchase it to purchase it. (If it has not already been sold). Mr. Harris moved to give permission to purchase the saw and was seconded by Mrs. Sepp. The motion passed all in favor.

Mrs. McNeely felt that the residency issue brought up at the beginning of the meeting was directed at her. Mr. Bovalino explained that it is a law and a residency affidavit is required for any elected government official. All newly elected members to council must submit one. They should have been included in the election packets that they received at the courthouse.

Mrs. McNeely also expressed her concerns about the borough's roads. Nothing has been done for quite a while and the streets are terrible. We need to start now making a list of the roads that are in need of repair because if we wait too long, all the paving companies will be busy and again nothing will get done with our roads.

The water company has still not repaired the road where the water main broke and they had to dig it up. The company will again be contacted to take care of it.

Mayor Farkas remarked that sometimes it is the contractor's fault for the road condition, citing Rock Avenue as an example.

Mr. Bovalino has prepared the Tax Ordinance and it needs to be advertised before it can be adopted. Mr. Harris moved to authorize publication of the ordinance and Mrs. Sepp seconded the motion. The motion passed unanimously.

He also informed council that he has been given a promotion at work and will be submitting a letter of resignation at the February meeting. He is giving a 90 day notice with a maximum of 6 months to procure a replacement. He strongly recommends that our ordinance committee meet and review our ordinances, especially the pet and noise ordinances to amend them and bring them up to date.

Mr. Heaton said that we should consider a contact person to deal with Code Systems.

The overflow in the culvert on Patterson Avenue was caused by a beaver dam that erupted and actually originated in Chippewa Township. The game commission is sending someone to trap the beavers.

Mr. Heaton requested a motion to reappoint Mr. Bovalino, solicitor; Mr. Lemmon, code enforcement; Mrs. Lansberry, secretary; Widmer Engineering and Cottrill Arbutina Auditors.

Mr. Kosanovich moved to reappoint Mr. Bovalino, seconded by Mr. Harris and unanimously approved.

Mr. Harris moved to reappoint Mr. Lemmon, seconded by Mrs. McNeely and unanimously approved.

Mrs. Sepp moved to reappoint Widmer Engineering, seconded by Mrs. McNeely and unanimously approved.

Mr. Harris moved to reappoint Mrs. Lansberry, seconded by Mrs. Sepp and unanimously approved.
Mr. Little move to reappoint Cottrill Arbutina Auditors, seconded by Mr. Kosanovich and unanimously approved.

The bills were reviewed by Mrs. Lansberry. Mrs. McNeely moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mrs. McNeely moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Little moved to adjourn at 7:50 pm; seconded by Mrs. McNeely with unanimous approval.

Respectfully submitted,

Patricia Lansberry

Regular Meeting Minutes
December 12, 2019

President Bill Heaton called the meeting to order. Mr. Tate was absent and Mr. Bovalino was excused because of illness. Chief DeLuca reported that he would be unable to attend the meeting. All other members were present including Mayor Farkas.

A Harris/Sepp motion approved the November meeting minutes. The Officer's reports were approved by a Harker/Little motion.

The only correspondence read was a letter from Widmer Engineering requesting to be reappointed as the borough's engineering firm. This will be taken under consideration at the reorganization meeting.

Mr. Little moved to hear the citizens present at the meeting and was seconded by Mr. Harris. The motion passed.

Theresa Goe, 1011 37th Street reported that cold patch that the borough employees had placed at the bottom of their driveway had worn away and as a result, she hit bottom while exiting the driveway, tore a reflector off the bumper of her car and damaged the undercarriage. She requested help from the borough in paying for the repair costs. She provided an estimate from McElwain Motors that listed replacement of front bumper cover and replacement of lower reflector in the amount of \$1,476.85. Council asked if she had turned the claim in to her insurance company and she responded that she did not because she feels the borough should be paying for it. The claims process by the borough was explained to her. Simply stated, the borough insurance company will ask her for the name of her insurance company, contact them and it moves forward from there. Mr. Heaton asked if she had a drainage pipe under her driveway and she does not. He explained that he needed to speak with the solicitor before any action could be taken but he and Mr. Little will take a look at her driveway and then consult with Mr. Bovalino. She said that her mom has a problem with her driveway too and they will look at that.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mrs. Sepp. The motion passed.

Old Business

Fire and Police – Ms. Harker – none

Parks and Recreation – none but she reminded everyone about the borough Christmas Party on December 14th from 3 until 5:30 at the fire hall.

Sewers and Sanitation – Mr. Kosanovich – He is filling out a small grant application for sewer repair that has to be turned in by December 13th at 5 p.m. There is a 15% matching that will have to be remitted by the borough if the grant is awarded. The two projects he is submitting are as follows:

1. West 4th Avenue from 43rd Street to 47th Street – 1360 feet of sewer line for a total of \$220,400 (borough match would be \$149,600)
2. Reline pipes – 11 that are extremely bad for a total of \$70,800 (borough match would be \$33,600)

There are requirements for the grant which are a letter of ownership, an official resolution to apply for the grant and a matching funds commitment. Mr. Kosanovich moved to enact a resolution to apply for the grant for sewer repairs and was seconded by Mr. Harris. A roll-call vote passed the resolution as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes. Mayor Farkas questioned the life expectancy of the lining. Mr. Kosanovich responded that industry standard sets a warranty between 30 and 50 years. Mr. Harris moved to choose option 2, relining of pipes and was seconded by Ms. Harker. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes. Mr. Little moved to agree to a matching funds commitment and was seconded by Mrs. Sepp. A roll call vote passed the motion as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; and Mr. Heaton

– yes. There is also a \$100 application fee that is the borough's responsibility. Mrs. Sepp moved to pay the \$100 application fee and was seconded by Ms. Harker. The motion passed unanimously.

Mr. Kosanovich also reported that the recycling grant awards will be revealed tomorrow. He will contact all council members with the results.

There are a number of grants that will become available in the summer for stream retention; park grants for ADA accommodations which must include a van accessible parking space, ADA sidewalk, restrooms, shelter accessibility, etc. An engineering fee is required in the proposal that equals 10% of the cost. Mr. Kosanovich spoke with the representative of the state regarding our creek bank eroding and damaging the ball fields. We would like to armor and reinforce the creek bank to protect the ball fields. That would also be grant eligible. The first \$30,000 of the grant is free but there is a 50% matching on anything above the \$30,000. Our employee work hours could be included in the matching funds.

Ordinances – none

Building and Equipment – none but the salt shed roof is going to be patched.

Streets, Lighting and Bridges- Mr. Little – leaf pick-up has been completed and the necessary repairs to the leaf vacuum will be done in house.

No reply has been received regarding the broken manhole on 37th Street. Mr. Heaton said that he had a meeting with PennDot and they will repair the 37th Street manhole as well as uncovering the manhole that they covered on Short Street. The representative said that if their own crews could not get to Short Street, they would have Lindy Paving take care of it. The water run-off problem on 37th Street past High Street will also be taken care of. Regarding the problem on Lenore Alley, the borough can tap into that and install a manhole as long as they don't do onto 37th Street.

Mayor Farkas - none

Mr. Heaton reported that the pallets that were ordered were received. The trailer on Railroad Street was removed. He received the results of the MS4 inspection and it was favorable. There were no violations, but there still is work to be done.

The water run-off problem from Mayfield Village onto 37th Street was traced to the driveway of the maintenance shed owned by Mayfield Village. They will determine what needs to be done and the owner will keep the borough informed.

He also reminded council that the 2020 budget needed to be accepted. Mr. Harris moved to adopt the 2020 budget in the amount of \$355,076.00. Ms. Harker seconded the motion which was passed as follows: Ms. Harker – yes; Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes and Mr. Heaton – yes.

New Business

Fire & Police – none

Parks & Recreation – Mrs. Sepp reported that there are tree branches laying on the road on Glade Street impeding traffic. Mr. Little will try to have that taken care of tomorrow. There is a pipe that needs to be reconnected to the drain on West 4th.

Sewers & Sanitation - Mr. Kosanovich– none

Ordinances – none

Buildings & Equipment – Mr. Harris reported that the inventory is 70% complete and supplied a copy to all council members. He has no estimate of the missing tools but will compare his list with the list that Mr. Little has. He suggested that the tool room be locked but no action was taken at this time.

Streets, Lighting & Bridges – Mr. Little requested permission to purchase shirts and hoodies for the new employees. Mayor Farkas suggested insulated coveralls for all employees. Permission was given.

Mr. Little requested permission to purchase hams for council members, the solicitor and the tax collector for Christmas. Mr. Harris moved to permit the purchase and was seconded by Mrs. Sepp. The motion passed all in favor.

Mr. Little also requested permission to give Mr. Langer, Mrs. Lansberry, Mr. Lemmon and Mr. Seybert, a \$100 Christmas bonus. Mr. Harris moved to give a \$100 Christmas bonus to the above-named employees and was seconded by Mrs. Sepp. The motion passed unanimously.

Ms. Harker reported that the fire department was called out at 1 a.m. for a flooding problem beginning at the Vets Club that continued down Patterson Avenue and flooded the tunnel. It seems that a beaver dam let loose. The tunnel had to be closed and the road patched and re-opened today. The manhole was also blown out.

Mr. Heaton wanted to remind council that the new employee, Ben Langer is a member of the fire department and wanted them to determine when he should be permitted to leave work to respond to a fire call. There was a discussion and Mr. Harris moved that he would only be permitted to leave work for a structural fire within the borough as long as it would not interfere with the job being done or be a hazard to the other employee. Mrs. Sepp seconded the motion that passed all in favor.

Mayor Farkas – none

The bills were reviewed and Ms. Harker moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Other Business

Mrs. Sepp asked about employees using borough equipment and facilities after work hours. The employee was given permission by Mr. Little.

Mr. Heaton said that there should be a point person to have information sent to Kevin for posting on the website rather than random people calling him or asking someone else to contact him for publication. Mrs. Lansberry volunteered to be the point person so anyone on council wanting information posted on the website will need to contact her and she will forward the information to Kevin.

Mr. Harris moved to adjourn at 7:55 p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary

Regular Meeting Minutes
November 14, 2019

President Bill Heaton called the meeting to order. Mr. Harris and Mrs. Sepp were excused. All other members were present including Mayor Farkas.

Two bids were received for Refuse Collection in the borough. Young's Refuse bid was \$12 per month or \$36 per quarter. Valley Waste's bid was \$12.45 per month or \$37.35 per quarter. Following a discussion in which questions were asked and answered by both parties present, Mr. Tate moved that the borough accept the lowest bid from Young's Refuse. Mr. Kosanovich seconded the motion which passed by roll-call vote as follows: Ms. Harker – no; Mr. Kosanovich – yes; Mr. Little – no; Mr. Tate – yes and Mr. Heaton – yes.

A Little/Tate motion approved the October meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a notification from the Commonwealth of PA that State Police Fines would be mailed on December 1, 2019 in the amount of \$395.92.

Mr. Tate moved to hear the citizens present at the meeting and was seconded by Ms. Harker. The motion passed.

Mr. Regis Benden, 104 Ross Avenue asked again about the trailer on Railroad Street that was supposed to have been moved last month. Mr. Lemmon responded that he had not mailed the certified letter. He was instructed to do so giving a set time for removal. If the trailer is not moved by that time, the owner is to be cited.

With no other citizens present, Ms. Harker moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Fire and Police – Ms. Harker - none

Sewers and Sanitation – Mr. Kosanovich – there is grant money available for sewer. He had two jobs reviewed and they are both eligible. There is a 15% matching that would have to be paid by the borough along with a \$100 application fee. He is in the process of filling out the grant application. The deadline is December 5, 2019.

Ordinances – none. He is cutting back the hours for the 2nd Saturday Recycling since there has not been a lot of participation by residents.

Building and Equipment – Mr. Little – The owner's cards for borough vehicles are expired and he would like to know how to renew them. He will go to Representative Marshall's office and begin the process for renewal.

Streets, Lighting and Bridges- Mr. Little – The committee interviewed two candidates (Colton Beighley and Benjamin Langer) for the laborer position left vacated by the resignation of Mr. McNeely. Following a discussion of the qualifications, Mr. Little moved to hire Benjamin Langer for the position with a salary beginning at \$11 per hour for a 40 hour work week that will increase to \$12 per hour after a 90-day probation period and was seconded by Mr. Kosanovich. A roll-call vote passed the motion as follows: Ms. Harker – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes. Mr. Langer will begin work tomorrow, November 15, 2019.

No reply has been received regarding the broken manhole on 37th Street.

Finance and Litigation – Mr. Tate – none
Mayor Farkas - none

Mr. Heaton reported that the pallets that were ordered were sent to the wrong address. The company will correct the address and resend them.

He asked about the status of the repair of the salt shed roof. It will be taken care of next week according to Mr. Little.

Mr. Bovalino again discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. He will be meeting with a representative from DEP tomorrow to discuss the complexity of the issue. The broken pipe was repaired and the problem seems to have been alleviated. He also has not had any more information regarding the Pegg complaint. The owner of the property involved has been notified. He addressed the code systems problem and reported that MDIA will let us out of the contract. He will notify Everett from Code Systems that we will be continuing to use Code Systems as our enforcing agent. He reviewed the changes to the Employee Handbook, including the time clock explanation and council agreed that the changes were correct to their specifications.

Mr. Bovalino also reported that the problem with the sirens from PMAC will have to be a private right of action.

New Business

Fire & Police – Ms. Harker reported an accident on 37th Street and that Halloween Trick or Treat was good.

Parks & Recreation – Mrs. Lansberry for Mrs. Sepp – the Borough Christmas Party is scheduled for Saturday, December 14, 2019 at the Fire Hall from 3 – 5:30 p.m. This information will be posted on the borough website.

Mr. Little announced that there will be a pancake and sausage breakfast sponsored by the Fire Department on December 8 from 8 until noon. Santa will be present.

On December 21, Santa will be making his rounds on the fire truck to distribute candy to borough children.

Mr. Kosanovich - Ordinances – none

Sewers & Sanitation – none

Mr. Tate received a donation of 5 red maple trees from Home Depot. It was decided to plant them at the last shelter.

Mayor Farkas - none

Mr. Heaton reminded council that the preliminary budget needed to be adopted. Mr. Tate moved to accept the preliminary budget and was seconded by Ms. Harker. The motion passed unanimously. Mrs. Lansberry will place an ad in the paper to let residents know the budget is available for inspection and will be formally adopted at the December 12 meeting.

Mr. Bovalino - none

The bills were reviewed and Ms. Harker moved to pay the borough bills and was seconded by Mr. Tate. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Ms. Harker. The motion carried.

Mr. Kosanovich moved to adjourn at 7:50 p.m.; seconded by Ms. Harker with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary

Regular Meeting Minutes
October 10, 2019

President Bill Heaton called the meeting to order. Ms. Harker was on vacation and code enforcement officer Lemmon was excused early. All other members were present including Mayor Farkas. A Harris/Little motion approved the September meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a notification from the Liquid Fuels of an estimated allocation of \$53000.43 for 2020.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Tate. The motion passed.

Mr. Regis Benden, 104 Ross Avenue asked again about the trailer on Railroad Street that was supposed to have been moved last month. A registered letter has been sent and if it is not moved, there will be a citation.

Mr. Jacob Tate, 335 Brook Street was inquiring about any progress that has been made on the drainage problem on his property. Mr. Kosanovich responded that they were waiting for sidewalk slabs that were to be provided by Beaver Falls to begin the work; but since the Conservation District was handling the permit and because DEP has revoked their privileges to issue permits, everything is on hold. Mr. Tate has only 1 -2 inches to maneuver his vehicle because of the erosion. Bill & Lou will look at it and see if there is some short-term fix until DEP approval is given to the project. He also told council that 1 pipe in his entrance to a parking lot on West 4th is broken and the other is completely collapsed. Lou will look at it to see if the pipe needs to be replaced. Mr. Kosanovich also said that he had been told by Brian from DEP that White Township is taking action against Colonial Oaks for foe water run-off that is causing the erosion. White Township has been removed from the mandated MS4 program because they said they have no creeks in their township. This is not the case. The creek in White Township flows down into West Mayfield.

Mr. Jerald Weatherly, 3608 West 3rd Avenue expressed his thanks and the thanks of all veterans for getting the plaques back up at the Veterans Memorial and for the repair of the monument.

Mr. Richard Pegg, 3812 High Street Extension, thanked council for checking out the drainage problem and contacting the property owner. The drainage problem is beginning to lift the asphalt He also complained that the mail delivery driver was driving on the berm and throwing out the stones that he had put down.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Fire and Police – Lou Little for Wendy Harker – Trick or Treat for West Mayfield will be on Thursday, October 31 from 6 until 7:30.

Parks and Playground Mrs. Sepp - none

Streets and Lighting - none

Sewers and Sanitation – none

Ordinances Mr. Kosanovich asked about the amendment to the burning ordinance. Mr. Bovalino reviewed the amendment which had been duly advertised. The amendment allows for recreational open fires only. Only seasoned wood can be used and must be burned in a pit not more than 15 feet wide. The fire must be supervised by an adult 21 or older; water must be available near-by and the fire must be extinguished and smoke gone by midnight. Mr. Harris moved to accept the amendment to the burning ordinance and was seconded by Mr. Little. A roll-call vote passed the amended ordinance as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes and Mr. Heaton – yes.

Building and Equipment – The roof of the salt shed will be tarred and repaired. He also mentioned that the downspouts were all dented. It was decided that if the flow of water is not impeded, the downspouts don't need to be replaced.

Streets, Lighting and Bridges- Mr. Little - none

Finance and Litigation – Mr. Tate – none

Mayor Farkas - none

Mr. Heaton had Mr. Bovalino give a report on the Code Systems issue from the last meeting. Mr. Bovalino had reviewed the contracts of both Code Systems and MDIA. Code Systems contract had never been cancelled by them and they are still listed on the state website as our code enforcement representative company. The MDIA contract which was signed in August of 2018 states that a 120 day notice must be given to get out of the contract. Mr. Bovalino asked council if they wanted to stay with code systems and they are in full agreement to stay with them. Mr. Bovalino will reach out to MDIA to get out of the contract since they never entered West Mayfield as their client on the state website.

Mr. Heaton contacted PennDot about the manhole that was covered during the recent repaving of 37th Street. They will uncover it. The spill kits that were required during a recent MS4 inspection by DEP have arrived and the pallets are on their way. Plugs have also been put into the holes in the floor.

The tree that has been hanging over 37th Street has been taken care of.

Mr. Bovalino again discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. He is going to have John Fenchel from American General Land Service research to determine ownership of the drainage system that was installed around 1942.

Bill Heaton also reported that Mayfield Village had a broken pipe which was draining out. That has been taken care of, but there is no way to tell if that was the cause of the problem which was causing the run-off into neighboring property.

New Business

Mrs. Sepp inquired if an inventory of tools and equipment had ever been completed. The tools have all been cleaned up and organized and will be inventoried. Mrs. Sepp suggested that a monthly inventory be done to better keep track of all tools and equipment. Some of the Bobcat accessories have not yet been returned to the borough. Any equipment or tools that are loaned out need to be signed for and approved by a committee member. There should also be a set time for the return of any borrowed items. Any damage should be the responsibility of the person who borrows the tools or equipment. There was a discussion regarding the lending of tools and equipment resulting in the following motion. Mr. Harris moved to resolve that from this point forward no tools or equipment can be removed from borough property unless it is being used for borough business. Mrs. Sepp seconded the motion. A roll-call vote passed the motion as follows: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Harris – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes.

Mr. Kosanovich - Ordinances – none

Sewers & Sanitation – He is in the process of applying for a small water & sewer grant through DCED (15% matching from \$30,000 up to \$500,000). The application is due by December 13th. The grant includes storm water and flood control and he will find out if any funds are available for MS4 related projects. If MS4 projects are eligible, he will contact Widmer Engineering for assistance.

Mr. Harris – none

Mr. Little reported that the Street Committee met and reviewed the applications for the equipment operator position that was vacated by Mr. McNeely. The committee recommended that Jeffrey Seybert be moved into the operator position and that we hire someone to replace Mr. Seybert as a general laborer. They had three candidates to recommend for that position. After some discussion, it was decided that the laborer position should be advertised. Mr. Tate moved to promote Jeffrey Seybert to the equipment operator at the rate of

\$14 per hour and was seconded by Mr. Harris. A roll-call vote approved the motion as follows: Mrs. Sepp – yes; Mr. Harris – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; and Mr. Heaton – yes. The leaf machine has been repaired and is ready to go. Leaf collection will begin as soon as a second employee is hired. The big dump truck is ready for plowing.

There was some discussion regarding employee comp time and vacation. Comp time will be determined after Mr. Bovalino does some research on it. Mr. Harris moved to give the employees one week vacation only after 1 year of employment. Mr. Little seconded the motion which passed by roll-call vote: Mrs. Sepp – yes; Mr. Kosanovich – yes; Mr. Little – yes; Mr. Tate – yes; Mr. Heaton – yes.

There was some discussion regarding the purchase of a trailer to be used for road repairs and paving projects at a cost of \$8,000. It was determined that this would not be beneficial to the borough at this time.

Mr. Tate had a call from J. Young Refuse reminding him that the 3-year refuse contract for removal of trash is up at the end of 2019. An ad for bids for refuse-removal for West Mayfield Borough will be placed and bids will be opened at the November meeting.

He had a complaint about uneven gravel at the corner of Sand Alley and Knape Street.

Mr. Tate also informed council that Tookan Engraving was going out of business and he recommended that Lark Industries in Ellwood City be considered anytime shirts, etc. need engraved. They provide employment for special needs people and their work is good

Mayor Farkas reported that the road is washing away on West 7th Avenue at Rose Smilak's house. Lou will look at that.

Mr. Heaton asked about the cell phone that we had been paying for employee use. Mrs. Lansberry has already cancelled the contract and cell phones will no longer be provided to employees since everyone has a cell phone that can be used for borough work.

Mr. Bovalino - none

The bills were reviewed and Mr. Little moved to pay the borough bills and was seconded by Mr. Tate. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Tate moved to adjourn at 8:25p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary

Regular Meeting Minutes
September 12, 2019

President Bill Heaton called the meeting to order. Code Enforcement Officer Lemmon was excused. All other members were present including Mayor Farkas. A Harris/Little motion approved the August meeting minutes. The Officer's reports were approved by a Harker/Harris motion.

Correspondence was read which included a notification from the Liquor Control Board of an automatic \$200 deposit into the general fund account.

Mrs. Sepp moved to hear the citizens present at the meeting and was seconded by Mr. Harris. The motion passed.

Mr. Jerald Weatherly, 3608 West 3rd Avenue asked if yard waste could still be dumped at the borough building and was told that it could. He also asked about the status of the name plaques at the Veteran's Memorial again. Mr. Tate responded that he had met with a brick layer and ordered new caps and slabs to repair the damage caused by the fallen tree. The work should be completed within a couple of weeks and the plaques will be put back up.

Mr. Regis Benden, 104 Ross Avenue asked when the trailer on Railroad Street will be moved and was told that it should be moved by this weekend.

With no other citizens present, Mr. Harris moved to return to the regular order of business and was seconded by Mr. Little. The motion passed.

Old Business

Fire and Police – Ms. Harker - none

Parks and Playground –Mrs. Sepp obtained two bids for the removal or pruning of the tree at the park.

Marshall Tree service – remove dead branches and prune - \$1500

Leatherneck – Remove dead branches and prune - \$1200

Mr. Tate is worried that the tree will continue to deteriorate and thinks it should be cut down. The majority of council members think that only the dead branches should be removed because the tree provides shade. Mr. Heaton asked if the borough employees could do the work since it only involves cutting out dead branches, not removing the entire tree. Some discussion followed and it was decided to table the issue until next month's meeting.

Streets and Lighting - none

Sewers and Sanitation – none

Ordinances – still working on the amendment to the burning ordinance.

Building and Equipment – Mr. Harris looked at the roof that needed repaired and asked Mr. Little if the borough employees could make the needed repairs. That can be done.

Streets, Lighting and Bridges- Mr. Little said that he spoke with Mr. Beres who has attended several meetings regarding the water running off onto his property. Mr. Little explained that they took care of a problem that originated on Knape Street which has stopped the runoff. The water pooling in his property is caused by springs located about $\frac{3}{4}$ of the way up. They also added a small curb to direct the overflow. The problem that was reported by Mrs. McGraw regarding the runoff going through the Percic property and hers has been investigated. There was a water main break at Mayfield Village and the Beaver Falls Municipal Authority repaired it. It was not known how long the break had gone undetected. Mr. Bovalino and Mr. Heaton checked out the complaint and could find nothing running down the hill. Mr. Bovalino will address it.

Mr. Little also reported that the boom mowing had been $\frac{3}{4}$ completed.

Finance and Litigation – Mr. Tate – none but he said that he will also make sure that the area around the flag pole at the Veteran’s Monument will be cemented also.

Mayor Farkas again lodged a complaint about residents taking their animals to the fire department parking lot to do their business and not cleaning up afterward. He suggested a sign be installed prohibiting animals in the parking lot.

Mr. Heaton reviewed a report from DEP regarding the Wilson Avenue water runoff problem. The DEP reported there were no violations found and no further action was required. The resident who filed the original complaint did not sign off on the report.

All council members were given a copy of the financial report the Mr. Emge provided for the traveling baseball league. There were no questions regarding the report. Mr. Kip Richeal did not endorse the gentleman who approached council desiring to take over the ballfields. He did not feel that he had the proper qualifications to perform the job. He would like to see Mr. Emge continue.

The Code System’s Issue was also discussed by Mr. Heaton. As Mr. Blakely discussed at our last meeting, Code Systems is still listed on state records as our UCC representative. Mr. Bovalino is still working on contacting MDIA (with whom we signed a contract) to find out why that information was not forwarded to the state.

Mr. Bovalino discussed the water runoff problem from Mayfield Village through the Percic/McGraw property. There are 2 pipes and a concrete basin that exits into the woods below the Mayfield Village. He would like to know who the storm water system belongs to. He would like to meet with a surveyor or someone who does title searches to further investigate this issue and determine ownership of the system. Mr. Joseph Budicak performs title searches. A discussion followed and Mr. Harris moved to allot up to \$1,000 for Mr. Bovalino to research the ownership of the storm water system in Mayfield Village and was seconded by Ms. Harker. The motion passed unanimously.

Mr. Bovalino also discussed the complaints from Mr. Pegg regarding the neighbor’s drain pipes running onto his property. Mr. Bovalino sent a letter to Mr. William Pullman, the property owner, regarding this issue and that he should contact him as soon as possible. He cited the nuisance ordinance as documentation of the complaint.

New Business

Ms. Harker reported that the fire department needed to purchase three batteries and a switch for the fire truck. The price is \$519.77. They used the borough’s Auto Zone account and will reimburse them for \$519.77

She also had a complaint about the Black property on Ross Avenue with animals in and out and an empty house on Rock Avenue. Mrs. Sepp will let Mr. Lemmon (code enforcement) know.

Mrs. Sepp – none

Mr. Kosanovich reported that the time clock has been installed in the borough garage and all punch-ins will be recorded on camera. Any failure to clock in and out will result in a reprimand. Each employee will be required to clock in at 7 a.m. and clock out for a half hour lunch. They will clock back in after lunch and clock out for the day at 7:30 p.m. An option for a one-hour lunch was discussed making the work day from 7 a.m. until 4 p.m. but the 7 a.m. to 3:30 p.m. with a ½ hour lunch was agreed upon. A meeting was held on September 5 with Eli, Bill, Lou and Monica and rules regarding the time clock were established. A copy of these rules was handed to all council members and reviewed. There were no negative responses to them. The employee handbook will be amended to accommodate these changes. A copy of these notes is attached to the minutes and listed as an addendum to the minutes.

Mr. Harris reported that there was a complaint about property on West 4th Avenue (double-wide home) with the grass too high. It will be turned over to Mr. Lemmon.

Mr. Little reported to council that PennDot had donated millings from the work that was performed on 37th Street to the borough. The drain on West 3rd Avenue has been cleaned out and the grass cut. He would like permission to run 15 inch pipe down from Rock Avenue (approximately 228 feet) and plant grass as an improvement not to exceed \$2,000. Since this was not a budgeted item for 2019, it should be considered for the 2020 budget.

The stop sign on Craig Street needs replaced. A 30" stop sign must be used because it is at the intersection of a state road.

The clutch on the lift of the big dump truck needs repaired.

Mr. Tate – none

Mayor Farkas – none

Mr. Heaton reported that when PennDot paved 37th Street they paved over a man hole on Short Street. They will repair that.

He asked Mr. Kosanovich about the status of the recycling grant. Initially the amount would have been between \$500 and \$1000, but because this is the year for larger grants, Mrs. Vogt said that we could be eligible of up to 50% of the cost of the new truck, 90% toward the cost of a wood chipper, 90% of the cost of blocks for the creek project and 90% of the cost for the trench. Any grant money received must be used for only the items listed.

Mr. Heaton contacted PennDot again regarding the catch basin on 37th Street at the end of Lenoir Alley. He would like to redirect the water downhill and trench across the alley to avoid the runoff onto 37th Street which causes icy conditions in the winter.

Mr. Heaton also reviewed the MS4 report from DEP. They need to know where every drain in our building comes out. We are also required to have spill kits and prevention kits on hand. All oil containers have to be placed on pallets that will hold a 66 gallon capacity at a cost of approximately \$281.00. Drain plugs are also needed for the buildings. The cost of duffel bag spill kits at approximately \$90 per bag. He would like to order 2 spill kits – one to keep in the building and the other to carry on the truck. Mr. Heaton requested permission to purchase these. Mr. Harris moved to permit the purchase of the spill kits and was seconded by Mrs. Sepp. The motion passed all in favor.

Mr. Bovalino - none

The bills were reviewed and Mr. Tate moved to pay the borough bills and was seconded by Mrs. Sepp. The motion carried.

Mr. Kosanovich moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Little moved to adjourn at 8:50 p.m.; seconded by Mrs. Sepp with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary

Regular Meeting Minutes
August 8, 2019

President Bill Heaton called the meeting to order. Solicitor Bovalino was excused and Code Enforcement Officer Lemmon asked to be excused early. All other members were present including Mayor Farkas. A Harris/Little motion approved the June meeting minutes. The Officer's reports were approved by a Harker/Tate motion.

Correspondence was read which included a Claims Form from Progressive Insurance for a stop sign damaged in 2018. Mr. Heaton asked that the solicitor review the claim prior to accepting the settlement offered

Mr. Tate moved to hear the citizens present at the meeting and was seconded by Mr. Little. The motion passed.

Everett Blakely, Code Systems Code Enforcement was present to answer any questions regarding the firm's representation for the Uniform Construction Act. We were given misinformation that Code Systems was no longer going to represent municipalities so we contracted with a different company. Mr. Blakely met with Mr. Heaton, Mr. Lemmon and Mr. Bovalino to see exactly what was going on. Code Systems is still listed with the state as our code enforcement system and they are still very interested in representing us. Since Mr. Bovalino was excused from the meeting tonight no action has yet been taken.

Mr. Jerald Weatherly, 3608 West 3rd Avenue questioned the name plaques missing from the Veteran's Memorial. Mr. Tate responded that they will be restored to the monument.

Mr. Richard Pegg, 3812 High Street Extension expressed his thanks for the replacement of the pipe that had been damaged. Mr. Little said that the catch basin will be repaired next week. The water run-off has been located.

Mr. John Beres, 705 Lenox Avenue said that the water run-off problem has not been resolved. Mr. Little replied that they believed the problem was on Knappe Street and the water running down onto Lenox Avenue originated there. They repaired the problem on Knappe and thought that would resolve the issue. He asked Mr. Beres to contact him and he will personally check it out and try to resolve the issue completely. Mr. Beres said that there is no storm drain on Lenox and Mr. Little will check into that.

Mr. Barry Emge, Traveling Baseball League was present to discuss the maintenance of the fields and to also express his desire to extend the contract that the league has for the fields at our community park until 2024. He spoke of all of the improvements to the fields and his love of our park. There are some repairs that are needed such as the dugout area. The heavy rains have caused erosion on field 2 and it was recommended by an engineer to leave some of the grass on it to stop the erosion. He also said that much of his revenue source is gone due to Wright Fields in Chippewa and indoor practice facilities that are now being used. He provided copies of the electric bills that he pays at the park so that we can make sure that they are not the same as the ones that the borough pays at the park. No decisions were made as to contract renewal but we are thankful for all the improvements that have been made.

With no other citizens present, Mr. Little moved to return to the regular order of business and was seconded by Mrs. Sepp. The motion passed.

Old Business

Fire and Police – Ms. Harker - none

Parks and Playground –Mrs. Sepp spoke with Hudson and they will invoice us for \$387.50 for trimming the incorrect tree. They gave a quote of \$1650 for removal of the correct tree. Mrs. Sepp was asked to obtain more bids for both trimming and removal. She will make sure that the correct tree is designated this time.

Streets and Lighting - none

Sewers and Sanitation – Mr. Kosanovich reported that the Chapter 94 report that was returned by Beaver Falls had questions about the overflow at the railroad underpass. He added to the report that the overflow was increased only after excessive rainfall.

He also reported that he had talked with Holly Vogt and there is no news yet on the recycling grant. He will now be taking the recycling to the county because he does not want the recycling to cost the borough and Brunner charged us after we were led to believe there would be no charge.

Ordinances - none

Building and Equipment – Mr. Harris none

Streets, Lighting and Bridges- Mr. Little said that all the complaints that were received from citizens at last month's meeting have been taken care of. There is dumping High Street Extension. The property is owned by Reverend Manypenny.

Finance and Litigation – Mr. Tate – none but he again reminded council that the salt shed roof needs to be repaired.

Mr. Heaton discussed the meeting with Code Systems and reported that Mr. Bovalino is looking into what can be done.

He also reported on the DEP compliance inspection for the MS4 Storm Water Ordinance. The main issue discussed were the MCM's (minimum control measures and more detailed BMP's (best manage practice) plans. DEP liked what we've done so far but we need to step it up. They found some areas on site that need to me addressed: an open drain with oil seeping needs to be taken care of to avoid a fine from EPA; drums stored in the garage need to be put on a containment pallet with a spill kit for any leaks that might happen; employee training needs to be done and we need to track where our drains are coming out (find the end point). Next year we will have to provide a percentage of sampling and 260 feet of creek restoration has to be completed by the end date of the permit. A complete report will be sent out in September.

New Business

Ms. Harker reported that the fire department answered 54 fire calls. There was a tractor trailer that jackknifed on 43rd Street with some damage to property. The driver was cited. The department also flushed out and unclogged sewers from Boyd Avenue to Patterson Avenue and also High Street Extension.

Mrs. Sepp asked about drain & catch basins. The Sudano's property has water just lying there and it could be that the drains are not where they should be.

Mr. Kosanovich reported that we will be getting our salt through CoStars this year at a cost of \$80.59 per ton which is less than we paid through COG last year. We are obligated to purchase 44 tons with an additional 66 tons for a maximum of 110 tons. He is checking with CoStars and other companies on prices for a wood chipper. He also is checking into prices for a concrete saw. Mr. Tate will see what he can find out as well. He discussed the need to purchase a time clock with time cards to avoid hours being missed on the spread sheet. He said the price is around \$300. Mr. Harris moved to allow the purchase of a time clock not to exceed \$500 and was seconded by Mr. Little. The motion passed unanimously.

Mr. Harris reported that there is a dip in the road on West 5th Avenue by the Thellman property caused by a water main break. Mr. Little will look at it and contact the Beaver Falls Municipal Authority.

Mr. Little – none

Mr. Tate – none

Mayor Farkas – none

Mr. Heaton – none

The bills were reviewed and Ms. Harker moved to pay the borough bills and was seconded by Mr. Little. The motion carried.

Mr. Tate moved to approve purchases made by committees and was seconded by Mrs. Sepp. The motion carried.

Mr. Harris moved to adjourn at 8:10 p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary

Regular Meeting Minutes
July 11, 2019

President Bill Heaton called the meeting to order. Mrs. Sepp and Ms. Harker were excused. All other members were present including Mayor Farkas. A Harris/Little motion approved the June meeting minutes. The Officer's reports were approved by a Little/Tate motion.

Correspondence was read which included a letter from DEP notifying the borough of action needed for the Rock Avenue excess flow.

Mr. Harris moved to hear the citizens present at the meeting and was seconded by Mr. Tate. The motion passed.

Mr. Ron Tomasula, representing his son, John 816 Rock Avenue was present to discuss the former Grace Stelter property now owned by his son. There is confusion regarding the front yard. A neighbor says that he doesn't own the front yard or the driveway and a study completed by Widmer Engineering shows that there is no evidence that the property isn't his. There are no tax codes. Since it is private property, the borough has no jurisdiction to act to quiet the title or show adverse possession. Mr. Bovalino had previously discussed this situation with their attorney, Joseph Budicek but he will contact him again and discuss further regarding options such as vacating the street and licensing the land.

Mrs. Theresa Berkfelt, 4500 West 6th Avenue brought to council attention that the street in front of her house is in very bad shape. There is a post from the gas company in the middle of the road and the drainage is terrible. No paving has been done in quite a few years and gravel is running into her walkway; snow is not plowed. Mr. Little will stop in the morning and see what can be done to help remedy the problem.

Mr. John Beres, 705 Lenox Avenue was checking on the status of his complaint at last month's meeting regarding the storm water from Lenox running off into his yard. A small curb was requested to alleviate this problem and it is on the list of work to be done but the weather has not cooperated and there is other work on the list that also needs attention. It will be looked into.

Mrs. Kitty Cramer, 121 Ross Avenue said that the conditions at her neighbors has gotten worse instead of better, there is garbage in the yard; a car with no plates on Coolidge; hedges as high as the windows. The trailer is still in the yard on Railroad Street. Wilson Avenue used to be a road but no one was using it. Bill is going to talk to the owner regarding the trailer. She also complained about high grass on the road near the tunnel on Patterson. The street department has been working on cutting along the berms of the roads in the borough. Mr. Bovalino will look into how the street is vacated etc. and Mr. Lemmon will be in on it too.

Mr. Regis Bendon, 104 Ross remarked that Wilson Avenue has been opened since 1962.

Mrs. Victoria Orlowski, 3616 West 3rd Avenue asked about the speed limit on Standard Alley as well as the weight limit. There is a lot of speeding as well as heavy trucks accessing Standard Steel. She is concerned because of children playing in the area. Unless, otherwise posted, the speed limit is 25 mph on all borough roads. She suggested a sign stating slow, watch for children.

Mr. Michael Orlowski, 100 Ross Avenue asked about the storm drain on Ross Avenue. His drains have nowhere to go but into the storm drain. Mr. Heaton will look at it tomorrow.

Mr. Phil Woodley, 4746 Fourth Avenue, Beaver Falls is not a borough resident but a baseball coach for 9 and 10 year olds. He is interested in taking over the ball fields for the West Mayfield kids if the Beaver Valley Traveling League gives up the contract. There has been a problem with sharing the fields because they don't get to use them when they want and he has no problem with sharing the fields. Other coaches are very supportive of this. Re-leveling the fields needs to be done and there is a lot involved in taking over the fields. Mr. Tate remarked that everyone walked away from the fields before and they fell into disrepair. The traveling league not only restored the fields, but made many improvements. It was suggested that Mr. Woodley get a committee together and create a business plan for the maintenance of the fields and present it to council.

Mrs. Robin McGraw, 900 37th Street provided pictures of the flooding that occurred after Saturday's heavy rain. The water ran down from Mayfield Village, through the Percic property into her garages facing West 9th Avenue. The water is running through an open pipe creating a river through the yards. There should be some way that the water could be diverted in another direction. She will go to the courthouse to see who owns the property. DEP should also be contacted.

Mr. Richard Pegg, 3812 High Street Extension said that the drainage problem has not been corrected. French drains from his property are going into property at 3808 High Street Extension. We will definitely take care of that – it is not permissible for someone's drains to be directed onto another property. All the gravel from his French drains has been pushed away. The catch basin on High Street Extension is lifting the asphalt from the road. Brian cleaned it out but it will be checked to make sure it is working properly. DEP is involved in this complaint. A letter was supposed to be sent to the property owner who is diverting his French drains onto 3808 High Street Extension but was not sent.

Our ordinances definitely need to be recodified and it was suggested to contact the Department of Community Affairs for assistance in doing that. It was also suggested to check the federal guidelines for property maintenance.

Theresa Goe, 1011 37th Street, complained about a drainage problem at the bottom of her driveway. There is a ditch at the bottom and she hits bottom when driving her car out of the driveway. Mr. Little will look at that tomorrow.

With no other citizens present, Mr. Tate moved to return to the regular order of business and was seconded by Mr. Harris. The motion passed.

Old Business

Parks and Playground –Mrs. Sepp again apologized for the error of the wrong tree being trimmed in the park. She offered to relinquish her council pay but council refused that offer. Council requested that she contact the contractor to see if he will come down in price for the error and also to submit an invoice for the payment.

Streets and Lighting - Mrs. Sepp provided a report to Mrs. Lansberry from Duquesne Light regarding the completion of the LED lights. There was a misunderstanding that the lights would be free of charge but that is not the case. The cost will be \$1090 (\$109 for the removal of each fixture). Mr. Tate moved to approve the fee of \$1090 and was seconded by Mr. Kosanovich. The motion passed.

Sewers and Sanitation – Mr. Kosanovich reported that the overflow at 8th Ave and Rock Avenue seems to be caused by the significant amount of rain that has occurred recently.

Ordinances – amending the no burning ordinance was discussed. It was decided to amend the ordinance to read that a 4-5 foot diameter fire pit fueled by firewood for recreational use would be acceptable. Mr. Bovalino will advertise the amendment and also it should be publicized on the website.

Building and Equipment – Mr. Harris none

Streets, Lighting and Bridges- Mr. Little said that Wilson Avenue has not been used for years. Mr. Bovalino will find out for sure.

Finance and Litigation – Mr. Tate – none but he did remind council that the salt shed roof needs to be repaired.

Mayor Farkas asked if an ordinance that prohibits animal waste on property was ever enacted in the borough. Mr. Kosanovich will see what he can find out.

Mr. Heaton discussed the continuing issue with the drain on Wilson Avenue. The solicitor and engineer are involved and it is done. He will follow up with DEP.

He also said that DEP has scheduled a compliance inspection for the MS4 Storm water Ordinance. They also requested the presence of the Engineering Firm at the meeting so Mr. Heaton will contact Dan Sell from Widmer with the available dates provided by DEP and set that up.
A meeting is also scheduled with Code Systems regarding the contract.

New Business

Mr. Kosanovich addressed the water run-off problem on Lenox and said the drain on Knape Street either needs to be re-graded or a curb put in.
Lenore Alley had to be patched due to the heavy rains – the road was damaged severely. A ditch was dug but it needs a 15 inch drain. PennDot will be contacted to put in a catch basin since it is on 37th Street.

Mr. Harris – none
Mr. Little – none
Mr. Tate – none
Mayor Farkas – none
Mr. Heaton – none
Mr. Bovalino - none

The bills were reviewed and Mr. Kosanovich moved to pay the borough bills and was seconded by Mr. Little.
The motion carried.

Mr. Little moved to approve purchases made by committees and was seconded by Mr. Harris. The motion carried.

Mr. Harris moved to adjourn at 8:55 p.m.; seconded by Mr. Little with unanimous approval.

Respectfully submitted,

Patricia Lansberry
Secretary