

MEETING AGENDA
Borough of West Mayfield
Re-Scheduled Meeting August 15, 2024

1. Call to Order
2. Pledge of Allegiance
3. Roll Call – Joe Budicak, Lou Little excused
4. Approval of Previous Month’s Minutes
5. Review of Tonight’s Agenda, Changes, if any
6. Consent Agenda – Motion to approve agenda
7. Officers Reports
8. Approval of Officers Reports

Correspondence –Request from Senator Vogel and Camera Bartolotta to support Senate Bill 525 (Right to Know Law Vexatious Requesters), letter regarding the Senate Bill and motion to sign letter; Request form Beaver Falls to adopt the ACT 537 plan by September on which we had no comments to make and a request for motion to adopt the resolution adopting the plan; On July 26 the Mayor & Bill Heaton met with Robert Bielunas about heavier truck traffic – this is the letter requested to send regarding overweight trucks on municipal road to be mailed to congressmen; information from Beaver County Planning Commission regarding GIS infrastructure collection of data(handouts to all council members to read and discuss at September meeting).

9. CITIZEN’S COMMENTS (motion required)

Kevin Farkas – Co-chair of Fire Service Review Committee Report

At this time citizens may comment on any item on today’s agenda or voice a concern. Name and address must be provided and the comments should be limited to a 3 minute period of time.

OLD BUSINESS – Committee Reports

Streets, Bridges & Lighting, Building, Grounds & Equipment – Jake Tate – updates on past work completed

Fire & Police – Lou Little – Fire Department Report

Sewers & Sanitation – Bill Heaton - **Streets** - Met with Widmer about the paving project – We discussed how to move forward – Since we reviewed the bid at the July meeting, we will need to move to accept the entire base bid with Option 3. I request a motion to accept the bid. Base Bid – \$125,803.17; Add Bid No. 3 - \$23,815.99 total \$149,619.16(from Kelly Gray Widmer Engineering) Widmer will need a copy of the minutes showing that we approved bids. **Sewers**– MS4 Site Visit – 7/18 – 11 a.m. – Met with Shawn Bell from DEP for inspection of our buildings and the creek work. 2 violations - Permit not up to date (all permits extended due to Covid); yearly report not received (will complete it ASAP); Several recommendations; Actions taken- Since the inspection Widmer was contacted regarding the permit and ours is up to date. I completed and submitted the yearly report so all violations have been cleared.

Trees were trimmed on Lenox as was brought up at the last meeting.

Is any more work being done on Craig Alley?

Residence on Ross that had high grass has still not been resolved but I heard the property has been sold.

Finance and Litigation- Jason – Listing of Courses from PSAB for Jenna to take to prepare her for her job as secretary/treasurer in the amount of \$250.00 and request for motion to approve.

Ordinance – Jeff Seybert – Resident on W 9th Ave cut her grass

Parks & Recreation- Janet Helbig – park cameras

President – Bob Tate - none

Solicitor – excused from meeting

Mayor Licia Cogley – CABT – Review of meeting with Mr. Bielunas, Bill Heaton and myself about oversized trucks – letter read in correspondence and passed to each council member to read. If everyone agrees, this letter can be signed by council president and sent to our congressmen.

NEW BUSINESS – Committee Reports

Streets, Bridges & Lighting, Buildings, Grounds and Equipment – Jake Tate – Hot patch, cold patch and gravel order; purchase of pole saw attachment,– requires motion and vote to accept purchase.

Discussion to create a committee to act as liaison to neighboring communities to discuss water flowing downhill into West Mayfield; Salt order; Discussion on storms and how to be better prepared for the future.

Fire & Police – Lou Little – none

Sewers & Sanitation - Bill Heaton– Buildings & Grounds – while at the meeting with Robert Bielunas I noticed the south garage door on the equipment garage has been damaged – looks like someone hit the door edge and bent up the aluminum that runs down the side. It needs repaired.

Sewers – The mid-year report for CAPS has been sent to DEP. This has to do with us receiving our sewer tap-ins each year. Sewer cleaning on Craig Alley from the storm; request for approval to have the camera run up the line; need to do storm basin cleanup.

Finance & Litigation – Jason Heaton – none

Ordinance –Jeff Seybert – none

Parks & Recreation – Janet Helbig – no parking signs at the park permission to purchase; park updates; request for street light at Bowden and Rock; possible discussion of request for selling at the car cruise (the person was asked to come to council meeting)

President – Bob Tate – Discussion and vote on committee removal and change; Discussion and vote on adopting the international property maintenance code; Building Permit for Jimmy Brooks

Solicitor – excused from meeting

Mayor – Licia Cogley – Ordinance review with Joe, Tina and Chief Johnson regarding solicitors that sell ice cream. Community Celebration Day – Saturday, August 17th; Flood Plain classes and MS4 information which I am attending this week – handouts; new program which includes Blackhawk Seniors for Senior Projects.

Code Enforcement Report

1. Payment of Bills – each council member has received a list and reviewed the bills
2. Ratification of Purchases made by committees (each committee can make expenditures up to \$100 per month without approval)
3. Any Other Business
4. **ADJOURNMENT - motion**